



# Barry-Eaton District Health Department

Barry County: 330 W. Woodlawn Ave., Hastings MI 49058  
Phone: 269-945-9516 Fax: 517-543-7737

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813  
Phone: 517-543-2430 Fax: 517-543-7737

## Barry-Eaton District Board of Health

August 15, 2025  
1033 Health Care Dr, Charlotte, MI 48113  
1:00 p.m.

### AGENDA

1. Roll Call
2. **Motion to Approve the Agenda (ACTION)**
3. **Approve the July 18, 2025 Board Meeting Minutes (ACTION)**
4. Limited Public Comment (3 minutes per person)
5. Finance Report
  - a. Review of the Monthly Financial Statement
  - b. **Approve Payables in the Amount of \$284,808.95 (ACTION)**
6. Standing Reports (as needed)
  - a. Environmental Health Division
    - i. Harmful Algal Bloom
  - b. Planning, Promotion, and Evaluation Division
    - i. Strategic Plan Update
  - c. Personal and Community Health Division
    - i. Board Education: Rabies
    - ii. Hearing and Vision Program Update
7. Health Officer Report
  - a. Funding Overview: Environmental Health Fees
  - b. **FY 2026 Budget, Fee Schedule and Staffing Table (ACTION)**
  - c. Organization Chart Review
8. Other Business (as needed)
9. Adjournment

NEXT MEETING: September 19, 2025 in HASTINGS, MI

Should any person attending this meeting require special accommodations, please notify the office three business days prior to the meeting at 517-604-1921



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## Minutes of the Barry-Eaton District Board of Health

July 18, 2025

330 W. Woodlawn Ave, Hastings, MI 49058

1:00 p.m.

1. Call to Order	The meeting was called to order by Chair Getty at 1:00 pm
2. Attendance Roll Call	<p>Board Members Present: Commissioner Catherine Getty, Commissioner Jim Mott, Commissioner Keith Barber, Commissioner Bob Tuenessen, and Commissioner Bruce Campbell.</p> <p>Staff Present: Colette Scrimger (Health Officer), Jay VanStee (EH Director), Kali Nichols (Personal and Community Health Director), and Milea Burgstahler (PPE Director).</p>
3. Motion to Approve the Agenda	Motion by Commissioner Barber, Supported by Commissioner Tuenessen to approve the agenda as provided. All ayes, motion carried.
4. Approve the June 20, 2025, Board Meeting Minutes (ACTION)	Motion by Commissioner Mott, Supported by Commissioner Campbell to approve the June 20, 2025 meeting minutes as provided. All ayes, motion carried.
5. Approve the July 1, 2025, Special Board Meeting Minutes (ACTION)	Motion by Commissioner Tuenessen, Supported by Commissioner Barber to approve the July 1, 2025 meeting minutes as provided. All ayes, motion carried.
6. Limited Public Comment	None
7. Presentation: Employee Engagement Survey Report	<p>Bridget from People Matters presented the results of the employee engagement survey. The findings showed improvements in employee satisfaction related to compensation and work-life balance. Opportunities for improvement include communication and workplace atmosphere.</p> <p>Bridget noted that the survey was conducted shortly after the first round of layoffs was announced, which is reflected in both the scores and employee comments.</p>



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<p>8. Finance Report</p>	<p>a. Review of the Monthly Financial Statement</p> <p>Sarah Jennings, Maner Costerisan, gave a financial update, including an overview of the quarterly budget amendments.</p> <p>b. Approve Quarterly Budget Amendments (ACTION)</p> <p>Motion by Commissioner Tuenessen, supported by Commissioner Mott to approve the quarterly budget amendments.</p> <p>Roll Call Vote:</p> <p>Commissioner Keith Barber: Aye</p> <p>Commissioner Catherine Getty: Aye</p> <p>Commissioner Jim Mott: Aye</p> <p>Commissioner Bruce Campbell: Aye</p> <p>Commissioner Bob Tuenessen: Aye</p> <p>c. Approve Payables in the Amount of \$261,601.39 (ACTION)</p> <p>Motion by Commissioner Barber, Supported by Commissioner Campbell to approve the payables.</p> <p>Roll Call Vote:</p> <p>Commissioner Catherine Getty: Aye</p> <p>Commissioner Jim Mott: Aye</p> <p>Commissioner Keith Barber: Aye</p> <p>Commissioner Bob Tuenessen: Aye</p> <p>Commissioner Bruce Campbell: Aye</p>
<p>9. Standing Reports</p>	<p>a. Personal and Community Health Division</p> <p>i. Impact Story- Vaccine Clinics for Amish Community</p> <p>BEDHD nurse Megan Newton presented on recent vaccine clinics held to support measles prevention efforts in under-vaccinated communities within the jurisdiction in response to the ongoing national measles outbreak. Megan explained that trust had been established with an Amish school community through the efforts</p>



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	<p>of the disease intervention specialist, who provides education around vaccine waivers. Additionally, Megan developed a relationship with a family who had visited the BEDHD office to vaccinate their family. This connection helped build trust and open doors within the broader Amish community.</p> <p>As a result of these relationships, BEDHD was able to host vaccine clinics in both counties. In total, 78 vaccines were administered, offering protection against 12 different disease types. Megan emphasized the importance of building relationships with trusted individuals in the Amish community and meeting people where they are to improve vaccine uptake.</p>
10. Health Officer Report	<p>a. FY26 Proposed Budget, Fee Schedules, and Staffing</p> <p>Colette presented the proposed FY26 budget, updated fee schedules, and staffing tables. The proposed budget reflects flat state funding and a 25% reduction in appropriations from Eaton County. As a result, the staffing table indicates a decrease from 58.2 FTEs to 44.6 FTEs.</p> <p>The proposed Personal and Community Health (PCH) fee schedule includes increases based on changes to reimbursement rates. The Environmental Health (EH) fee schedule reflects a 20% across-the-board increase.</p> <p>To address the anticipated funding shortfall, several budget line items have been reduced. These include cuts to agency vehicles, professional development opportunities, and supplies.</p> <p>Board members engaged in discussion regarding the EH fee increases. There was also discussion surrounding the EH Director position. Colette explained that both EH supervisor positions are included in the staffing table, with one budgeted at the cost of the EH director, which provides flexibility to maintain either two</p>



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	<p>supervisors or one supervisor and a director. The decision to appoint a director will be determined by the incoming health officer.</p> <p>Colette also shared that Amy Sharrow, the current EH data specialist, has been temporarily promoted to EH Supervisor for three months during the transition, while the department is without a permanent EH Director and a new health officer has not yet been named.</p> <p>b. Proposed Environmental Health Tech Position (ACTION)</p> <p>Colette presented a proposal to add a new Environmental Health (EH) Technician position. She explained that the technician will support administrative functions for EH Specialists and assist with the Type II water program. Motion by Commissioner Barber, supported by Commissioner Campbell, to approve the addition of the Environmental Health Technician position.</p> <p>Roll Call Vote:</p> <p>Commissioner Keith Barber – Aye</p> <p>Commissioner Jim Mott – Aye</p> <p>Commissioner Bob Tuenessen – Aye</p> <p>Commissioner Bruce Campbell – Aye</p> <p>Commissioner Catherine Getty – Aye</p> <p>Motion carried.</p> <p>Colette also acknowledged EH Director Jay Vanstee’s 21 years of service, noting that this was his final Board of Health meeting prior to his retirement on July 31. Board members expressed their appreciation for Jay’s dedication and many contributions over the years.</p>
11. Other Business	None
12. Adjournment	Chairperson Getty adjourned the meeting at 1:51pm.



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Catherine Getty, Chair \_\_\_\_\_ Colette Scrimger, Health Officer \_\_\_\_\_

NEXT MEETING: August 15, 2025 in CHARLOTTE, MI

Should any person attending this meeting require accommodations, please notify the office three business days prior to the meeting at 517-541-2694.

Barry Eaton District Health Department  
Detail Revenue and Expenditure Statement  
Fiscal YTD as of July 31, 2025

