



Barry-Eaton District Health Department

Environmental Health Division

Barry County: 330 W. Woodlawn Ave., Hastings, MI 49058

Phone: 269-945-9516 EXT 2 Fax: 517-543-7737

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813

Phone: 517-543-2430 EXT 2 Fax: 517-543-7737

RESIDENTIAL PROPERTY DEVELOPMENT APPLICATION – EATON COUNTY PROJECTS

For Work Physically Located in Eaton County

Revised FY 2026

Submitting Your Application

- Drop off: Environmental Health Office lockbox (payment can be made by phone if submitted via lockbox)
- Email: bedhd-eh@bedhd.org (payment can be made by phone if submitted via email)
- Walk-in hours:
 - Eaton Office: Monday & Wednesday
 - Barry Office: Tuesday & Thursday

Please be advised that submitting this application in no way guarantees: (1) the property will be determined to be suitable for an onsite water supply and/or onsite wastewater disposal system; (2) a permit will be issued for an onsite water supply and/or onsite wastewater disposal system; or (3) an approval will be given for an onsite water supply and/or onsite wastewater disposal system.

Application Type (check all that apply; see page 4 for instructions & required documents)

☐ (A) Site Evaluation: \$459.00 (*Backhoe Required)	☐ (E) Sewage Permit – Replacement: \$459.00 (*Backhoe Required)	☐ (I) Well Permit – Replacement: \$342.00
☐ (B) Sewage Permit – New: \$411.00	☐ (F) Septic Tank Only Permit: \$228.00	☐ (J) Irrigation/Test Well Permit (< than 70 GPM): \$342.00
☐ (C) Low-Pressure Dose Mound	☐ (G) Alternative System Plan Review & Permit - Replacement \$710.00	☐ (K) Irrigation/Test Well Permit (> than 70 GPM): \$399.00
☐ (D) Alternative System Plan Review & Permit – New: \$1,169.00	☐ (H) Well Permit – New: \$342.00	Are you currently out of water? ☐ Yes ☐ No

Property Information (all applicable information must be provided, please don't leave any boxes blank)

Property Tax ID #:	Is property being divided/split? ☐ Yes ☐ No	Nearest Two Crossroads:
Township & Section #:	Lot Size/Acreage:	Old Address (if applicable):
Site Location/Address:	Lot/Parcel # (if applicable):	Is public sewer available? ☐ Yes ☐ No
City & Zip Code:	Subdivision/Site Condo Name (if applicable):	Is public water available? ☐ Yes ☐ No

BEDHD Fee Information: Environmental Health fees are established by the Health Department and apply to both counties. The applicant portion of the fee, reflected above, may differ by county due to a county subsidy in Barry County. **Work completed in Barry County requires the Barry County permit application.**



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Dwelling/Structure Information (this section is required for permits; please be accurate, do not guess)

Foundation Type:	☐ Basement	☐ Walkout	☐ Daylight/Basement Egress Windows	☐ Slab or Crawl Space
# of Bedrooms:	# of Occupants:	Future Bedrooms?	☐ Yes ☐ No	If yes, how many?
Garbage Grinder (Kitchen Sink)?	☐ Yes ☐ No	Existing Well(s) On Site?	☐ Yes ☐ No	
Fuel oil or petroleum product tanks onsite (not propane)?	☐ Yes ☐ No			

<u>Applicant Information</u>	<u>Owner Information (if different from applicant)</u>
Name:	Name:
Address:	Address:
City, State & Zip:	City, State & Zip:
Phone:	Phone:
Email:	Email:

I hereby apply for this service and have the authorization to do so. All information provided is accurate to the best of my knowledge. I understand any authorized sewage or well system permit only authorizes construction of the system, and agree the sewage system and/or well will not be used until final approval is given. I agree to comply with the requirements of the BEDHD Sanitary Code and the applicable permit. *I understand in the event that this well will produce 70 gallons per minute or greater (alone or in combination with other wells on this property) that it is the well owner's responsibility to use the Michigan Department of Environment, Great Lakes, and Energy's online [Water Withdrawal Assessment Tool](#) to determine if this well will create an Adverse Resource Impact to a nearby surface water body. Further, I understand that I may contact the EGLE for additional information regarding water withdrawal. **I will contact MISSDIG to have the utilities marked.**

Applicant Signature: _____ Date: _____

Total Fee: \$ _____	Date: _____	Receipt #: _____	Facility # _____	Nexus #: _____
EHS Assigned: _____	Appointment Date & Time: _____			

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PROPOSED SITE DEVELOPMENT PLAN

Date: _____

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Instructions for Completing Residential Sewage and/or Well System(s) Application

Application will **only** be accepted if it is **complete** and includes **all** required documentation as noted below.

