



Barry-Eaton District Health Department

Barry County: 330 W. Woodlawn Ave., Hastings MI 49058
Phone: 269-945-9516 Fax: 517-543-7737

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813
Phone: 517-543-2430 Fax: 517-543-7737

Minutes of the Barry-Eaton District Board of Health
August 18, 2023
1045 Independence Blvd, Charlotte, MI 48813
1:00 p.m.

1. Call to Order	The meeting was called to order by Chairperson Mulder at 1:00 pm
2. Pledge of Allegiance	All present joined for the Pledge of Allegiance.
3. Attendance Roll Call	Board Members Present: Commissioner Catherine Getty, Commissioner Jim Mott, Commissioner Bruce Campbell, Commissioner Bob Teunessen, and Commissioner Blake Mulder. Staff Present: Laura Fox (Personal and Community Health Director), Colette Scrimger (Health Officer), Rebekah Condon (Operations Manager), Milea Burgstahler (Planning, Promotion, and Evaluation Director), Taresa Lucas (Finance Director), Jay VanStee (Environmental Health Director), Emily Smale (Communication Specialist), Maddie Vervaeke (Emergency Preparedness Coordinator)
4. Motion to Approve the Agenda (ACTION)	Motion by Commissioner Mott, Supported by Commissioner Getty All ayes, motion carries.
5. Limited Public Comments (3 minutes per person)	None
6. Regular Board Items	a. <u>Motion to approve July 21, 2023, Board Meeting Minutes (ACTION)</u> Motion by Commissioner Getty, Supported by Commissioner Campbell to approve the July 21, 2023 meeting minutes as provided. All ayes, motion carried. b. <u>Motion to approve the Payables for June</u> Motion by Commissioner Tuenessen, Supported by Commissioner Mott to approve the payables for May in the amount of \$367,171.46. All ayes, motion carried.



	<p>c. <u>Motion to approve Monthly Revenue/Expenditure</u></p> <p>Taresa Lucas (Finance Director) presented the Monthly Revenue and Expenditure Report.</p> <p>Motion by Commissioner Mott, Supported by Commissioner Getty to approve the Monthly Revenues and expenditures report. All ayes, motion carried.</p>
<p>7. Division Reports and Requests</p>	<p>a. Personal and Community Health Division</p> <p>i. Program Update – WIC</p> <p>Laura Fox (Personal and Community Health Director) gave an update on the WIC program. It is open for in-person appointments again in both counties. Laura also gave a legislative update.</p> <p>ii. New to Public Health Training Program</p> <p>Laura Fox (Personal and Community Health Director) gave an overview of the New to Public Health Program; it is a year-long residency run by the University of Wisconsin–Madison, which she and a few other staff are participating in.</p> <p>b. Planning, Promotion, and Evaluation</p> <p>i. Strategic Planning - Community Survey</p> <p>Milea Burgstahler (Planning, Promotion, and Evaluation Director) gave an update on the strategic planning process. The community survey was sent out a few weeks ago and is being distributed widely. The next planning session is on August 30, 2023.</p> <p>ii. Program Update – Medical Marijuana Funding</p> <p>Emily Smale (Communication Specialist) gave a program update on the distribution of marijuana lock bags and other harm reduction items in Eaton County last weekend. The event was drive-thru style and was very successful.</p>



	<p>c. Administrative Reports</p> <p>i. Introduction of New Emergency Preparedness Coordinator - Rebekah Condon (Operations Manager) introduced the new Emergency Preparedness Coordinator, Maddie Vervaeke. Maddie graduated from Grand Valley State University in 2021 with her MPH and comes to us with EMT and Public Health experience. She will be a great addition to our organization.</p> <p>ii. <u>Motion to Approve MERS Delegates</u> Colette announced that Taresa Lucas and Gail Duncan have been selected to be the delegates to attend the MERS Conference in September 2023. Motion by Commissioner Getty, Supported by Commissioner Mott. All ayes, motion carried.</p> <p>iii. <u>Motion to approve FY23/24 Budget, Staffing Table, and Fee Schedule</u> Motion by Commissioner Mott, Supported by Commissioner Campbell. Roll Call Vote to Enter Closed Session; Commissioner Catherine Getty - Aye, Commissioner Jim Mott - Aye, Commissioner Bruce Campbell - Aye, Commissioner Bob Teunessen - Aye, and Commissioner Blake Mulder - Aye; motion carried.</p>
<p>8. Other Business (If needed)</p>	<p>a. <u>Motion to move to Closed Session for the purposes of contract negotiations.</u> Motion by Commissioner Getty, Supported by Commissioner Tuenessen. Roll Call Vote to Enter Closed Session; Commissioner Catherine Getty - Aye, Commissioner Jim Mott - Aye, Commissioner Bruce Campbell - Aye, Commissioner Bob Teunessen - Aye, and Commissioner Blake Mulder - Aye; motion carried.</p>





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	<p>b. <u>Motion to approve the minutes from the Closed Session.</u> Motion by Commissioner Getty, Supported by Commissioner Tuenessen. Roll Call Vote to approve the minutes from the closed session; Commissioner Catherine Getty - Aye, Commissioner Jim Mott - Aye, Commissioner Bruce Campbell - Aye, Commissioner Bob Teunessen - Aye, and Commissioner Blake Mulder - Aye; motion carried.</p> <p>c. <u>Market-Based Compensation Adjustments.</u> Commissioner Blake Mulder discussed the need to adjust wages for non-union management staff to align with the market and provided a proposed compensation scale. Motion by Commissioner Getty, Supported by Commissioner Mott to approve a new compensation scale for the non-union staff. Questions were answered and discussion occurred. Roll Call Vote.; Commissioner Catherine Getty - Aye, Commissioner Jim Mott - Aye, Commissioner Bruce Campbell - Aye, Commissioner Bob Teunessen - No, and Commissioner Blake Mulder - Aye; motion carried.</p>
9. Limited Public Comments (3 minutes per person)	None
10. Board Member Comments	None
11. Adjournment	Chairperson Mulder adjourned the meeting at 2:29 pm.

Blake Mulder, Chair  Colette Scrimger, Health Officer 

NEXT MEETING: September 15, 2023 in HASTINGS, MI

Should any person attending this meeting require accommodations, please notify the office three business days prior to the meeting at 517-541-2694