	Actual YTD	YTD Budget	Fiscal Yr. Budget	% Used	Balance	Prior Year To Date 07/31/2024
	FY25 July BOH Budget	FY25 July BOH Budget				Actual
Revenue						
Comprehensive Supplemental	18,900	27,999	32,938	57 %	14,039	21,568
Comprehensive Agreement Contracts	1,906,988	1,878,347	2,196,667	87 %	289,678	1,996,880
ELPHS Contracts	605,668	806,168	967,401	63 %	361,734	704,476
ELPHS-Local Community Stabilization Authority (LCSA)	140,531	190,784	190,784	74 %	50,253	190,784
MDEQ ELPHS Sewage/Water Contract	386,940	386,940	464,328	83 %	77,388	384,395
Contracts Non-Comprehensive Agreement	668,803	1,521,589	1,761,275	38 %	1,092,471	620,397
Miscellaneous Mini Grants	0	0	0	0 %	0	9,000
Federal Funded Vaccine Revenue	0	0	253,000	0 %	253,000	0
MCDC Dental Clinic Outreach/Rent	58,600	58,600	70,320	83 %	11,721	58,274
Barry County Solid Waste Oversite	1,349	1,349	2,549	53 %	1,199	533
Barry Appropriations	426,153	426,704	512,046	83 %	85,893	410,687
Eaton Appropriations	740,871	742,470	889,047	83 %	148,175	717,458
Medicaid Cost Reimbursement	269,031	108,480	130,176	207 %	(138,855)	355,144
Fees for Service - EH	527,736	472,130	561,209	94 %	33,474	521,442
Permit Fees	152,376	134,159	160,990	95 %	8,614	146,498
Certification/Registration Training	8,418	18,406	20,671	41 %	12,253	11,056
Fees for Service - Personal Health	17,322	8,280	9,936	174 %	(7,386)	11,254
Services Fees - Commerical Insurance PH	69,713	93,040	111,648	62 %	41,935	110,594
Service Fees-Medicaid PH	92,149	52,500	63,000	146 %	(29,149)	50,466
Service Fees-Medicare	4,432	3,000	3,600	123 %	(833)	4,522
Prior Year Revenue	197,890	0	0	0 %	(197,889)	371
Miscellaneous Revenue	907	0	0	0 %	(907)	1,033
Cty Central Services Local Support	433,776	453,568	541,518	80 %	107,741	435,657
Total Revenue	6,728,553	7,384,513	8,943,103	75 %	2,214,549	6,762,489
Expenses						
Salary and Fringe Expenses						
Salary Expenses	3,078,468	3,286,672	3,784,002	81 %	705,534	3,338,896
Fringe Expenses	1,539,243	1,560,155	1,804,171	85 %	264,927	1,555,580
Total Salary and Fringe Expenses	4,617,711	4,846,827	5,588,173	83 %	970,461	4,894,476
Operating Expenses						
Travel-Mileage	644	520	620	104 %	(23)	644
Travel-Other	19,298	20,196	24,200	80 %	4,902	26,263
Travel-Clients	0	80	96	0 %	96	0
Travel-Meals	2,105	4,111	5,797	36 %	3,691	2,992
Contractual	727,360	1,128,330	1,492,474	49 %	765,113	525,404
Equipment	0	0	15,000	0 %	15,000	0
Computers/Computer Supplies	7,290	7,290	18,290	40 %	11,000	58,904
Computer Software/Subscriptions	132,442	140,465	217,267	61 %	84,826	71,769
Supplies	95,550	88,425	101,572	94 %	6,022	96,198
Supplies-Medical	5,532	5,315	6,378	87 %	846	3,840
Supplies-Pharmaceutical	48,577	96,026	115,232	42 %	66,655	87,336
Medical Services	2,353	5,400	6,158	38 %	3,805	3,988
Lab Fees	2,346	4,921	5,915	40 %	3,569	2,401
Pamphlets & Brochures	1,888	2,984	4,086	46 %	2,198	1,211
Outreach Materials	24,787	50,324	75,408	33 %	50,620	5,221
Recruitment Advertising	1,315	3,633	4,333	30 %	3,018	1,332
Membership Fees	18,217	17,679	19,752	92 %	1,535	10,570
Books/Subscriptions/Film	240	794	952	25 %	712	498
Insurance ADM	60,107	60,996	60,996	99 %	889	32,025
License Fees to St of MI	18,009	15,857	19,761	91 %	1,752	7,078
Food Safety Cert. Class	4,440	4,440	4,440	100 %	0	2,646
Repair/Maintenance	3,713	5,537	6,644	56 %	2,932	1,177
Training/Conferences	26,583	35,107	40,513	66 %	13,930	28,092
Postage	8,384	8,920	10,704	78 %	2,320	9,628
Telephone	47,787	40,516	47,834	100 %	47	33,570
Cell Phone	19,887	15,863	18,608	107 %	(1,279)	23,679
Rentals	490	350	550	89 %	60	3,839
Leases	77,082	102,786	122,778	63 %	45,696	106,697
Misc Exp	12,986	11,633	13,960	93 %	974	18,859
Vehicle Related Expense	10,336	16,670	19,931	52 %	9,595	17,470
Cash Short/Over	0	0	0	0 %	0	0
Credit Card Fees	8,440	8,232	9,864	86 %	1,424	8,773
Cty Central Services Allocation Costs	433,776	451,265	541,518	80 %	107,742	435,656
Federal Funded Vaccine Exp	0	0	253,000	0 %	253,000	0
MCDC Dental DAPP/Rental Expense	58,600	58,600	70,299	83 %	11,720	58,864
Total Operating Expenses	1,880,564	2,413,265	3,354,930	56 %	1,474,387	1,686,624
Total Expenses	6,498,275	7,260,092	8,943,103	73 %	2,444,848	6,581,100
Excess (Deficiency) of Revenue Sources Over (Under) Expenditures	230,278	124,421	0		(230,299)	181,389

No CPA provides any assurance on these financial statements, which lack substantially all disclosures required by accounting principles generally accepted in the United States of America.

**BARRY-EATON DISTRICT HEALTH DEPARTMENT**

**PAYMENTS FOR JULY 2025**

BOARD OF HEALTH MEETING HELD AT HASTINGS, MI-BARRY COUNTY

DATE: August 15, 2025

ACCOUNTS PAYABLE RUN 1	7/16/2025	\$	20,702.87
ACCOUNTS PAYABLE RUN 2	7/23/2025	\$	7,469.04
ACCOUNTS PAYABLE RUN 3	7/30/2025	\$	78,147.28
ACCOUNTS PAYABLE RUN 4	8/6/2025	\$	178,489.76
ACCOUNTS PAYABLE RUN 5			
ACCOUNTS PAYABLE RUN 6			

TOTAL MONTHLY PAYMENTS SUBMITTED FOR APPROVAL: **\$ 284,808.95**

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# Barry Eaton District Health Department Check register

Date	Vendor	Document no.	Amount
	<b>Bank: PNC Gen Checking - PNC BANK 070</b>	<b>Account no: 4260636732</b>	
07/16/2025	V00013--AMAZON CAPITAL SERVICES, INC	041000120000251	388.90
07/16/2025	V00427--CRAIG COPPSHAW	46091	154.00
07/16/2025	V00321--EVENTBRITE		15.00
07/16/2025	V00092--FEDERAL EXPRESS CORPORATION		16.05
07/16/2025	V00102--GUN LAKE AREA SEWER AUTHORITY	46092	322.00
07/16/2025	V00146--KRONOS SAASHR INCORPORATED	041000120000254	1,878.58
07/16/2025	V00340--MARROITT-ANAHEIM		2,192.04
07/16/2025	V00419--MICHIGAN DEPT OF TREASURY		490.00
07/16/2025	V00216--PEOPLE MATTER LLC	041000120000253	11,497.78
07/16/2025	V00426--SCRIBE		708.00
07/16/2025	V00300--VERIZON WIRELESS		952.57
07/16/2025	V00302--VOICES FOR HEALTH INC	041000120000252	128.14
07/16/2025	V00406--WESTIN PEACHTREE PLAZA		1,959.81
	<b>Total for PNC Gen Checking</b>		<b>20,702.87</b>

**Barry Eaton District Health Department  
Check register**

Date	Vendor	Document no.	Amount
	<b>Bank: PNC Gen Checking - PNC BANK 070</b>	<b>Account no: 4260636732</b>	
07/23/2025	V00013--AMAZON CAPITAL SERVICES, INC		50.00
07/25/2025	V00063--DELTA DENTAL PLAN OF MICHIGAN INC	041000120000255	279.50
07/25/2025	V00079--EATON COUNTY TREASURER	041000120000257	5,859.96
07/23/2025	V00334--FACEBOOK		109.60
07/25/2025	V00112--HENRY SCHEIN, INC.	041000120000258	382.52
07/25/2025	V00323--PITNEY BOWES-LEASE	041000120000259	624.45
07/25/2025	V00260--STAPLES CONTRACT & COMMERCIAL, INC	041000120000256	163.01
	<b>Total for PNC Gen Checking</b>		<b>7,469.04</b>

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Date	Vendor	Document no.	Amount
	<b>Bank: PNC Gen Checking - PNC BANK 070</b>	<b>Account no: 4260636732</b>	
08/01/2025	V00013--AMAZON CAPITAL SERVICES, INC	041000120000260	28,185.76
07/30/2025	V00060--DEARBORN NATIONAL LIFE INSURANCE COMPAY		1,338.08
07/30/2025	V00422--DOCUSIGN		2,080.00
08/01/2025	V00073--E3 GORDON STOWE-DETROIT	041000120000262	1,041.00
07/30/2025	V00083--EDGE PARTNERSHIPS LLC		22,500.00
08/01/2025	V00097--GSK	041000120000265	426.36
08/01/2025	V00165--LOGICALIS, INC.	041000120000264	90.00
08/01/2025	V00173--MANER COSTERISAN	041000120000261	18,343.42
07/30/2025	V00429--MICHIGAN CENTER OF RUAL HEALTH		25.00
08/01/2025	V00121--MINUTEMAN PRESS	041000120000263	110.00
07/30/2025	V00306--WOW		2,096.98
07/30/2025	V00424--YETI		40.28
	<b>Total for PNC Gen Checking</b>		<b>76,276.88</b>
	<b>Bank: PNC-EFT-CC - PNC</b>	<b>Account no:</b>	
07/30/2025	V00005--ACCIDENT FUND INS CO OF AMER		1,870.40
	<b>Total for PNC-EFT-CC</b>		<b>1,870.40</b>

# Barry Eaton District Health Department Check register

Date	Vendor	Document no.	Amount
	<b>Bank: PNC Gen Checking - PNC BANK 070</b>	<b>Account no: 4260636732</b>	
08/08/2025	V00013--AMAZON CAPITAL SERVICES, INC	041000120000272	871.97
08/08/2025	V00014--AMBS MESSAGE CENTER, INC.	041000120000276	117.88
08/08/2025	V00063--DELTA DENTAL PLAN OF MICHIGAN INC	041000120000268	2,816.52
08/08/2025	V00079--EATON COUNTY TREASURER	041000120000274	77,250.00
08/08/2025	V00112--HENRY SCHEIN, INC.	041000120000270	821.07
08/08/2025	V00115--HOSPITAL NETWORK HEALTHCARE SERVICES LLC	041000120000267	45.00
08/08/2025	V00177--MCKESSON MEDICAL-SURGICAL	041000120000275	65.66
08/06/2025	V00333--MERS		91,361.78
08/08/2025	V00230--REAGAN GIELINCKI	041000120000273	1,690.00
08/06/2025	V00236--ROBIN SORRENTINO	46093	240.00
08/08/2025	V00250--SHREDHUB	041000120000266	175.00
08/08/2025	V00301--VSP	041000120000271	1,265.04
08/08/2025	V00305--WEX BANK	041000120000269	809.88
	<b>Total for PNC Gen Checking</b>		<b>177,529.80</b>

**Barry Eaton District Health Department  
Check register**

<b>Date</b>	<b>Vendor</b>	<b>Document no.</b>	<b>Amount</b>
	<b>Bank: PNC Gen Checking - PNC BANK 070</b>	<b>Account no: 4260636732</b>	
07/31/2025	V00334--FACEBOOK		258.00
07/31/2025	V00092--FEDERAL EXPRESS CORPORATION		16.05
07/31/2025	V00420--LUMIVERO LLC		499.00
07/31/2025	V00172--MALPH		169.00
07/31/2025	V00296--UPS		17.91
	<b>Total for PNC Gen Checking</b>		<b>959.96</b>

## Incident Summary

- On Monday, August 4, 2025, we noted a bright **green film** on the surface of Thornapple Lake and conducted an onsite rapid test--preliminary results indicate the presence of a **Harmful Algal Bloom (HAB)**.
- Consequently, we issued an **advisory** urging the public—to **avoid all contact** with the effected areas for humans and animals
- We also sent a sample to the state lab which verified the presence of both ***Cyanobacteria at location and cyanotoxins detected***

## Why This Matters

- **HAB causes**=high nutrients in water (failing septic's, fertilizer runoff), rising lake temps, and climate change have increased rate of HAPs
- Some algae, especially **cyanobacteria (blue-green algae)**, produce toxins like microcystins & cyanotoxins that can harm skin (rashes, blisters), eyes, and respiratory tracts as well as even liver damage. **Routes of exposure**--direct skin contact, ingestion, inhalation.
- Even minor exposure can cause irritation; pets are especially vulnerable—pet deaths are reported yearly in the US due to HABS
- HABs can also deplete oxygen in the water, harming aquatic life and damaging ecosystems.

