



Barry-Eaton District Health Department

Barry County 330 W. Woodlawn Ave. Hastings MI 49058
Phone: 269-945-9516 Fax: 517-543-7737

Eaton County 1033 Health Care Dr., Charlotte, MI 48813
Phone: 517-543-2430 Fax: 517-543-7737

Minutes of the Barry-Eaton District Board of Health

July 17, 2026

1033 Health Care Dr., Charlotte, MI, 48813

1:00 p.m.

1. Call to Order	The meeting was called to order by Chair Catherine Getty at 1:00 pm
2. Attendance Roll Call	Board Members Present: Commissioner Catherine Getty, Commissioner Jim Mott, Commissioner Bob Teunessen, Commissioner Jane Whitacre, Commissioner Bruce Campbell and Commissioner Keith Barber. Staff Present: Rebekah Condon (Health Officer), Kali Nichols (Personal and Community Health Director), Milea Burgstahler (Planning and Promotion Director, Interim Environmental Health Director), and Sarah Jennings (Maner Costerisan)
3. Motion to Approve the Agenda (ACTION)	Commissioner Teunessen requested a social media discussion item be placed on the agenda (discussed under other business). Motion by Commissioner Barber, Supported by Commissioner Whitacre to approve the agenda. All ayes, motion carries.
4. Approve the May 28, 2026 Board Meeting Minutes (ACTION)	Motion by Commissioner Mott, Supported by Commissioner Teunessen to approve May 28, 2026, meeting minutes as provided. All ayes, motion carried.
5. Limited Public Comment	None
6. Finance Report	a. <u>Review of the Monthly Financial Statement</u> Sarah Jennings (Maner Costerisan) reviewed the monthly financial statement and provided an overview of the current budget. b. <u>Motion to approve the Payables in the amount of \$481,986.88</u> Motion by Commissioner Barber, Supported by Commissioner Teunessen to approve the payables for \$481,986.88. Roll Call Vote: Teunessen – Yes Barber – Yes Getty – Yes Whitacre – Yes Mott – Yes



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	Campbell- Yes All ayes, motion carried.
7. Standing Reports	a. Environmental Health Division i. <u>Environmental Health Time Study Presentation</u> Chris Chesla-Hughes (Data Specialist) presented the framework used for an Environmental Health (EH) budget analysis to develop a fee structure model. This project helped identify the full cost of EH services by staff position, activity type, and cost center. The model also identifies the true allocation of staff time by activity type and highlights any revenue gaps by program type. The analysis was developed by conducting 7 time studies, analyzing the fully loaded cost of each position, reviewing projected versus actual payroll for accuracy, and aligning the FY26 fee structure with program cost centers and coded staff hours. b. Personal and Community Health Division i. <u>"Rare is Real" Conference Report</u> Paige Strang (Public Health Nurse) presented on the National Special Pathogen System (NSPS) and Special Pathogens Preparedness. She explained that, effective July 1, 2024, The Joint Commission requires hospitals to demonstrate readiness for high-consequence infectious diseases. This standard underscores the need for our regional system, including local health departments, to have a coordinated preparedness plan in place. Paige also discussed why this initiative is important and provided an overview of the NSPS, including its mission, vision, and goals; the tiered system of care; minimum capabilities by level; the role of local health departments; travel health screening; and key takeaways.



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	Paige Strange and Laura Brown (Personal & Community Health Supervisor) then provided updates on the recent cyclosporiasis outbreak in Michigan. They shared current statewide and county disease data, along with recent updates from MDARD and the FDA. The discussion also covered how people become infected, how the disease spreads, and the testing and treatment options available. <u>Helmer Refrigerator Quote</u> Kali Nichols (Personal & Community Health Director) requested approval from the Board of Health to purchase a new medical-grade vaccine refrigerator to replace a recently failed unit and ensure the continued safe storage of vaccines. Motion by Commissioner Teunessen, Supported by Commissioner Mott to approve the purchase of the Helmer Vaccine Refrigerator for an amount not to exceed \$15,000. Roll Call Vote: Barber – Yes Teunessen – Yes Getty – Yes Whitacre – Yes Mott – Yes Campbell- Yes All ayes, motion carried.
8. Health Officer Report	a. <u>Updated Organizational Chart</u> Rebekah provided an overview of the proposed FY26/27 staffing table, noting the elimination of a few positions and minor adjustments to other positions, including the conversion of some staff from part-time to full-time status. Motion by Commissioner Whitacre, Support by Commissioner Barber, to approve the FY26/27 Staffing Table. Roll Call Vote: Barber – Yes



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	Teunessen – Yes Getty – Yes Whitacre – Yes Mott – Yes Campbell- Yes All ayes, motion carried.
9. Other Business	Commissioners discussed the content being posted on the agency's social media platforms.
10. Adjournment	Motion by Commissioner Whitacre, Support by Commissioner Barber to adjourn the meeting. All ayes, motion carried. Chair Catherine Getty adjourned the meeting at 2:22 pm

Jim Mott
~~Catherine Getty~~, Chair

Rebekah Condon, Health Officer

Should any person attending this meeting require accommodations, please notify the office three business days prior to the meeting at 517-541-2694