



# Barry-Eaton District Health Department

Barry County: 330 W. Woodlawn Ave., Hastings MI 49058  
Phone: 269-945-9516 Fax: 517-543-7737

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813  
Phone: 517-543-2430 Fax: 517-543-7737

Minutes of the Barry-Eaton District Board of Health  
June 20, 2025  
1033 Health Care Dr, Charlotte, MI 48813  
1:00 p.m.

1. Call to Order	The meeting was called to order by Chair Getty at 1:00 pm
2. Attendance Roll Call	<p>Board Members Present: Commissioner Catherine Getty, Commissioner Jim Mott, Commissioner Keith Barber, Commissioner Jane Whitacre, Commissioner Bob Tuenessen, and Commissioner Bruce Campbell.</p> <p>Staff Present: Colette Scrimger (Health Officer), Jay VanStee (EH Director), Rebekah Condon (Operations Manager), Kali Nichols (Personal and Community Health Director), and Milea Burgstahler (PPE Director).</p>
3. Motion to Approve the Agenda	Motion by Commissioner Tuenessen, Supported by Commissioner Whitacre to approve the agenda as provided. All ayes, motion carried.
4. Approve the May 16, 2025, Board Meeting Minutes (ACTION)	Motion by Commissioner Mott, Supported by Commissioner Barber to approve the May 16, 2025 meeting minutes as provided. All ayes, motion carried.
5. Limited Public Comment	None
6. Finance Report	<p>a. Review of the Monthly Financial Statement Sarah Jennings, Maner Costerisan, gave a financial update.</p> <p>b. Approve Payables in the Amount of \$283,613.04(ACTION) Motion by Commissioner Barber, Supported by Commissioner Tuenessen to approve the payables.</p> <p>Roll Call Vote: Commissioner Catherine Getty: Aye Commissioner Jim Mott: Aye Commissioner Keith Barber: Aye Commissioner Jane Whitacre: Aye Commissioner Bob Tuenessen: Aye Commissioner Bruce Campbell: Aye</p>



<p>c. Standing Reports</p>	<p>i. Environmental Health</p> <p>Maddie Vervaeke (Emergency Preparedness Coordinator) and Jodi Pessell (EH Supervisor) presented a comprehensive overview of our department's involvement in the Rock the County event held June 12-15 in Barry County. Our role encompassed both strategic planning and on-site execution, requiring extensive coordination with state, local, and community partners. During the four-day event, Maddie led our monitoring efforts for several critical public health concerns, including carbon monoxide poisoning, foodborne illness outbreaks, sanitation compliance, and heat-related illnesses. This proactive surveillance helped ensure attendee safety throughout the event. Jodi detailed our food safety protocols, walking through the systematic process for food vendor approval and the comprehensive inspection procedures that were implemented. These measures were essential for maintaining food safety standards across all vendor operations during the event. The collaborative approach with multiple partner agencies proved effective in delivering a safe and successful community event for Barry County residents and visitors.</p> <p>ii. Planning, Promotion and Evaluation</p> <p>Amanda Rosseau, Community Health Promotion Specialist, delivered a comprehensive presentation to the board detailing the CHA/CHIP initiative, covering the systematic process, established timeline, and key objectives driving this community health planning effort. She highlighted our strategic goals through concrete examples and established clear expectations for ongoing board updates throughout the implementation phase. Amanda presented relevant data briefs that informed</p>



the priority-setting process, revealing that Barry County's top health priorities are housing stability and affordability, healthcare access and availability, and mental health services and support, while Eaton County's priorities focus on mental health services and support, behavioral health interventions, and housing stability and affordability. These priorities emerged from comprehensive data analysis and community input, reflecting the most pressing health needs in each county, with the board expecting regular progress reports as we advance through implementation phases.

iii. Personal and Community Health

WIC ME Update

Kali Nichols, PCH Director, reported on the successful completion of our WIC program's Management Evaluation conducted by MDHHS. The evaluation results demonstrated exceptional performance, with our program meeting or exceeding standards across all assessed areas. The state identified only two minor improvement items, reflecting the high quality of our WIC operations. Kali expressed pride in her team's outstanding work and gave special recognition to Laurel McCamman for her incredible oversight of the program. This strong evaluation outcome underscores our commitment to delivering quality nutrition services to eligible women, infants, and children in our community.

PCH Data Dashboard

Chris Chelsea-Hughes (PCH Data Analyst) presented the newly developed PCH dashboards designed for comprehensive data tracking and rapid analysis capabilities. He demonstrated the Connections dashboard, showcasing both the robust backend functionality and the user-friendly public-facing interface. Chris outlined his vision for leveraging this data infrastructure to



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	<p>enhance predictive analytics, enabling the department to better anticipate workflow demands, immunization requirements, and optimal enrollment timing. These advanced dashboards represent a significant step forward in our data-driven decision-making capacity and operational efficiency.</p>
<p>d. Health Officer Report</p>	<ul style="list-style-type: none"> <li>i. Non-Comprehensive Agreement Overview Colette Scrimger (Health Officer) provided the board with a detailed overview of the non-comprehensive agreement, explaining its key provisions and operational implications. She clarified the nuanced aspects of this agreement structure and illustrated how it functions through specific funding examples that fall under its scope. This presentation helped board members better understand how the non-comprehensive agreement supports our public health operations and funding mechanisms.</li> <li>ii. FY2026 Budget Colette Scrimger (Health Officer) gave the board an overview of the proposed timeline for FY2026 budget approval. Advising the board that they should expect a draft budget by the July meeting.</li> <li>iii. FY2026 Eaton County Appropriations Colette Scrimger (Health Officer) informed the board of significant funding reductions affecting our operations. Eaton County has confirmed a 25% reduction in our annual appropriation, resulting in a \$222,000 funding loss for FY2026. We anticipate Barry County will implement a similar 25% reduction, which would represent approximately \$100,000 in lost revenue.</li> </ul>
<p>e. Closed Session</p>	<p>Closed Session (ACTION) Motion by Commissioner Barber, Supported by Commissioner Tuenessen to enter Closed Session pursuant to MCL 15.268(1)(h) to discuss a written legal</p>



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	<p>opinion from counsel (exempt from disclosure pursuant to MCL 15.243(1)(g)). Roll Call vote:</p> <p>Commissioner Catherine Getty: Aye</p> <p>Commissioner Jim Mott: Aye</p> <p>Commissioner Keith Barber: Aye</p> <p>Commissioner Jane Whitacre: Aye</p> <p>Commissioner Bob Tuenessen: Aye</p> <p>Commissioner Bruce Campbell: Aye</p>
f. The Board reconvened in Open Session at 3:16 p.m.	<p>Motion by Commissioner Barber, Supported by Commissioner Whitacre to direct counsel to proceed as discussed in Closed Session (ACTION). Roll Call vote:</p> <p>Commissioner Catherine Getty: Aye</p> <p>Commissioner Jim Mott: Aye</p> <p>Commissioner Keith Barber: Aye</p> <p>Commissioner Jane Whitacre: Aye</p> <p>Commissioner Bob Tuenessen: Aye</p> <p>Commissioner Bruce Campbell: Aye</p>
g. Other Business	None
h. Adjournment	Chairperson Getty adjourned the meeting at 3:19 pm.

Catherine Getty, Chair

Colette Scrimger, Health Officer

NEXT MEETING: July 18, 2025 in Hastings, MI

Should any person attending this meeting require accommodations, please notify the office three business days prior to the meeting at 517-541-2694.