## Public Communication & Recommendations

- We issued signs and communicated via local outlets to **keep people and pets away from the lake**, especially the areas with visible film.
  - **Observe**—look for discolored water(paint like streaks, pea soup, can be blue/green/red), scum, or foul odors.
  - **Avoid**—no swimming, jet ski, wading, or pet access in affected zones.
  - **Report**—if you spot possible HAB signs in other areas, notify the BEDHD or EGLE (Environmental Assistance Center

## Summary & Moving Forward

- The HAB in Thornapple Lake was identified on **August 4, 2025**, and public advisories were immediately issued based on preliminary findings and our field testing.
- Our combined efforts—**field sampling, lab confirmation, and public warnings**—help reduce health and environmental risks.
- This incident underscores the importance of **ongoing monitoring, rapid communication, and community awareness** to protect public and ecological health.



Thornapple Lake Confirmed HAP 08/04/25. Photos taken by Shane Adams



## BEDHD Strategic Action Plan FY2025

Strategic Goal #1: Provide Opportunities for Everyone to Live a Healthy Life					Q1	Q2	Q3	Final
Sub-Goals					% Complete			
1. Increase access to primary, oral, and mental health services for women and children in the district.								
Objective: Improve access community health workers for people with SUD								
PCH	Action	To be completed	Person Responsible					
	Create the framework for a "meet & greet" or "open house" to develop, maintain, and promote the Connections Program in each county	5/31/2025	Kristen Rayner		20%	50%	50%	
	Establish metrics to monitor the program's effectiveness and impact	8/31/2025	Kristen Rayner		0%	20%	20%	
	Identify locations in the district to connect with clients who are at risk of SUD	2/28/2025	Kristen Rayner		50%	50%	50%	
2. Ensure consistent availability of the Maternal and Infant Health Program by 2028								
Objective: Complete a maternal and child health assessment								
PCH/PPE	Action	To be completed	Person Responsible					
	Develop a workplan and timeline for MCH assessment	2/28/2025	Aurelia P		0%	25%	100%	
	Identify 30 MCH indicators	3/31/2025	Aurelia P		0%	25%	100%	
	Collect and analyze primary data	4/30/2025	Aurelia P		0%	0%	25%	
	Develop and deploy secondary data tools	06/31/2025	Aurelia P		0%	0%	25%	
	Publish MCH assessment report	9/30/2025	Aurelia P		0%	0%	15%	
Objective: Identify 1 evidence-based or promising practice for maternal and infant health to begin implementing in FY 2026								
PPE	Action	To be completed	Person Responsible					
	Research evidence-based practices for maternal child health	3/31/2025	Amanda Rousseau		0%	0%	25%	
	Identify 2 options and present to MCH staff for feedback	5/31/2025	Amanda Rousseau		0%	0%	0%	
	Create a workplan to implement the evidence-based or promise practice in the BEDHD community in FY 2026	8/31/2025	Amanda Rousseau		0%	0%	0%	

Strategic Goal #2: Ensure Our Communities Have Healthy & Safe Food, Water, and Air					Q1	Q2	Q3	Final
Sub-Goals					% Complete			
1. Identify 7 quality indicators to monitor to determine the impacts of water, air, and food issues and update annually by July 2025								
Objective: Track Radon Levels above 4pCi/L within jurisdiction								
EH	Action	To be completed	Person Responsible					
	Identify areas within the jurisdiction with Radon levels above 4pCi/L	2/28/2025	Jodi Pessell		100%	100%	100%	
	Create a map to be used internally to plot areas where Radon levels are above 4pCi/L	7/31/2025	Amy Sharrow		25%	75%	75%	
	Present results of the mapping to the board of health	09/31/2025	Amy Sharrow		0%	0%	0%	
Objective: Monitor E-Coli Levels of Surface Water								
EH	Action	To be completed	Person Responsible					
	Sample Surface Water	06/31/2025	Ally Diebel		25%	25%	75%	
	Create a map to track full body exceedance	7/31/2025	David Comeau		25%	75%	75%	
Objective: Increase Certified Pool Operators (CPO) within the district								
EH	Action	To be completed	Person Responsible					
	Track current CPO status at licensed pools/spas within the district	7/31/2025	Jodi Pessell		25%	50%	50%	
	Offer training opportunities within the district	7/31/2025	Jodi Pessell		0%	50%	100%	
Objective: Monitor Nitrate levels in drinking wells								
EH	Action	To be completed	Person Responsible					
	Compile data to show trends over time	1/31/2025	Amy Sharrow		25%	50%	50%	
	Present nitrate mapping results to the public	7/31/2025	David Comeau		0%	50%	50%	
Objective: Increase compliance with the number of certified food managers (CFM) within the district								
EH	Action	To be completed	Person Responsible					
	Track expiration dates of CFM in licensed facilities in Hedhegod	9/30/2025	Jodi Pessell		25%	100%	100%	
	Send notification letters to expired/nearly expired CFM with training opportunities	7/31/2025	Jodi Pessell		25%	50%	50%	
	Provide 3 trainings/testing for CFM renewals	9/30/2025	Jodi Pessell		25%	25%	75%	
Objective: Monitor surface water contamination through Harmful Algal Blooms (HABs)								
EH	Action	To be completed	Person Responsible					
	Work with partner agencies (EGLE, MDHHS) to track and trend HABs	7/31/2025	David Comeau		0%	25%	75%	
	Map HAB Contamination Areas	7/31/2025	David Comeau		25%	50%	50%	
Objective: Track and trend data from cited food risk factor violations for licensed food establishments								
EH	Action	To be completed	Person Responsible					
	Create an electronic database to track food citations risk factor violations over time	2/28/2025	Jodi Pessell		25%	50%	75%	
	Promote free on-line training opportunities for food handlers at routine inspections	4/30/2025	Jodi Pessell		0%	25%	50%	
	Hold enforcement conferences for repeat or chronic risk factor violation	7/31/2025	Jodi Pessell		25%	50%	50%	
2. The food, beach monitoring, well, and septic prgrams will identify a new evidence-based or promising practice by 2025 to implement by September 2028.								
Objective: Utilize public facing GIS to represent public health data related to water quality								
EH	Action	To be completed	Person Responsible					
	Attend trainings/webinars on FDA retail standards	9/30/2025	Jodi Pessell		25%	50%	50%	
	Create a workplan to meet each retail standard	7/31/2025	Jodi Pessell		100%	100%	100%	
	Implement improvements in one standard area	9/30/2025	Jodi Pessell		100%	100%	100%	
Objective: Utilize public facing GIS to represent public health data related to water quality								
EH	Action	To be completed	Person Responsible					
	Compile water quality data from BEDHD and EGLE	7/31/2025	David Comeau		25%	50%	50%	
	Map data in the Hedhegod portal	9/30/2025	David Comeau		0%	0%	0%	



Strategic Goal #3: Protect the Community from Potential Health Hazards				Q1	Q2	Q3	Final
Sub-Goals				% Complete			
1. 80% of staff will participate in a full-scale emergency preparedness exercise or full-scale response by September 2028.							
Action		To be Completed	Person Responsible				
2. Establish and maintain two evidence-based or promising practice harm reduction initiatives in the district by January 2026.							
Objective: Expand access to syringe service programs for Eaton County Residents							
Action		To be Completed	Person Responsible				
PPE	Gather information on policies around syringe service programs in Eaton County	3/31/2025	Kaylynne Miesen	25%	75%	100%	
	Create materials to aid in conversations with local municipalities	06/31/2025	Kaylynne Miesen	0%	0%	20%	
	Meet with 2 municipalities to discuss allowing a syringe service program to provide services in the municipality	8/31/2025	Kaylynne Miesen	0%	0%	0%	
	Assist with facilitating an agreement between municipality and syringe service provider	9/30/2025	Kaylynne Miesen	0%	0%	0%	
3. Develop subject matter expertise in five emerging threats in our district by 2026.							
Action		To be Completed	Person Responsible				
4. Respond to 90 percent of identified disease outbreaks by the standard investigation protocol or within two days if no standard protocol is in place							
Objective: Establish internal processes for outbreak reporting and identify methods to support facilities experiencing outbreaks							
Action		To be Completed	Person Responsible				
PCH	Establish a protocol for outbreak reporting and internal notification processes	3/31/2025	Laura	75%	75%	85%	
	Develop an online outbreak reporting form	8/31/2025	Laura	0%	0%	0%	
	Establish support methods when facilities are experiencing outbreak situations	4/30/2025	Laura	50%	50%	85%	
5. Formalize and sustain the overdose fatality review (OFR) team in Eaton County by July 2024							
COMPLETED		To be completed	Person Responsible				

Strategic Goal #4: Enhance Involvement, Engagement, & Collaboration to Improve Health				Q1	Q2	Q3	Final
Sub-Goals				% Complete			
1. Establish a system for measuring reach and satisfaction with the health department's communications by 2026.							
Objective: Evaluate BEDHD social media presence and implement 2 new strategies to increase engagement and outreach effectiveness							
Action		To be Completed	Person Responsible				
PPE	Conduct comprehensive social media audit	11/30/2025	Emily Smale	100%	100%	100%	
	Gather stakeholder input and feedback from internal staff on current practices	4/30/2025	Emily Smale	30%	75%	75%	
	Research and Identify Best Practices	06/31/2025	Emily Smale	0%	0%	25%	
	Develop and pilot 2 new strategies	09/31/2025	Emily Smale	0%	0%	0%	
2. Provide four opportunities per quarter of intentional outreach and in-person engagement with community members and community partners by July 2026.							
Action		To be Completed	Person Responsible				

