



# Barry-Eaton District Health Department

Barry County: 330 W. Woodlawn Ave., Hastings MI 49058  
Phone: 269-945-9516 Fax: 517-543-7737

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813  
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**Minutes of the Barry-Eaton District Board of Health  
February 17, 2023  
1045 Independence Blvd, Charlotte, MI 48813  
1:00 p.m.**

1. Call to Order	The meeting was called to order by chairperson Mulder at 1:01pm.
2. Pledge of Allegiance	All present joined for the Pledge of Allegiance.
3. Attendance Roll Call	<p>Board Members Present: Commissioner Joe Brehler, Commissioner Jim Mott, Commissioner Catherine Getty, Commissioner Bruce Campbell, Commissioner Bob Tuenessen, and Commissioner Blake Mulder.</p> <p>Staff Present: Colette Scrimger (Health Officer), Jay Vanstee (Environmental Health Director), Milea Burgstahler (Public Health Operations Manager), Savannah Vanstee (Community Health Worker), Tayler Lamb (Community Health Worker), and Rebekah Condon (Emergency Preparedness Coordinator).</p>
4. Motion to Approve the Agenda (ACTION)	Motion by Commissioner Brehler, supported by Commissioner Getty to approve the agenda as written. All ayes, motion carried.
5. Limited Public Comment (3 minutes per person)	NONE
6. Regular Board Items	<p>a. <u>Motion to Approve the January 20, 2023 Board Meeting Minutes (ACTION)</u> Motion by Commissioner Brehler, supported by Commissioner Teunessen to approve the January 20, 2023 meeting minutes as provided. All ayes, motion carried.</p> <p>b. <u>Motion to Approve the Payables in the Amount of \$330,597.81</u> Motion by Commissioner Brehler, supported by Commissioner Getty to approve the December 2022 payables in the amount of \$330,597.18. All Ayes, motion carried.</p> <p>c. <u>Motion to Approve Monthly Revenue and Expenditure Report</u></p>

	<p>Colette (Health Officer) presented the Monthly Revenue and Expenditure Report, explaining that this report reflects the budget a quarter of the way through the fiscal year, which means our expenditures should be around 25%. Commissioner Getty asked about the travel expenses and why it is higher than expected at this point of the year. Colette explained it is from the cost of purchasing gas for the leased vehicles as this expense was not adjusted on the quarterly budget expenses.</p> <p>Commissioner Mulder asked if staff are using their own vehicles. Colette replied that staff are primarily using the vehicles but there is an occasional need for a small number of staff to still claim mileage.</p> <p>Motion by Commissioner Brehler, supported by Commissioner Mott to approve the Monthly revenue and expenditures report for December 2022 as presented. All ayes, motion carried</p>
<p>7. Division Reports and Requests</p>	<p>a. Environmental Health</p> <p>i. <u>Proposal to Purchase Hedgehog Application Suite and Hedgehog Portal Software (ACTION)</u></p> <p>Colette presented the Hedgehog Application Suite and Hedgehog Portal Software Proposal. This software will replace the current software, SWORD, used by the environmental health division. The initial start-up cost is a one-time fee of \$55,500. The software will cost \$52,000 annually for the next 5 years. Jay Vanstee (Environmental Health Director) explained that the current software, SWORD, is no longer being upgraded as the person who managed the software is retired. It will likely take about a year before full implementation. Commissioner Brehler asked how much BEDHD pays for SWORD. Jay replied that SWORD is around \$8,500 annually. Commissioner Teunessen asked why the annual cost of the Hedgehog program is \$52,000. Jay explained that the annual costs covers licenses for all the Sanitarians, cloud storage of</p>



data, and a public portal that allows the public to access certain reports.

Motion by Commissioner Brehler, supported by Commissioner Getty to approve spending \$55,500 one time for implementation and \$52,000 annually for 5 years for a total of \$315,500.00 to purchase the Hedgehog Application Suite and Hedgehog Portal Software. All Ayes, motion carried.

b. Personal and Community Health

i. Board Education – Connections Program

Colette introduced Community Health Workers, Savannah Vanstee and Tayler Lamb who presented on the Connections Program. Tayler gave an overview of the program and explained how they assist clients with their needs. Savannah explained that the program began seeing clients in Mid-July and has assisted 188 clients with things like applying for state assistance to purchase a car, enrolling in health insurance, and connecting clients with health care. Colette added that the funding for this program was allocated for 1 year, which is set to end in May 2023. BEDHD is looking for sustainability funding to continue this program in the future. The State is exploring the possibility of allocating funds for a 2<sup>nd</sup> year.

c. Administration Division

i. Impact Story

Rebekah Condon (Emergency Preparedness Coordinator) shared that we recently were able to provide Tamiflu to an Ingham County nursing home that was experiencing an influenza outbreak and was unable to get Tamiflu from area pharmacies or healthcare facilities due to a national

	<p>Tamiflu shortage. BEDHD had Tamiflu left over from the H1N1 outbreak in 2009 and offered it to the Nursing Home to treat their patients.</p> <p>ii. <u>Medicaid Outreach Update</u></p> <p>Colette explained to the board that the public health emergency is ending soon which will affect Medicaid recipients. There will be a mass redetermination which will result in many people losing their Medicaid because they are unable to reapply to due factors such as limited literacy, limited access to computers, and mental and physical health issues. Community health workers will assist clients with redetermination, but it is expected that the staff will become overwhelmed with the demand. Colette explained that BEDHD will be working to train additional staff to assist with Medicaid enrollment.</p> <p>iii. <u>Proposal to Purchase Meraki Camera System (ACTION)</u></p> <p>Colette presented the board with a proposal to purchase the Meraki Camera System in the amount of \$12,295.58 to assist with service delivery and improve client and staff safety. The camera system will be used to monitor the Agency Vehicles in the parking lots of both buildings and will be placed in the reception area of the Environmental Health offices and the reception and waiting areas of the Clinics.</p> <p>Motion by Commissioner Mott, supported by Commissioner Campbell to purchase the Meraki Camera System in the amount of \$12,295.58. All ayes, motion carried.</p>
<p>8. Other Business (If needed)</p>	<p>NONE</p>
<p>9. Limited Public Comment (3 minutes per person)</p>	<p>NONE</p>
<p>10. Board Member Comments</p>	<p>NONE</p>



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11. Adjournment

Chairperson Mulder adjourned the meeting at 2:07 pm.

Blake Mulder, Chair

Colette Scrimger, Health Officer

NEXT MEETING: MARCH 17, 2023 HASTINGS, MI

Should any person attending this meeting require special accommodations, please notify the office three business days prior to the meeting at 517-541-2644.