



Barry-Eaton District Health Department

Barry County: 330 W. Woodlawn Ave., Hastings MI 49058
Phone: 269-945-9516 Fax: 517-543-7737

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813
Phone: 517-543-2430 Fax: 517-543-7737

Minutes of the Barry-Eaton District Board of Health
July 21, 2023
330 W Woodlawn Ave, Hastings MI 49058
1:00 p.m.

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| 1. Call to Order | The meeting was called to order by Chairperson Mulder at 1:01 pm |
| 2. Pledge of Allegiance | All present joined for the Pledge of Allegiance. |
| 3. Attendance Roll Call | <p>Board Members Present: Commissioner Joe Brehler, Commissioner Bruce Campbell, Commissioner Bob Teunessen, and Commissioner Blake Mulder.</p> <p>Staff Present: Laura Fox (Personal and Community Health Director), Colette Scrimger (Health Officer), Rebekah Condon (Operations Manager), Milea Burgstahler (Planning, Promotion, and Evaluation Director), Taresa Lucas (Finance Director), Jay VanStee (Environmental Health Director), David Comeau (Environmental Health Supervisor), Laurel McCamman (Personal and Community Health Supervisor), Carol Balkon (Environmental Health Specialist II)</p> |
| 4. Motion to Approve the Agenda (ACTION) | <p>Motion by Commissioner Teunessen, Supported by Commissioner Brehler</p> <p>All Ayes – Motion carries</p> |
| 5. Limited Public Comments (3 minutes per person) | None |
| 6. Regular Board Items | <p>a. <u>Motion to Approve June 16, 2023, Board Meeting Minutes (ACTION)</u></p> <p>Motion by Commissioner Brehler, Supported by Commissioner Campbell to approve the June 16, 2023 meeting minutes as provided. All eyes, motion carried.</p> <p>b. <u>Motion to Approve the Payables for May</u></p> <p>Motion by Commissioner Brehler, Supported by Commissioner Campbell to approve the payables for May in the amount of \$212,380.01. All eyes, motion carried.</p> |



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| | <p>c. <u>Motion to Approve Monthly Revenue/Expenditure and Quarterly Budget Amendments</u></p> <p>Taresa Lucas (Finance Director) presented the Monthly Revenue and Expenditure Report.</p> <p>Motion by Commissioner Brehler, Supported by Commissioner Teunessen to approve the Monthly Revenues and expenditures report. All ayes, motion carried.</p> |
| <p>7. Division Reports and Requests</p> | <p>a. Personal and Community Health Division</p> <p>i. Disability Friendly Initiative</p> <p>Michigan Vaccine Partners is a project that is led by the Michigan Developmental Disability Institute through state grant funding. They are partnering with local health departments to join efforts to better serve people with disabilities in Michigan. We are very excited to utilize this initiative and continue to prioritize making sure that we have resources available and that we are putting in effort to serve our community including those that have a disability.</p> <p>ii. Barry-Eaton Baby Café Update</p> <p>Baby Café is a free, informal breastfeeding support group that offers ongoing professional lactation care. It is held every Friday, in Charlotte, at Alive, from 10 am-12 pm. While we have already opened our doors for a soft opening, we plan to host a grand opening celebration at Alive on August 18th from 11 am-12 pm.</p> <p>b. Environmental Health Division</p> <p>i. EEE/Mosquito Collection</p> <p>Jay VanStee (Environmental Health Supervisor) gave an overview of how the mosquito collection program operates and how the EEE detection occurred. Some discussion took place about the benefits of the program.</p> |



ii. State Initiative Free Private Well Testing Status

Jay VanStee (Environmental Health Supervisor) reported that EGLE is launching a program that will allow residents to seek information about their water quality. This program will be run, and funded by EGLE. Jay answered questions regarding water quality in Barry County.

iii. Water Team Supervisor Introduction

Jay VanStee (Environmental Health Supervisor) introduced David Comeau the newly promoted Environmental Health Water Team Supervisor. David has been at BEDHD for nearly 3 years and has held many roles in the EH department during that time. He recently obtained his Registered Environmental Health Specialist (REHS) exam. David greeted the board and expressed his gratitude for the opportunity to serve in this capacity.

c. Administrative Reports

i. All Staff Meeting Report

Rebekah Condon (Operations Manager) gave a report about the All Staff Meeting that was held on Friday, June 23, 2023 at Peirce Cedar Creek in Hastings MI. The day included speakers: Ryan Wilkinson from Eaton Emergency Management, A speaker from Disability Advocates of Southwest Michigan, and a Speaker who emphasized the importance of work-life balance and boundaries. It served as an event to encourage collaborative work and connection with our staff.

ii. Strategic Planning Update

Milea Burgstahler (Planning, Promotion and Communications Director) offered an update on the strategic planning process. Last week the staff, and three commissioners, took part in a planning meeting to identify some action items. The next phase





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| | <p>will be a community survey, and a staff survey. The process is still on track to be finalized in Mid-September.</p> <p>iii. FY23/24 Draft Budget, Staffing Table, and Fee Schedule Colette Scrimger (Health Officer) presented the Draft budget for FY 23/24. The budget is just over \$8 million and includes new state ELPHS funding, increased local appropriations from the two counties, a 5% proposed EH Fee increase, and reductions in COVID funding. No new or additional staff positions are included.</p> |
| 8. Other Business (If needed) | None |
| 9. Limited Public Comments (3 minutes per person) | None |
| 10. Board Member Comments | None |
| 11. Adjournment | Chairperson Mulder adjourned the meeting at 2:00 pm. |

Blake Mulder, Chair  Colette Scrimger, Health Officer 

NEXT MEETING: AUGUST 18, 2023 in CHARLOTTE, MI

Should any person attending this meeting require accommodations, please notify the office three business days prior to the meeting at 517-541-2694