Strategic Goal #5: Operate High-Quality, High-Performing Programs & Services that Address Community Priorities				Q1	Q2	Q3	Final
Sub-Goals				% Complete			
1. Establish client satisfaction surveys in six programs by September 2028							
Action		To be Completed	Person Responsible				
2. Publish the performance management system for 75% of programs annually.							
Action		To be Completed	Person Responsible				
PCH	Identify at least one measure in three different clinical programs to share through the public performance management system.	2/28/2025	J. Anderson	75%	100%	100%	
	Establish a system for assuring the data is added to the system in a timely fashion.	4/30/2025	C. Hughes	25%	100%	100%	
	Design a template for sharing the data in a way that demonstrates public health significance.	7/31/2025	C. Hughes	25%	80%	100%	
	Publish the data in the performance management system and share the template with at least three strategic partners.	09/31/2025	C. Hughes	0%	50%	70%	

Strategic Goal #6: Ensure Our Workforce is Healthy, Efficient, Engaged, and Proficient				Q1	Q2	Q3	Final
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Sub-Goals			% Complete			
1. Ensure that all non-probationary staff members have an individual development plan (IDP) by September 2026						
Action		To be Completed	Person Responsible			
2. Implement a tiered onboarding system: 1) Agency Wide by December 2024; 2) By division by December 2026; 3) By position by December 2028						
Objective: Create a comprehensive and modern EH orientation program by September 2025.						
Admin	Action	To be Completed	Person Responsible			
	Develop orientation and training materials for EH	12/31/2024	Rebekah Condon	25%	100%	100%
	Review and pilot materials	6/30/2025	Rebekah Condon	0%	75%	100%
	Finalize orientation materials and implement updated EH orientation process	9/30/2025	Rebekah Condon	0%	0%	100%
Objective: Create a well-organized draft overview of PCH program orientation by December 2025						
Admin	Action	To be Completed	Person Responsible			
	Identify key information for PCH Division orientation	1/31/2025	Rebekah Condon	0%	75%	75%
	Gather staff input and identify existing resources	7/31/2025	Rebekah Condon	0%	0%	0%
	Present draft orientation plan to PCH leadership for feedback	9/30/2025	Rebekah Condon	0%	0%	0%
3. Offer 2 opportunities per quarter to connect with Colleagues within and across departments						
COMPLETED		To be Completed	Person Responsible			
4. Creating and implementing a Regular Budget Revision Process and documentation of the Budget templates.						
Action		To be Completed	Person Responsible			

REVISED  
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Roll-up

2026 Budget	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total	FY25 (May)
Income														
54000 Comprehensive Agrmt Fixed Fees	2,276	2,276	2,276	2,276	4,904	2,276	2,276	2,276	2,276	2,276	2,276	2,276	29,941	25,938
54400 Comprehensive Agrmt VFC Fixed Fees	-	-	-	-	525	800	100	900	1,075	-	-	-	3,400	7,000
54500 Comprehensive Agrmt Nurse Training Fixed Fees	-	-	-	-	-	-	-	2,000	-	-	-	-	2,000	-
55000 Comprehensive Agrmt	115,183	113,425	113,491	114,277	113,667	114,629	115,341	113,689	113,829	115,102	114,692	115,356	1,372,680	1,997,459
55012 Comprehensive Agrmt CSHCS	11,887	7,765	7,922	10,011	8,334	11,105	14,526	8,388	8,715	9,461	8,297	9,882	116,293	88,399
55100 ELPHS Contract	85,165	85,165	85,165	85,165	85,165	85,165	85,165	85,165	85,165	85,165	85,165	85,165	1,021,975	967,402
55101 ELPHS LCSA	-	-	190,784	-	-	-	-	-	-	-	-	-	190,784	190,784
55200 MDEQ ELPHS Sewage/Water Contract	33,694	33,694	33,694	33,694	33,694	33,694	33,694	33,694	33,694	33,694	33,694	33,694	404,328	464,328
56000 Non-Comprehensive Agrmt	94,436	88,252	88,252	118,198	93,514	98,064	99,698	94,259	94,259	100,443	88,997	88,997	1,147,367	1,666,291
56815 Federal Funded Vaccine Revenue	-	-	-	-	-	-	-	-	-	-	-	380,823	380,823	253,000
57400 Barry County Solid Waste Oversight	-	-	-	-	-	-	-	1,200	-	-	-	1,200	2,400	1,000
58000 Barry Appropriations	26,911	26,907	26,907	26,907	26,907	26,907	26,907	26,907	26,907	26,907	26,907	26,907	322,891	512,046
58100 Eaton Appropriations	38,035	36,277	36,343	37,204	36,593	37,556	38,268	36,615	36,755	36,990	36,506	37,169	444,310	889,046
59000 Medicaid Cost Reimbursement	54,290	-	-	54,290	-	-	54,290	-	-	54,290	-	-	217,160	130,170
60000 Fee For Service	7,631	6,822	4,463	9,089	9,312	12,300	491,016	7,230	11,141	18,030	10,169	9,047	596,251	420,718
60002 Campground Inspection Fees	-	-	-	-	-	16,770	374	618	-	-	-	498	18,260	12,169
60003 Swimming Pool Inspection Fees	192	-	-	-	-	28,140	-	192	-	-	-	-	28,524	19,016
60004 Body Art Plan Review	-	-	444	-	-	-	-	444	-	-	-	444	1,332	1,066
60005 Water Sampling/Lab	313	313	213	313	313	363	413	213	263	263	263	363	3,600	3,500
60006 Change of Use/Zoning Fee for Service	2,983	1,889	1,513	1,907	1,560	2,330	2,851	2,518	2,724	2,698	2,706	2,621	28,300	18,705
60008 Site Evaluation Fees	9,180	2,754	5,049	6,687	1,377	7,344	7,803	13,113	5,967	13,311	8,523	5,508	86,616	57,744
60009 Food Service Plan Review Fees	4,323	3,894	1,229	4,099	1,024	4,301	6,161	5,110	3,650	3,663	4,099	2,253	43,806	29,182
61000 Permit Fees	29,592	19,217	9,312	11,007	13,332	21,219	19,484	29,581	21,782	26,257	21,942	18,854	241,579	160,990
61100 Certification/Registration Training	-	4,824	-	-	4,824	-	-	-	4,824	-	-	4,824	19,296	21,300
62000 Clinic Fee for Service	173	173	173	173	173	173	173	173	173	173	173	173	2,077	8,892
63000 Commercial Insurance Revenue	9,035	9,035	9,035	9,035	9,035	9,035	9,035	9,035	9,035	9,035	9,035	9,035	108,423	111,651
64000 Medicare Revenue	606	606	606	606	606	606	606	606	606	606	606	606	7,274	10,896
65000 Medicaid Revenue	9,851	9,851	9,851	9,851	9,851	9,851	9,851	9,851	9,851	9,851	9,851	9,850	118,206	110,644
66800 Cty Central Services Local Support	50,066	50,066	50,066	50,066	50,066	50,066	50,066	50,066	50,066	50,170	50,170	50,265	601,199	541,518
Total Income	585,821	503,205	676,788	584,854	504,775	572,693	1,068,097	533,842	522,757	598,383	514,071	895,810	7,561,095	8,720,855
Expense														
70200 Salaries	271,312	181,002	181,441	189,164	189,642	261,261	285,027	190,393	191,280	191,280	190,959	190,958	2,513,720	2,713,732
70500 BCBS Waiver Payment	3,170	3,170	3,170	3,170	3,170	3,170	3,170	3,170	3,170	3,170	3,170	3,170	38,036	47,997
71500 FICA	20,755	13,847	13,880	14,471	14,508	19,986	21,805	14,565	14,633	14,633	14,608	14,608	192,300	207,601
71501 Workers Compensation	2,359	1,573	1,574	1,641	1,644	1,645	2,473	1,655	1,670	1,670	1,675	1,675	21,251	30,560
71502 Insurance-Health	28,451	28,451	28,451	33,383	33,383	33,383	33,383	33,383	33,383	33,383	33,288	33,288	385,611	453,138
71503 Insurance-Dental	4,116	4,116	4,116	4,341	4,341	4,341	4,341	4,341	4,341	4,341	4,322	4,322	51,381	56,091
71504 Insurance-Life	226	226	226	238	238	238	238	238	238	238	237	237	2,814	3,101
71505 Pension	10,941	7,298	7,314	7,891	7,900	7,905	11,869	7,926	7,957	7,957	7,946	7,946	100,850	83,123
71507 Short Term Disability	97	64	65	73	74	93	111	74	76	76	70	70	943	