Please contact the corresponding Environmental Health Office with any questions.

For all applications:

- a. Check prior records & maps for helpful property information and for assistance in creating a site plan.
 - **Environmental Health Office** – previous site evaluations, well/septic permits, site plans, finals, etc.: email BEDHD-EH@bedhd.org
 - **Barry County GIS** – parcel maps and property data: [Fetch GIS \(app.fetchgis.com/?currentMap=barry\)](http://app.fetchgis.com/?currentMap=barry)
 - **Eaton County GIS** – parcel maps and property data: [Parcel Viewer \(arcgis.com\)](http://Parcel Viewer (arcgis.com))
- b. When submitting large or blueprint size plans larger than 11"x17", please submit them to the office via email: BEDHD-EH@bedhd.org
- c. The contractor/owner **must** contact Miss Dig (811) or (800) 482-7171 to have underground utilities marked **before** digging.

A. Site Evaluation

- a. Completed application & survey (if available).
- b. Preliminary site plan drawn to scale showing proposed structures on the property including house, driveway, garage/outbuilding(s), well & drainfield. Keep in mind that desired locations may need to change due to site conditions. This requirement may be waived if the evaluation is for speculative purposes with no home construction planned.
- c. Backhoe & operator required onsite for evaluation.
- d. Recommend owner/authorized representative be on site to make decisions on home and sewage system locations.
- e. Fee is due when application is submitted.

B. Sewage Permit – New

- a. Completed application-must indicate accurate # of bedrooms.
- b. Site plan drawn to scale that includes proposed house and well & septic system location details.*
- c. Survey and legal description.
- d. Fee is due when application is submitted.

C. Low-Pressure Dose Mound (RDOSPS) Permit – New

- a. Completed application-must indicate accurate # of bedrooms.
- b. Site plan drawn to scale that includes proposed house and well & septic system location details.*
- c. Survey and legal description.
- d. Fee is due when application is submitted.

D. Alternative System Plan Review & Permit – New

- a. Completed application.
- b. Preliminary designer layout (may be emailed to office)
- c. Fee is due when application is submitted.

E. Sewage Permit – Replacement

- a. Completed application-must indicate accurate # of bedrooms
- b. Site plan drawn to scale that includes house and well & septic system location details.*
- c. Backhoe & operator required onsite for appointment.
- d. Fee is due when application is submitted.

F. Septic Tank Only Permit

- a. Completed application.
- b. Site plan drawn to scale that includes house and well & septic system location details. Be sure to show location(s) & size(s) of any existing & proposed septic tank(s)*
- c. Fee is due when application is submitted.

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G. Alternative System Plan Review & Permit –

Replacement

- Completed application.
- Fee is due when application is submitted.

H. Well Permit – New

- Completed application-must indicate accurate # of bedrooms (if known).
- Site plan drawn to scale that includes proposed house and well & septic system location details.*
- Survey and legal description.
- Fee is due when application is submitted.

I. Well Permit – Replacement

- Completed application-must indicate accurate # of bedrooms (if known).
- Site plan drawn to scale that includes house and well & septic system location details. Be sure to show location(s) of any existing & proposed well(s).*
- Fee is due when application is submitted.

J. Irrigation/Test Well Permit (< than 70 gpm)

- Completed application.
- Site plan drawn to scale that includes any known or proposed sources of contamination within 300 feet.
- Fee is due when application is submitted.

K. Irrigation/Test Well Permit (> than 70 gpm)

- Completed application.
- Site plan drawn to scale that includes any known or proposed sources of contamination within 300 feet.
- Water Withdrawal Assessment Tool: [https://www.egle.state.mi.us/wwat/\(S\(y1vdkjvpwruh51ocj2xtyszcz\)\)/default.aspx](https://www.egle.state.mi.us/wwat/(S(y1vdkjvpwruh51ocj2xtyszcz))/default.aspx)
- Fee is due when application is submitted.

