



Barry-Eaton District Health Department

Barry County: 330 W. Woodlawn Ave., Hastings MI 49058
 Phone: 269-945-9516 Fax: 517-543-7737

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813
 Phone: 517-543-2430 Fax: 517-543-7737

Minutes of the Barry-Eaton District Board of Health
 January 16, 2026
 330 Woodlawn Ave., Hastings, MI, 49058
 1:00 p.m.

1. Call to Order	The meeting was called to order by Chair Catherine Getty at 1:00 pm
2. Attendance Roll Call	<p>Board Members Present: Commissioner Catherine Getty, Commissioner Jim Mott, Commissioner Bob Teunessen, Commissioner Bruce Campbell, Commissioner Jane Whitacre and Commissioner Keith Barber.</p> <p>Staff Present: Rebekah Condon (Health Officer), and Milea Burgstahler (Planning and Promotion Director, Interim Environmental Health Director), Sarah Jennings (Maner Costerisan)</p>
3. Motion to Approve the Agenda (ACTION)	Motion by Commissioner Mott, Supported by Commissioner Whitacre to approve the agenda. All ayes, motion carries.
4. Annual By-Law Review and Rules of Conduct (ACTION)	Motion by Commissioner Whitacre, Support by Commissioner Mott to approve the By-Laws and Rules of Conduct as written. All ayes, motion carried.
5. Approve the Annual Meeting Schedule (ACTION)	<p>Motion by Commissioner Whitacre, Support by Commissioner Teunessen to approve the Annual Meeting Schedule as written. During discussion, Rebekah Condon (Health Officer) noted she will email reports and updates to the Board during months when meetings are not held. A one-year trial period was suggested, with reevaluation after one year. The Board was reminded that the meeting schedule must be approved annually.</p> <p>Roll Call Vote:</p> <p>Barber – Yes</p> <p>Getty – Yes</p> <p>Mott – Yes</p> <p>Campbell – Yes</p> <p>Whitacre – Yes</p> <p>Teunessen – Yes</p> <p>Motion carried.</p>



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<p>6. Approve the December 19, 2025 Board Meeting Minutes (ACTION)</p>	<p>Motion by Commissioner Mott, Supported by Commissioner Campbell to approve the December 19, 2025 meeting minutes as provided. All ayes, motion carried.</p>
<p>7. Limited Public Comment</p>	<p>During public comment, a resident expressed concerns regarding the Environmental Health fee schedule and the annual meeting schedule.</p>
<p>8. Finance Report</p>	<p>a. Review of the Monthly Financial Statement</p> <p>Sarah Jennings (Maner Costerisan) reviewed the monthly financial statement and provided an overview of the quarterly budget amendments, which include the addition of the Firearm Safety Grant awarded to BEDHD.</p> <p>b. <u>Motion to approve the Payables in the amount of \$432656.03</u></p> <p>Motion by Commissioner Teunessen, Supported by Commissioner Mott to approve the payables for \$432,656.03. During discussion, questions were raised regarding whether the new schedule would affect cash flow. Rebekah confirmed there is no impact.</p> <p>Roll Call Vote:</p> <p>Barber – Yes</p> <p>Getty – Yes</p> <p>Mott – Yes</p> <p>Campbell – Yes</p> <p>Whitacre – Yes</p> <p>Teunessen – Yes</p> <p>Motion carried.</p> <p>c. <u>Motion to approve the Quarterly Budget Amendments</u></p> <p>Motion by Commissioner Teunessen, Supported by Commissioner Whitacre to approve the quarterly budget amendments.</p> <p>Roll Call Vote:</p> <p>Barber – Yes</p> <p>Getty – Yes</p> <p>Mott – Yes</p> <p>Campbell – Yes</p> <p>Whitacre – Yes</p>



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	<p>Teunessen – Yes</p> <p>Motion carried.</p>
<p>9. Standing Reports</p>	<ul style="list-style-type: none">a. Environmental Health Divisionb. Milea Burgstahler (Interim Environmental Health Director) provided an update on Environmental Health staffing. She reported that the three Environmental Health Specialist positions that were open in recent months have been filled, with new staff starting in January. She also noted that the department is actively recruiting for a supervisor position for the Water Protection Team.c. Personal and Community Health Division<ul style="list-style-type: none">i. Changes in Childhood Vaccine Schedule Jackie Anderson (Clinical Supervisor) provided an update on changes to the childhood immunization schedule. She reported that MDHHS issued guidance encouraging providers and families to follow the American Academy of Pediatrics schedule, and BEDHD will follow the guidance of both MDHHS and AAP. She noted that private insurance will cover previously recommended vaccines through September 2026, and the Vaccines for Children program will continue to provide coverage. During discussion, the Board asked questions regarding which vaccines have changed, whether school-required vaccines will change, and whether the adult vaccine schedule will be affected.ii. Vaccines for Children Program Update Megan Newton (Nurse) provided an overview of the Vaccines for Children program and its guidelines. She explained that BEDHD has two nurses who serve as local site reviewers. These staff train provide training to sites, conduct site visits, and provide education to offices participating in the VFC program. She reported that there are 14 VFC providers within BEDHD’s jurisdiction.



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10. Health Officer Report	Rebekah reported that BEDHD passed the WIC audit with no exceptions. She noted that the audit included a review of both the program and its budget
11. Other Business	Commissioner Teunessen noted that the Environmental Health fee schedule is currently under review and that a process exists to determine the next schedule. Rebekah explained that the review process includes conducting time studies and comparing BEDHD fees to those of similarly sized counties.
12. Adjournment	Motion by Commissioner Whitacre, Support by Commissioner Teunessen to adjourn the meeting. All ayes, motion carried. Chair Catherine Getty adjourned the meeting at 1:39 pm

Catherine Getty, Chair Catherine Getty Rebekah Condon, Health Officer VMCW

Should any person attending this meeting require accommodations, please notify the office three business days prior to the meeting at 517-541-2694