Presented to the BOH 8/15/2025

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71510 Health Savings Account	-	-	-	25,219	-	-	-	-	-	25,219	-	-	50,438	54,600
71511 Insurance-Vision	1,111	1,111	1,111	1,166	1,166	1,166	1,167	1,167	1,167	1,167	1,164	1,164	13,825	14,858
71601 Travel-Other	2,864	464	464	464	464	1,314	1,064	664	464	564	464	464	9,718	17,265
71602 Travel-Clients	10	10	10	10	10	10	10	10	10	10	10	10	120	100
71603 Travel-Meals	709	159	159	159	159	459	259	199	159	209	159	159	2,948	4,585
71706 Contractual	122,949	4,729	4,729	67,949	4,879	39,835	67,949	4,729	4,729	67,949	4,729	4,729	399,884	716,213
72001 Equipment	400	400	400	400	400	400	400	400	400	400	400	400	4,800	7,000
72002 Computers/Computer Supplies	250	250	250	250	250	250	250	250	250	250	250	250	3,000	3,000
72003 Computer Software/Subscriptions	1,225	175	775	175	175	295	32,485	175	175	175	175	2,175	38,174	9,698
72601 Supplies	7,890	7,890	7,890	8,390	8,457	8,390	8,390	8,390	8,390	8,344	7,890	7,765	98,076	103,329
72603 Supplies-Medical	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	38,694	40,154
72604 Supplies-Pharmaceutical	7,913	7,913	7,913	7,913	7,913	7,913	7,913	7,913	7,913	7,913	7,913	7,913	94,956	228,307
84100 Medical Services	13	13	13	13	13	13	13	13	13	13	13	13	150	1,960
89800 Lab Fees	372	372	272	372	372	422	472	810	860	860	860	960	7,004	6,738
89900 Pamphlets & Brochures	263	263	263	263	263	1,013	363	263	263	263	263	263	4,000	5,501
90000 Outreach Materials	4,127	4,127	4,127	4,127	4,127	22,627	4,227	4,127	4,127	4,127	4,127	4,127	68,121	76,306
90001 Recruitment Advertising	85	85	85	85	85	85	85	85	85	85	85	85	1,020	1,583
90100 Membership Fees	-	-	-	-	-	1,050	-	-	-	-	-	-	1,050	1,200
90200 Books/Subscriptions/Film	25	25	25	25	25	25	25	25	25	25	25	25	300	1,000
92000 License Fees to St of MI	153	36	83	120	80	238	16,766	438	180	342	153	335	18,924	19,761
92200 Food Safety Cert. Class	-	-	-	-	-	-	1,000	-	-	-	-	-	1,000	6,624
93000 Repair/Maintenance	212	212	212	212	212	212	212	212	212	2,912	212	212	5,244	9,000
93100 Training/Conferences	692	417	517	557	417	1,807	417	917	667	617	417	767	8,209	29,824
93200 Postage	915	915	915	915	915	915	915	915	915	915	915	915	10,980	10,499
93302 Cell Phone	747	747	747	754	754	754	754	754	754	754	747	747	9,012	14,140
93901 Leases	6,001	6,001	6,001	6,006	6,006	6,006	6,006	6,006	6,006	6,006	6,001	6,001	72,047	103,635
93902 Vehicle Related Expense	780	780	780	781	781	781	781	781	781	781	780	780	9,367	18,122
95200 Credit Card Fees	859	859	859	859	859	899	899	899	859	859	859	859	10,422	8,281
95350 Federal Funded Vaccine Exp	-	-	-	-	-	-	-	-	-	-	-	380,823	380,823	253,000
95400 Agency Administration	13,937	10,423	10,870	12,775	11,745	11,283	14,793	11,792	12,893	11,663	11,050	14,685	147,908	182,353
95500 Division Indirect	275,731	199,259	205,293	241,957	205,621	216,380	271,137	208,009	226,218	221,330	206,711	266,328	2,743,975	3,175,877
<b>Total Expense</b>	<b>794,881</b>	<b>490,604</b>	<b>498,222</b>	<b>639,509</b>	<b>514,270</b>	<b>659,786</b>	<b>804,391</b>	<b>518,910</b>	<b>538,484</b>	<b>623,721</b>	<b>515,868</b>	<b>962,450</b>	<b>7,561,095</b>	<b>8,720,855</b>
<b>Net Gain/Loss</b>	<b>(209,061)</b>	<b>12,601</b>	<b>178,566</b>	<b>(54,656)</b>	<b>(9,495)</b>	<b>(87,093)</b>	<b>263,706</b>	<b>14,932</b>	<b>(15,727)</b>	<b>(25,338)</b>	<b>(1,797)</b>	<b>(66,639)</b>	<b>-</b>	<b>-</b>

*Presented to the BOH 8/15/2025*

REVISED  
DRAFT FY2026 Proposed Budget  
Administration

2026 Budget	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
Income													
55000 Comprehensive Agrmt	27,218	27,218	27,218	27,218	27,218	27,218	27,218	27,218	27,218	28,256	28,256	28,256	329,728
56000 Non-Comprehensive Agrmt	13,984	7,405	3,405	19,373	8,794	15,294	19,373	8,794	8,794	19,373	8,532	8,532	141,651
57000 Rental Revenue	5,860	5,860	5,860	5,860	5,860	5,860	5,860	5,860	5,860	5,860	5,860	5,860	70,320
58000 Barry Appropriations	388	388	388	388	388	388	388	388	388	388	388	388	4,652
58100 Eaton Appropriations	324	324	324	398	398	398	398	398	398	398	324	324	4,407
66800 Cty Central Services Local Support	697	697	697	697	697	697	697	697	697	801	801	801	8,677
Total Income	48,470	41,891	37,891	53,934	43,355	49,855	53,934	43,355	43,355	55,076	44,161	44,161	559,436
Expense													
70200 Salaries	72,099	48,266	48,389	50,197	50,753	63,408	75,829	50,753	51,098	51,098	51,104	51,104	664,099
71500 FICA	5,470	3,646	3,656	3,794	3,837	4,805	5,755	3,837	3,863	3,863	3,864	3,864	50,253
71501 Workers Compensation	436	291	291	301	302	302	453	302	311	311	311	311	3,921
71502 Insurance-Health	5,219	5,219	5,219	6,118	6,118	6,118	6,118	6,118	6,118	6,118	6,118	6,118	70,715
71503 Insurance-Dental	761	761	761	802	802	802	802	802	802	802	802	802	9,498
71504 Insurance-Life	50	50	50	52	52	52	52	52	52	52	52	52	618
71505 Pension	13,662	9,108	9,112	9,436	9,575	9,575	14,362	9,575	9,587	9,587	9,587	9,587	122,754
71506 MESC Benefits	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
71507 Short Term Disability	429	287	288	298	302	377	451	302	304	304	304	304	3,948
71510 Health Savings Account	-	-	-	5,006	-	-	-	-	-	5,006	-	-	10,013
71511 Insurance-Vision	149	149	149	157	157	157	157	157	157	157	157	157	1,857
71555 MERS UAL Expense	29,504	29,504	29,504	29,504	29,504	29,504	29,504	29,504	29,504	29,504	29,504	29,504	354,042
71600 Travel-Mileage	50	50	50	50	50	50	50	50	50	50	50	50	600
71601 Travel-Other	445	445	445	445	445	445	845	445	445	545	445	445	5,840
71603 Travel-Meals	302	302	302	302	302	302	302	302	302	352	302	302	3,668
71706 Contractual	48,900	48,900	48,900	51,120	48,900	74,006	48,900	48,900	48,900	48,900	48,900	51,800	617,026
72002 Computers/Computer Supplies	-	-	-	-	-	-	1,000	-	-	1,000	-	-	2,000
72003 Computer Software/Subscriptions	1,958	1,958	2,938	1,958	1,958	2,078	1,958	2,227	18,358	1,958	2,054	64,974	104,372
72601 Supplies	1,584	1,584	1,584	2,084	2,084	2,084	2,084	2,084	2,084	2,038	1,584	1,459	22,337
84100 Medical Services	70	70	70	70	70	70	70	70	70	70	70	70	840
89900 Pamphlets & Brochures	85	85	85	85	85	85	185	85	85	85	85	85	1,120
90000 Outreach Materials	-	-	-	-	-	18,500	100	-	-	-	-	-	18,600
90001 Recruitment Advertising	35	35	35	35	35	35	35	35	35	35	35	35	420
90100 Membership Fees	2,720	-	930	5,073	-	50	-	-	179	-	-	1,000	9,952
90200 Books/Subscriptions/Film	20	20	20	20	20	20	20	20	20	20	20	20	240
91000 Insurance ADM	30,961	-	-	15,741	-	-	15,741	-	-	741	-	-	63,183
93000 Repair/Maintenance	42	42	42	42	42	42	42	42	42	42	42	42	504
93100 Training/Conferences	900	100	100	240	100	100	100	500	100	1,800	900	100	5,040
93200 Postage	62	62	62	62	62	62	62	62	62	62	62	62	744
93301 Telephone	2,440	2,440	2,440	2,440	2,440	2,440	11,628	2,440	2,440	2,440	2,440	2,440	38,468
93302 Cell Phone	422	422	422	423	423	423	423	423	423	423	423	423	5,071
93710 MCDC Rent Expense	5,860	5,860	5,860	5,860	5,860	5,860	5,860	5,860	5,860	5,860	5,860	5,860	70,320
93900 Rentals	-	-	-	-	-	-	-	750	-	-	-	-	750
93901 Leases	980	980	980	985	985	985	985	985	985	985	980	980	11,795
93902 Vehicle Related Expense	306	306	306	307	307	307	307	307	307	307	306	306	3,679
94000 Misc Exp	-	-	-	2,750	-	-	-	1,000	-	-	2,750	-	6,500
95300 Cty Central Services Allocation Costs	50,100	50,100	50,100	50,100	50,100	50,100	50,100	50,100	50,100	50,100	50,100	50,100	601,199
95400 Agency Administration	13,937	10,423	10,870	12,775	11,745	11,283	14,793	11,792	12,893	11,663	11,050	14,685	147,908
Total Expense	291,455	222,963	225,458	260,130	228,912	285,924	290,571	231,378	247,033	237,775	231,758	298,538	3,051,893
Net Gain/Loss	(242,985)	(181,071)	(187,566)	(206,196)	(185,557)	(236,069)	(236,637)	(188,024)	(203,678)	(182,699)	(187,597)	(254,377)	(2,492,458)

REVISED  
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Environmental Health