*Be sure to include **ALL** existing and proposed location(s) of any houses, well & septic system(s), outbuilding(s), pool(s) and fuel tank(s) on the site plan. Email office for copies of existing well and/or septic features. Please **DO NOT** include features which you do not know the location of and if a feature on your site plan is an “approximation/best guess” then please indicate that as such on the site plan

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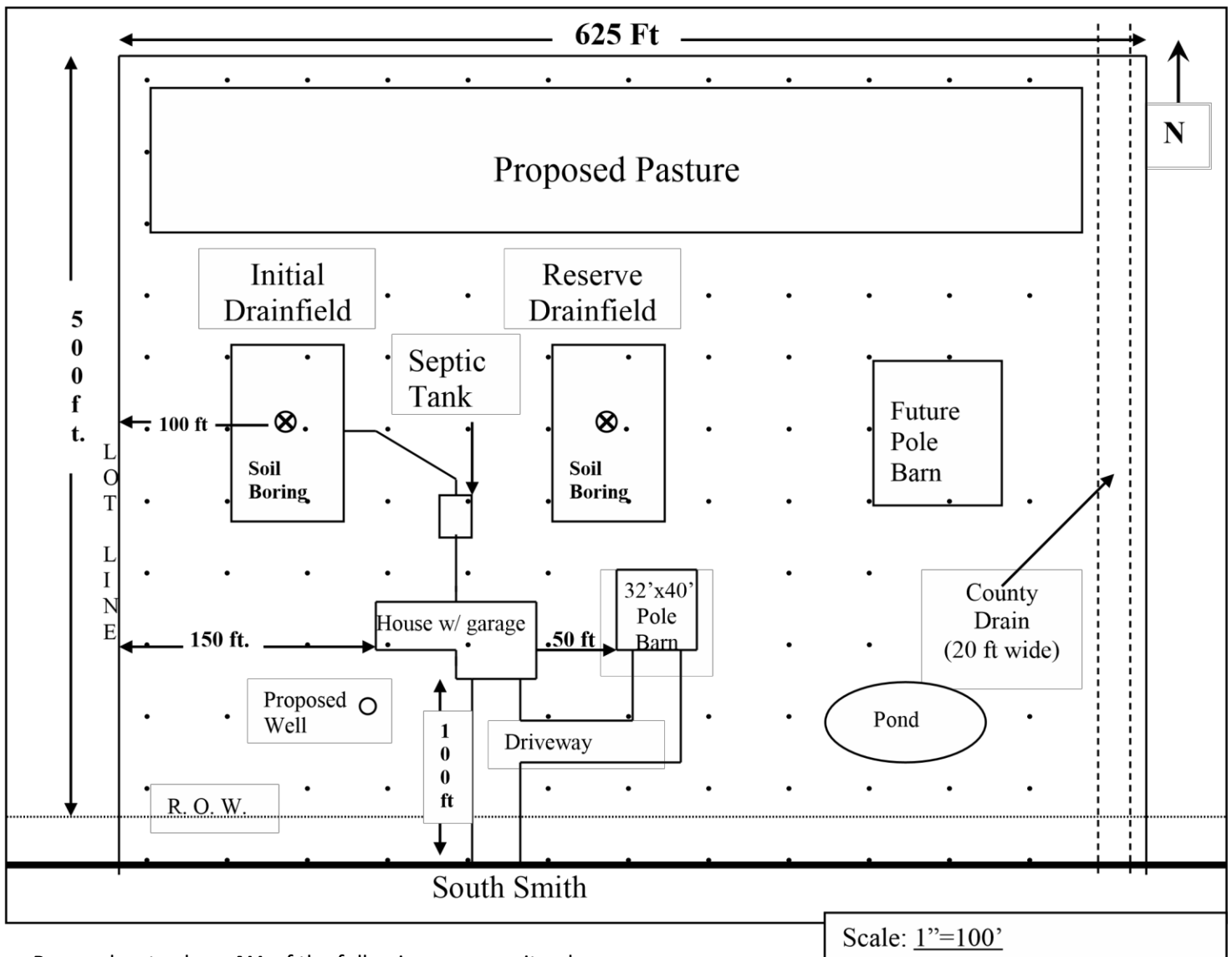
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Example Site Plan



Remember to show **ALL** of the following on your site plan:

- Lot/parcel lines
- Lot/parcel dimensions
- Proposed drainfield areas (initial & reserve)
- Proposed well location
- Setbacks from property lines to all buildings
- Dimensions of all buildings, distance (in feet) to proposed lot lines & buildings
- All easements including utilities, drainage & road right of ways
- Any on-site or neighboring fuel oil tanks, gasoline tanks or pastures
- Future or proposed pole barns, sheds, decks, pastures, ponds or swimming pools
- Width of drain easement

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