



Barry-Eaton District Health Department

Barry County: 330 W. Woodlawn Ave., Hastings MI 49058
Phone: 269-945-9516 Fax: 269-818-0237

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813
Phone: 517-543-2430 Fax: 517-543-7737

Barry-Eaton District Health Department

BOARD OF HEALTH

BY - LAWS

ARTICLE I. NAME

The Boards of commissioners of the Counties of Barry and Eaton, under Act 306, P.A., 1927. Section 327.07, superseded by Act 368 P.A., 1978, Section 2415 have established a District Health Department, which is hereinafter called the Barry Eaton District Health Department.

ARTICLE II. OBJECTIVES

The primary purpose of this organization is to act as the governing body for the Barry Eaton District Health Department and all programs under its control. Responsibilities include the appointment of the Health Officer and the development of necessary contracts, policies, rules, and staffing to serve the counties of Barry and Eaton in order to strengthen local control and endorsement of health regulations, and to improve the quality of health for the people residing in this health jurisdiction.

ARTICLE III. MEMBERS

The governing body of the Health District shall be the Board of Health composed of representatives from the respective counties' Boards of Commissioners in accordance with Act 368, P.A., 1978, Part 24, Section 2415.

ARTICLE IV. OFFICERS

Elections for Chair and Vice-Chair shall be held every 2 years, at the first meeting in January, with the new Chair being elected from the alternate county from that of the current Chair.

Following the elections of Chair and Vice-Chair, appointments shall be made for Delegate and Alternate to the Michigan Association for Local Public Health.

ARTICLE V. MEETINGS

SECTION 1. Appointments of Committees for the year will be held at the first meeting in January of an odd year.

SECTION 2. The Board of Health will meet on the third Friday of each month at 1:00 p.m. unless otherwise determined by the Board. In the event that certain claims must be negotiated prior to a meeting, claims will be allowed by the Health Officer and one member of the Board who shall report the action to the Board at its next regular meeting. Act 368, P.A. 1978, Part 24, Section 2417.

SECTION 3. Individuals wishing to be placed on the Board of Health Agenda should submit in writing at least ten (10) days before the meeting, a statement that includes subject matter, estimated time needed, individual(s) appearing and how they can be reached.

SECTION 4. Special meetings of the full board or committees may be held at any time upon the call of the Chair in accordance with the open meetings act.

SECTION 5. Meetings will be conducted under Robert’s Rules of Order.

SECTION 7. The Board will abide by the Open Meetings Act.

ARTICLE VI. QUORUM

A majority of the members of the Board shall constitute a quorum for the transaction of business.

ARTICLE VII. COMMITTEES

Members shall be appointed bi-annually to each of the following committees by the Board Chair. Appointments outside of the bi-annual schedule may be made if necessary to fill a vacancy.

- *Finance & Personnel*
- *Program and Policy*


ARTICLE VIII. ANNUAL REVIEW

These by-laws shall be reviewed annually.

ARTICLE IX. AMENDMENTS

These by-laws may be amended at any regular meeting by a majority vote. Any amendment thereto shall become effective immediately upon its adoption.

Annual review &/or amendments of these by-laws was completed by the current Board of Health on:



Chair


Date