2026 Budget	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
<b>Income</b>													
54000 Comprehensive Agrmt Fixed Fees	-	-	-	-	2,628	-	-	-	-	-	-	-	2,628
55100 ELPHS Contract	21,670	21,670	21,670	21,670	21,670	21,670	21,670	21,670	21,670	21,670	21,670	21,670	260,034
55200 MDEQ ELPHS Sewage/Water Contract	33,694	33,694	33,694	33,694	33,694	33,694	33,694	33,694	33,694	33,694	33,694	33,694	404,328
56000 Non-Comprehensive Agrmt	19,996	18,396	18,396	38,496	18,396	21,446	19,996	19,141	19,141	20,741	19,141	19,141	252,427
57400 Barry County Solid Waste Oversight	-	-	-	-	-	-	-	1,200	-	-	-	1,200	2,400
58000 Barry Appropriations	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	29,105
58100 Eaton Appropriations	3,918	3,918	3,918	3,918	3,918	3,918	3,918	3,918	3,918	3,918	3,918	3,918	47,014
60000 Fee For Service	7,631	6,822	4,463	9,089	9,312	12,300	491,016	7,230	11,141	18,030	10,169	9,047	596,251
60002 Campground Inspection Fees	-	-	-	-	-	16,770	374	618	-	-	-	498	18,260
60003 Swimming Pool Inspection Fees	192	-	-	-	-	28,140	-	192	-	-	-	-	28,524
60004 Body Art Plan Review	-	-	444	-	-	-	-	444	-	-	-	444	1,332
60005 Water Sampling/Lab	313	313	213	313	313	363	413	213	263	263	263	363	3,600
60006 Change of Use/Zoning Fee for Service	2,983	1,889	1,513	1,907	1,560	2,330	2,851	2,518	2,724	2,698	2,706	2,621	28,300
60008 Site Evaluation Fees	9,180	2,754	5,049	6,687	1,377	7,344	7,803	13,113	5,967	13,311	8,523	5,508	86,616
60009 Food Service Plan Review Fees	4,323	3,894	1,229	4,099	1,024	4,301	6,161	5,110	3,650	3,663	4,099	2,253	43,806
61000 Permit Fees	29,592	19,217	9,312	11,007	13,332	21,219	19,484	29,581	21,782	26,257	21,942	18,854	241,579
61100 Certification/Registration Training	-	4,824	-	-	4,824	-	-	-	4,824	-	-	4,824	19,296
66800 Cty Central Services Local Support	21,498	21,498	21,498	21,498	21,498	21,498	21,498	21,498	21,498	21,498	21,498	21,592	258,067
<b>Total Income</b>	<b>157,414</b>	<b>141,313</b>	<b>123,823</b>	<b>154,802</b>	<b>135,970</b>	<b>197,417</b>	<b>631,302</b>	<b>162,564</b>	<b>152,696</b>	<b>168,167</b>	<b>150,047</b>	<b>148,052</b>	<b>2,323,568</b>
<b>Expense</b>													
70200 Salaries	101,308	67,538	67,538	70,275	70,467	98,767	106,001	71,042	71,042	71,042	71,400	71,400	937,821
70201 Salaries OT	137	137	137	137	137	137	137	137	137	137	137	137	1,641
70500 BCBS Waiver Payment	1,838	1,838	1,838	1,838	1,838	1,838	1,838	1,838	1,838	1,838	1,838	1,838	22,050
71500 FICA	7,761	5,177	5,177	5,387	5,401	7,566	8,120	5,445	5,445	5,445	5,473	5,473	71,869
71501 Workers Compensation	1,357	905	905	943	947	947	1,425	957	957	957	963	963	12,225
71502 Insurance-Health	8,578	8,578	8,578	10,037	10,037	10,037	10,037	10,037	10,037	10,037	10,037	10,037	116,064
71503 Insurance-Dental	1,551	1,551	1,551	1,629	1,629	1,629	1,629	1,629	1,629	1,629	1,629	1,629	19,315
71504 Insurance-Life	101	101	101	106	106	106	106	106	106	106	106	106	1,256
71505 Pension	6,500	4,333	4,333	4,801	4,808	4,808	7,222	4,828	4,828	4,828	4,840	4,840	60,967
71507 Short Term Disability	603	402	402	419	420	588	631	423	423	423	425	425	5,585
71510 Health Savings Account	-	-	-	8,125	-	-	-	-	-	8,125	-	-	16,250
71511 Insurance-Vision	394	394	394	413	413	413	413	413	413	413	413	413	4,901
71601 Travel-Other	-	-	-	-	-	900	-	-	-	-	-	400	1,300
71603 Travel-Meals	-	-	-	-	-	300	-	-	-	-	-	75	375
72003 Computer Software/Subscriptions	13,000	-	-	13,000	-	-	13,000	-	5,000	13,000	-	250	57,250
72601 Supplies	369	369	369	369	436	369	369	369	369	369	369	369	4,495
84100 Medical Services	57	57	57	57	57	57	57	57	57	57	57	57	684
89800 Lab Fees	313	313	213	313	313	363	413	751	801	801	801	901	6,290
89900 Pamphlets & Brochures	-	-	-	-	-	750	-	-	-	-	-	-	750
90001 Recruitment Advertising	75	75	75	75	75	75	75	75	75	75	75	75	900
90100 Membership Fees	-	-	70	-	-	-	-	-	-	-	-	-	70
92000 License Fees to St of MI	153	36	83	120	80	238	16,766	438	180	342	153	335	18,924
92200 Food Safety Cert. Class	-	-	-	-	-	-	1,000	-	-	-	-	-	1,000
93100 Training/Conferences	-	-	-	-	-	700	-	-	-	-	-	-	700
93200 Postage	171	171	171	171	171	171	171	171	171	171	171	171	2,052
93302 Cell Phone	360	360	360	360	360	360	360	360	360	360	360	360	4,320
93901 Leases	4,424	4,424	4,424	4,424	4,424	4,424	4,424	4,424	4,424	4,424	4,424	4,424	53,088
93902 Vehicle Related Expense	567	567	567	567	567	567	567	567	567	567	567	567	6,804
94000 Misc Exp	-	-	-	500	-	-	-	-	-	-	500	-	1,000
95200 Credit Card Fees	809	809	809	809	809	849	849	849	809	809	809	809	9,822
95400 Agency Administration	86,669	65,850	67,800	74,616	67,529	70,287	84,108	68,494	73,411	66,980	67,867	90,188	883,801
<b>Total Expense</b>	<b>237,093</b>	<b>163,985</b>	<b>165,951</b>	<b>199,488</b>	<b>171,022</b>	<b>207,243</b>	<b>259,716</b>	<b>173,408</b>	<b>183,077</b>	<b>192,933</b>	<b>173,412</b>	<b>196,240</b>	<b>2,323,567</b>
<b>Net Gain/Loss</b>	<b>(79,679)</b>	<b>(22,672)</b>	<b>(42,128)</b>	<b>(44,686)</b>	<b>(35,052)</b>	<b>(9,826)</b>	<b>371,586</b>	<b>(10,844)</b>	<b>(30,381)</b>	<b>(24,766)</b>	<b>(23,365)</b>	<b>(48,188)</b>	<b>(0)</b>



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Personal Community Health

2026 Budget	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
Income													
54000 Comprehensive Agrmt Fixed Fees	2,276	2,276	2,276	2,276	2,276	2,276	2,276	2,276	2,276	2,276	2,276	2,276	27,313
54400 Comprehensive Agrmt VFC Fixed Fees	-	-	-	-	525	800	100	900	1,075	-	-	-	3,400
54500 Comprehensive Agrmt Nurse Training Fixed Fees	-	-	-	-	-	-	-	2,000	-	-	-	-	2,000
55000 Comprehensive Agrmt	87,965	86,207	86,273	87,059	86,449	87,411	88,124	86,471	86,611	86,846	86,436	87,099	1,042,952
55012 Comprehensive Agrmt CSHCS	11,887	7,765	7,922	10,011	8,334	11,105	14,526	8,388	8,715	9,461	8,297	9,882	116,293
55100 ELPHS Contract	63,495	63,495	63,495	63,495	63,495	63,495	63,495	63,495	63,495	63,495	63,495	63,495	761,941
55101 ELPHS LCSA	-	-	190,784	-	-	-	-	-	-	-	-	-	190,784
56000 Non-Comprehensive Agrmt	69,856	69,856	69,856	69,856	69,856	69,856	69,856	69,856	69,856	69,856	69,856	69,856	838,273
56815 Federal Funded Vaccine Revenue	-	-	-	-	-	-	-	-	-	-	-	380,823	380,823
58000 Barry Appropriations	24,098	24,094	24,094	24,094	24,094	24,094	24,094	24,094	24,094	24,094	24,094	24,094	289,134
58100 Eaton Appropriations	33,793	32,035	32,101	32,887	32,277	33,240	33,952	32,299	32,439	32,674	32,264	32,928	392,889
59000 Medicaid Cost Reimbursement	54,290	-	-	54,290	-	-	54,290	-	-	54,290	-	-	217,160
62000 Clinic Fee for Service	173	173	173	173	173	173	173	173	173	173	173	173	2,077
63000 Commercial Insurance Revenue	9,035	9,035	9,035	9,035	9,035	9,035	9,035	9,035	9,035	9,035	9,035	9,035	108,423
64000 Medicare Revenue	606	606	606	606	606	606	606	606	606	606	606	606	7,274
65000 Medicaid Revenue	9,851	9,851	9,851	9,851	9,851	9,851	9,851	9,851	9,851	9,851	9,851	9,850	118,206
66800 Cty Central Services Local Support	27,871	27,871	27,871	27,871	27,871	27,871	27,871	27,871	27,871	27,871	27,871	27,871	334,454
Total Income	395,197	333,265	524,338	391,505	334,842	339,813	398,249	337,315	336,098	390,528	334,255	717,990	4,833,396
Expense													
70200 Salaries	175,469	117,107	117,423	121,502	122,143	166,425	183,479	122,319	122,911	122,911	123,214	123,214	1,618,118
70201 Salaries OT	131	131	131	131	131	131	131	131	131	131	131	131	1,566
70500 BCBS Waiver Payment	1,463	1,463	1,463	1,463	1,463	1,463	1,463	1,463	1,463	1,463	1,463	1,463	17,550
71500 FICA	13,433	8,969	8,993	9,305	9,354	12,742	14,046	9,367	9,413	9,413	9,436	9,436	123,906
71501 Workers Compensation	775	517	518	539	541	542	813	542	548	548	549	549	6,981
71502 Insurance-Health	21,230	21,230	21,230	24,828	24,828	24,828	24,828	24,828	24,828	24,828	24,828	24,828	287,139
71503 Insurance-Dental	2,598	2,598	2,598	2,726	2,726	2,726	2,726	2,726	2,726	2,726	2,726	2,726	32,327
71504 Insurance-Life	125	125	125	131	131	131	131	131	131	131	131	131	1,557
71505 Pension	8,839	5,897	5,908	6,114	6,247	6,252	9,379	6,253	6,274	6,274	6,284	6,284	80,004
71507 Short Term Disability	990	661	663	686	690	940	1,035	691	694	694	696	696	9,135
71510 Health Savings Account	-	-	-	17,494	-	-	-	-	-	17,494	-	-	34,988
71511 Insurance-Vision	754	754	754	790	790	790	790	790	790	790	790	790	9,370
71601 Travel-Other	2,929	529	529	529	529	679	729	729	529	529	529	529	9,298
71602 Travel-Clients	10	10	10	10	10	10	10	10	10	10	10	10	120
71603 Travel-Meals	705	155	155	155	155	205	255	195	155	155	155	155	2,600
71706 Contractual	123,012	4,792	4,792	68,012	4,942	14,792	68,012	4,792	4,792	68,012	4,792	4,792	375,528
72001 Equipment	400	400	400	400	400	400	400	400	400	400	400	400	4,800
72002 Computers/Computer Supplies	250	250	250	250	250	250	250	250	250	250	250	250	3,000
72003 Computer Software/Subscriptions	1,225	175	775	175	175	175	32,485	175	367	175	175	1,925	37,996
72601 Supplies	7,806	7,806	7,806	7,806	7,806	7,806	7,806	7,806	7,806	7,806	7,806	7,806	93,672
72603 Supplies-Medical	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	38,694
72604 Supplies-Pharmaceutical	7,913	7,913	7,913	7,913	7,913	7,913	7,913	7,913	7,913	7,913	7,913	7,913	94,956
84100 Medical Services	113	113	113	113	113	113	113	113	113	113	113	113	1,350

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89800 Lab Fees	60	60	60	60	60	60	60	60	60	60	60	60	714
89900 Pamphlets & Brochures	263	263	263	263	263	263	263	263	263	263	263	263	3,150
90000 Outreach Materials	4,169	4,169	4,169	4,169	4,169	4,169	4,169	4,169	4,169	4,169	4,169	4,169	50,025
90001 Recruitment Advertising	185	185	185	185	185	185	185	185	185	185	185	185	2,220
90100 Membership Fees	155	-	-	-	50	1,000	-	-	-	-	-	-	1,205
90200 Books/Subscriptions/Film	25	25	25	25	25	25	25	25	25	25	25	25	300
93000 Repair/Maintenance	242	242	242	242	242	242	242	242	242	2,942	242	242	5,604
93100 Training/Conferences	792	517	617	517	517	1,207	517	617	767	517	517	867	7,969
93200 Postage	742	742	742	742	742	742	742	742	742	742	742	742	8,904
93302 Cell Phone	298	298	298	297	297	297	297	297	297	297	297	297	3,569
93901 Leases	1,618	1,618	1,618	1,618	1,618	1,618	1,618	1,618	1,618	1,618	1,618	1,618	19,416
93902 Vehicle Related Expense	209	209	209	209	209	209	209	209	209	209	209	209	2,508
94000 Misc Exp	-	-	500	-	-	-	-	500	-	-	-	-	1,000
95200 Credit Card Fees	50	50	50	50	50	50	50	50	50	50	50	50	600
95350 Federal Funded Vaccine Exp	-	-	-	-	-	-	-	-	-	-	-	380,823	380,823
95400 Agency Administration	141,352	108,856	112,369	126,592	111,721	114,633	137,027	112,690	121,287	113,478	111,954	148,775	1,460,734
Total Expense	523,552	302,051	307,118	409,261	314,705	377,232	505,418	316,512	325,378	400,541	315,942	735,686	4,833,396
Net Gain/Loss	(128,355)	31,214	217,221	(17,756)	20,137	(37,419)	(107,170)	20,804	10,720	(10,014)	18,313	(17,696)	0



**BEDHD Environmental Health Services DRAFT Fee Schedule Fiscal Year 2024/2025**

BEDHD Fee Schedule		BEDHD FY25 FEE	FY 25 State** or Other Fee	FY25 TOTAL FEE TO COLLECT	BEDHD FY26 FEE	FY 26 State** or Other Fee	FY26 TOTAL FEE TO COLLECT
<b>Fixed Food License Fees (Charitable reduce by \$30 of State Fee)</b>							
	<i>Charitable X=\$434 X</i>	447.00	30.00	477.00	671.00	30.00	701.00
	<i>Y=\$665 Y</i>	685.00	30.00	715.00	1,028.00	30.00	1,058.00
	<i>Z=\$737 Z</i>	759.00	30.00	789.00	1,139.00	30.00	1,169.00
					-		
<b>Other Fixed Food License Fees</b>					-		
	<i>Commissary - Caterer, Vendor, Mobile (Y or Z)</i>	515.00	30.00	545.00	773.00	30.00	803.00
	<i>Fixed Reduced Menu</i>	411.00	30.00	441.00	617.00	30.00	647.00
	<i>Seasonal Fixed Food (9 months or less - 60% of x)</i>	268.00	30.00	298.00	402.00	30.00	432.00
	<i>Seasonal Fixed Food (9 months or less - 60% of y)</i>	411.00	30.00	441.00	617.00	30.00	647.00
	<i>Seasonal Fixed Food (9 months or less - 60% of z)</i>	455.00	30.00	485.00	683.00	30.00	713.00
	<i>Limited Concession (No raw animal preparation)</i>	166.00	30.00	196.00	250.00	30.00	280.00
	<i>School Satellite ( School kitchen very limited food prep. Food delivered from Commissary)</i>	336.00	30.00	366.00	504.00	30.00	534.00
	<i>Service Only</i>	76.00	5.00	81.00	114.00	5.00	119.00
<b>TFU</b>					-		
	<i>TFU - License (state mandated agency fee)</i>	114.00	44.00	158.00	171.00	44.00	215.00
	<i>TFU Inspection Fee (state mandated)</i>	93.00	-	93.00	140.00	-	140.00
	<i>TFU Charitable License</i>	114.00	5.00	119.00	171.00	5.00	176.00
	<i>TFU Veteran's License</i>	-	5.00	5.00	-	5.00	5.00
<b>Temporary, Mobile Inspection Fees</b>					-		
	<i>Temporary Foods</i>	148.00	9.00	157.00	222.00	9.00	231.00
	<i>Limited Temporary Food (Non-potentially hazardous &amp;/or no more than one pre-cooked potentially hazardous food)</i>	73.00	9.00	82.00	110.00	9.00	119.00
	<i>Temporary Foods (State Non-Profit)</i>	148.00	5.00	153.00	222.00	5.00	227.00
	<i>Mobile Food Service Est.</i>	357.00	30.00	387.00	536.00	30.00	566.00
					-		
<b>Food Service Plan Review</b>					-		
	<i>Plan Review</i>	819.00		819.00	1,129.00		1,129.00
	<i>Partial Plan/Change of Owner Review</i>	411.00		411.00	617.00		617.00
	<i>Mobile/TFU/Service Only/Limited Concession/x-12 Plan Review</i>	271.00		271.00	407.00		407.00
	<i>Food Service Stop Work Order</i>	149.00		149.00	224.00		224.00
	<i>Post Approval Plan Review Fee (Used very rarely) per hour</i>	117.00		117.00	176.00		176.00
<b>Misc. Food Service Fees</b>					-		
	<i>Mid-Year Food License (Nov 1 - Jan 15)</i>	411.00	30.00	441.00	617.00	30.00	647.00
	<i>Office Enforcement Conference Follow-Up Inspection Fee</i>	267.00		267.00	401.00		401.00
	<i>Informal Enforcement Hearing Follow-Up Inspection Fee</i>	267.00		267.00	401.00		401.00
	<i>Formal Enforcement Hearing</i>	524.00		524.00	786.00		786.00
	<i>Food Management Certification</i>	134.00		134.00	201.00		201.00
<b>Sewage System Program</b>							
<b>Single/2 Family Premises</b>							
	<i>Tank Only Permit</i>	152.00		152.00	228.00		228.00
	<i>Site Evaluation (this is by itself)</i>	306.00		306.00	459.00		459.00
	<i>Sewage Permit New Construction</i>	274.00		274.00	411.00		411.00
	<i>Replacement System - Includes Site Eval, includes Pump and Haul</i>	306.00		306.00	459.00		459.00
	<i>Low Pressure Dose Mound Permit/Plan Review</i>	664.00		664.00	996.00		996.00
	<i>Alternative System Plan Review &amp; Permit - New Construction</i>	779.00		779.00	1,169.00		1,169.00

*BEDHD Environmental Health Services DRAFT Fee Schedule Fiscal Year 2024/2025*

<i>Alternative System Plan Review &amp; Permit - Replacement</i>	473.00		473.00	710.00		710.00
<i>Add'l Proposal for Alt. System Review (Must have submitted a Plan Review)</i>	236.00		236.00	354.00		354.00
<i>Certified Installer Fee for Specialized System Installers</i>	121.00		121.00	182.00		182.00
<i>Certified Installer Fee for Mid Cycle Specialized Installers Training</i>	251.00		251.00	377.00		377.00
<i>Red Tag Follow-up Inspection</i>	143.00		143.00	215.00		215.00
<b>Other than single/2 Family Premises</b>				-		
<i>Community System Plan Review</i>	2,648.00		2,648.00	3,972.00		3,972.00
<i>Site Evaluation-this is by itself with site above</i>	480.00		480.00	720.00		720.00
<i>Initial or Repair 0-1000 gpd</i>	741.00		741.00	1,113.00		1,113.00
<i>Initial or Repair &gt; 1000 gpd</i>	1,259.00		1,259.00	1,889.00		1,889.00
<i>Tank only Permit</i>	242.00		242.00	363.00		363.00
<i>Sewage Permit Pump and Haul (Rare)</i>	306.00		306.00	459.00		459.00

**BEDHD Environmental Health Services DRAFT Fee Schedule Fiscal Year 2024/2025**

Septage Waste	BEDHD FY25 FEE	FY 25 State** or Other Fee	FY25 TOTAL FEE TO COLLECT	BEDHD FY26 FEE	FY 26 State** or Other Fee	FY26 TOTAL FEE TO COLLECT
<i>Receiving Facility Inspection</i>	81.00		81.00	122.00		122.00
<i>Septage Truck Inspection</i>	81.00		81.00	122.00		122.00
<i>Proposed Septage Site Evaluation-this is by itself</i>	587.00		587.00	881.00		881.00
<i>Annual Septage Site Monitoring-per site</i>	249.00		249.00	374.00		374.00
<i>Reinspection</i>	242.00		242.00	364.00		364.00
<i>Septage Pumper Class (6 CEUs, 7 hrs Training)</i>	152.00		152.00	228.00		228.00
<i>Septage Pumper CSE Class per hour</i>	74.00		74.00	111.00		111.00
Subdivision of Land/Preliminary Plan Review	BEDHD FY25 FEE	FY 25 State** or Other Fee	FY25 TOTAL FEE TO COLLECT	BEDHD FY26 FEE	FY 26 State** or Other Fee	FY26 TOTAL FEE TO COLLECT
<i>Yield Plan Site Review - up to 3 hrs</i>	537.00		537.00	806.00		806.00
<i>Yield Plan Site Review - per hr after 3 hrs</i>	117.00		117.00	176.00		176.00
<i>On-site Water &amp; Sewage (Fee is per lot)</i>	182.00		182.00	273.00		273.00
<i>On-site Sewage, Municipal Water (Fee is per lot)</i>	125.00		125.00	187.00		187.00
<i>On-site Water, Municipal Sewage (Fee is per lot)</i>	84.00		84.00	126.00		126.00
<i>Renew Expired Approval</i>	221.00		221.00	332.00		332.00
<i>File Letter of Credit</i>	319.00		319.00	479.00		479.00
<i>Post Approval Plan Review Fee</i>	164.00		164.00	246.00		246.00
Water Supply Program	BEDHD FY25 FEE	FY 25 State** or Other Fee	FY25 TOTAL FEE TO COLLECT	BEDHD FY26 FEE	FY 26 State** or Other Fee	FY26 TOTAL FEE TO COLLECT
<i>Residential WP&lt; 70 GPM (240)</i>	228.00		228.00	342.00		342.00
<i>Well Permit greater than 70 GPM or High Capacity</i>	266.00		266.00	399.00		399.00
<i>Unprepared for sampling (too much chlorine in the well, not operable, no access for scheduled appointment)</i>	68.00		68.00	102.00		102.00
<i>Well Permit - Type III (240)</i>	247.00		247.00	371.00		371.00
<i>Well Permit - Type II (245) Transient (+ lab fee)</i>	390.00		390.00	585.00		585.00
<i>Well Permit - Type II (245) Non-Transient (+ lab fee)</i>	512.00		512.00	768.00		768.00
<i>Drinking Water Treatment Permit - Type II</i>	100.00		100.00	150.00		150.00
<i>Sanitary Survey - Transient</i>	273.00		273.00	410.00		410.00
<i>Each additional Well for WSSN for each facility</i>	66.00		66.00	99.00		99.00
<i>Sanitary Survey - Non-Transient</i>	331.00		331.00	497.00		497.00
<i>Each additional Well for WSSN for each facility</i>	66.00		66.00	99.00		99.00
<i>T-2 sample collection (employee collects)</i>	133.00		133.00	200.00		200.00
<i>Level 2 Assessment</i>	100.00		100.00	150.00		150.00
<i>Annual Assessment</i>	283.00		283.00	425.00		425.00
<i>Each additional Well for WSSN for each facility-Annual Assessment</i>	63.00		63.00	95.00		95.00
<i>Type II Certification</i>	101.00		101.00	152.00		152.00
Contracted Water Sampling Fee's	BEDHD FY25 FEE	FY 25 State** or Other Fee	FY25 TOTAL FEE TO COLLECT	BEDHD FY26 FEE	FY 26 State** or Other Fee	FY26 TOTAL FEE TO COLLECT
<i>By BEDHD Staff (+ lab fee)</i>	133.00	-	133.00	200.00	-	200.00
<i>EGLE *Coliform</i>	-	18.00	18.00	-	18.00	18.00
<i>EGLE *P.C.</i>	-	20.00	20.00	-	20.00	20.00
<i>Gun Lake Sewer Authority *Bacteria</i>	-	24.00	24.00	-	24.00	24.00
<i>Gun Lake Sewer Authority *Nitrate</i>	-	26.00	26.00	-	26.00	26.00
<i>Gun Lake Sewer Authority *Hardness &amp; Iron Lab Fees</i>	-	22.00	22.00	-	22.00	22.00

**BEDHD Environmental Health Services DRAFT Fee Schedule Fiscal Year 2024/2025**

Evaluation & Maintenance	BEDHD FY25 FEE	FY 25 State** or Other Fee	FY25 TOTAL FEE TO COLLECT	BEDHD FY26 FEE	FY 26 State** or Other Fee	FY26 TOTAL FEE TO COLLECT
	<i>Change of Use review (office review by BEDHD)</i>	31.00	31.00	47.00		47.00
	<i>Change of Use review (field review by BEDHD)</i>	131.00	131.00	197.00		197.00
	<i>Hardship Review/Investigation (Fire or Natural Disaster)</i>	34.00	34.00	51.00		51.00
		-	-	-		-
DHHS or LARA	BEDHD FY25 FEE	FY 25 State** or Other Fee	FY25 TOTAL FEE TO COLLECT	BEDHD FY26 FEE	FY 26 State** or Other Fee	FY26 TOTAL FEE TO COLLECT
	<i>Septic &amp; Water Review Form 1788 (+ lab fee)</i>	261.00	261.00	392.00		392.00
	<i>Full EH Inspection Form 1788/1789 (+ lab fee)</i>	522.00	522.00	783.00		783.00
	<i>Childrens's Camp - Full EH Inspection Form 1788/1789 (+ lab fee)</i>	522.00	522.00	783.00		783.00
	<i>Gun Lake Lab Fee</i>	-	50.00	-	50.00	50.00
	<i>Plan Review Fee</i>	450.00	450.00	675.00		675.00
	<i>Revisit fee after B, C or D recommendation (+ lab if applicable)</i>	173.00	173.00	260.00		260.00

*BEDHD Environmental Health Services DRAFT Fee Schedule Fiscal Year 2024/2025*

[illegible]

**Barry-Eaton District Health Department**  
**Personal Community Health**  
**DRAFT Proposed Fee Schedule**  
**Fiscal Year 2025/2026**

STD	BEDHD FY25 Fee	BEDHD FY26 Fee		
<i>Visit</i>	22.00	25.00	\$ 3.00	13.64%
<b>Lead</b>	<b>BEDHD FY25 Fee</b>	<b>BEDHD FY26 Fee</b>		
<i>RN Home Visit</i>	<b>222.00</b>	<b>222.00</b>		
<i>Lead, Capillary Blood Draw</i>	32.00	32.00	\$ -	0.00%
<b>Immunizations</b>	<b>BEDHD FY25 Fee</b>	<b>BEDHD FY26 Fee</b>		
<i>DTaP</i>	36.00	37.00	\$ 1.00	2.78%
<i>DtaP/IPV</i>	74.00	76.00	\$ 2.00	2.70%
<i>DtaP/Hib/IPV</i>	139.00	145.00	\$ 6.00	4.32%
<i>Hepatitis A - Adult</i>	91.00	94.00	\$ 3.00	3.30%
<i>Hepatitis A - Pediatric</i>	45.00	46.00	\$ 1.00	2.22%
<i>Hepatitis B - Adult</i>	65.00	68.00	\$ 3.00	4.62%
<i>Hepatitis B - Adult (Heplisav)</i>	171.00	225.00	\$ 54.00	31.58%
<i>Hepatitis B - Pediatric</i>	25.00	26.00	\$ 1.00	4.00%
<i>Hib</i>	17.00	18.00	\$ 1.00	5.88%
<i>Human Papillomavirus (HPV 9)</i>	374.00	396.00	\$ 22.00	5.88%
<i>Influenza- Trivalent, 6 Months +</i>	25.00	24.00	\$ (1.00)	-4.00%
<i>Influenza - Trivalent, High Dose , 65 yr +</i>	81.00	89.00	\$ 8.00	9.88%
<i>IPV - Polio</i>	52.00	53.00	\$ 1.00	1.92%
<i>Meningococcal B (Meningitis/Bexsero)</i>	258.00	273.00	\$ 15.00	5.81%
<i>Meningococcal Conjugate/(Meningitis)</i>	171.00	181.00	\$ 10.00	5.85%
<i>MMR</i>	121.00	124.00	\$ 3.00	2.48%
<i>MMRV</i>	352.00	362.00	\$ 10.00	2.84%
<i>Pneumococcal Conjugate / PCV 15</i>	290.00	251.00	\$ (39.00)	-13.45%
<i>Pneumococcal Conjugate / PCV 20</i>	337.00	336.00	\$ (1.00)	-0.30%
<i>Pneumonia/Pneumococcal</i>	153.00	153.00	\$ -	0.00%
<i>Rotavirus (Rotateq)</i>	125.00	129.00	\$ 4.00	3.20%
<i>Shingrix</i>	258.00	280.00	\$ 22.00	8.53%
<i>RSV - Adult</i>	380.00	376.00	\$ (4.00)	-1.05%
<i>RSV MONOCLONAL</i>	631.00	688.00	\$ 57.00	9.03%
<i>TB Skin Test (Per Visit)</i>	32.00	32.00	\$ -	0.00%
<i>Tdap</i>	54.00	56.00	\$ 2.00	3.70%
<i>Varicella</i>	227.00	236.00	\$ 9.00	3.96%
<i>COVID-19</i>	149.00	169.00	\$ 20.00	13.42%
<i>Jynneos</i>	-	763.00		
<i>VFC Administration Fee</i>	23.00	23.00	\$ -	0.00%
<i>Private Vaccine Administration Fee</i>	36.00	23.00	\$ (13.00)	-36.11%

**Presented to the BOH 8/15/2025**

**REVISED**  
**Draft Staffing Table FY2026**  
**Presented to BOH 8/15/2025**

<b>Administration/Planning Promotion Evaluation</b>	<b>2026</b>	<b>2025</b>	<b>Change</b>
Accounts Payable & Receivable Specialist	1.0	1.0	
Accounting Specialist	1.0	1.0	
Community Health Promotion Specialist	2.0	3.0	(1.00)
Communications Specialist	1.0	1.0	
Public Health Emergency Preparedness Coordinator	1.0	1.0	
Epidemiologist	1.0	1.0	
Planning & Promotion Director	1.0	1.0	
Public Health Operations Manager	1.0	1.0	
Medical Director	0.4	0.4	
Health Officer	1.0	1.0	
<b>Total</b>	<b>10.4</b>	<b>11.4</b>	<b>(1.00)</b>
<b>Environmental Health</b>			
Administrative Assistant	2.0	3.0	(1.00)
Administrative Assistant II	1.0	1.0	
Environmental Health Technician	1.0	0.0	1.00
Environmental Health Specialist	6.0	8.0	(2.00)
Environmental Health Specialist II	1.0	1.0	
Environmental Health Data Specialist	1.0	1.0	
Environmental Health Supervisor	2.0	2.0	
Environmental Health Director	0.0	1.0	(1.00)
<b>Total</b>	<b>14.0</b>	<b>17.0</b>	<b>(3.00)</b>
<b>Personal &amp; Community Health</b>			
Clinic Assistant	5.0	5.8	(0.80)
Community Health Worker	0.0	3.0	(3.00)
Hearing & Vision Technician	1.6	1.6	
Administrative Assistant	0.0	1.0	(1.00)
Program Representative	1.0	1.0	
Disease Intervention Specialist	1.0	2.0	(1.00)
Health Resource Advocates	0.0	2.0	(2.00)
Registered Dietitian	1.8	1.8	
Community Health Promotion Specialist	0.4	0.4	
Personal & Community Health Data Specialist	1.0	1.0	
Nurse - RN Only	0.8	0.8	
Nurse - Bachelor's Level	3.8	4.6	(0.80)
Health Access Supervisor	0.0	1.0	(1.00)
Personal & Community Health Supervisor	1.0	1.0	
Personal & Community Health Clinical Supervisor	1.0	1.0	
PCH Maternal & Child Health Supervisor	0.8	0.8	
Personal & Community Health Director	1.0	1.0	
<b>Total</b>	<b>20.2</b>	<b>29.8</b>	<b>(9.60)</b>
<b>Grand Total</b>	<b>44.6</b>	<b>58.2</b>	<b>(13.60)</b>

# BARRY-EATON DISTRICT HEALTH DEPARTMENT

## ORGANIZATIONAL CHART

