



Barry-Eaton District Health Department

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Minutes of the Barry-Eaton District Board of Health
June 16, 2023
1033 Health Care Dr, Charlotte, MI 48813
1:00 p.m.

1. Call to Order	The meeting was called to order by Chairperson Mulder at 1:00 pm
2. Pledge of Allegiance	All present joined for the Pledge of Allegiance.
3. Attendance Roll Call	<p>Board Members Present: Commissioner Joe Brehler, Commissioner Jim Mott, Commissioner Catherine Getty, Commissioner Bruce Campbell, Commissioner Bob Teunessen, and Commissioner Blake Mulder.</p> <p>Staff Present: Laura Fox (Personal and Community Health Director), Colette Scrimger (Health Officer), Rebekah Condon (Operations Manager), Milea Burgstahler (Planning, Promotion, and Evaluation Director), Taresa Lucas (Finance Director), Gail Duncan (Administrative Assistant), Amanda Rousseau (Health Resource Advocate), Dr. Julie Kehdi (Medical Director)</p>
4. Motion to Approve the Agenda (ACTION)	<p>Motion by Commissioner Getty, Supported By Commissioner Teunessen</p> <p>All Ayes – Motion carries</p>
5. Limited Public Comments (3 minutes per person)	None
6. Regular Board Items	<p>a. <u>Motion to Approve April 21, 2023, Board Meeting Minutes (ACTION)</u> Motion by Commissioner Mott, Supported by Commissioner Campbell to approve the April 21, 2023 meeting minutes as provided. All ayes, motion carried.</p> <p>b. <u>Motion to Approve the Payables for March and April</u> Motion by Commissioner Brehler, Supported by Commissioner Getty to approve the payables for March and April in the amounts of payables in the amount of \$496,002.89. All ayes, motion carried.</p>

	<p>c. <u>Motion to Approve Monthly Revenue/Expenditure and</u> Taresa Lucas (Finance Director) presented the Monthly Revenue and Expenditure Report. No quarterly amendments to this meeting.</p> <p>Motion by Commissioner Mott, Supported by Commissioner Teunessen to approve the Monthly Revenues and expenditures report. All ayes, motion carried.</p>
<p>7. Division Reports and Requests</p>	<p>a. Administrative Reports</p> <p>i. Motion to approve Switch Upgrade \$90,675.46 (ACTION) Colette asked Eric Daley and Nathan Nighbert from Eaton IT to present the need for updating our network switches. Eric Daley gave a presentation to the board outlining the project and presented a quote.</p> <p>Motion by Commissioner Brehler, Supported by Commissioner Mott to approve the purchase of network switches in the amount of \$90,675.46. All ayes, motion carried.</p> <p>ii. Medical Director Update Dr. Julie Kehdi gave some background on her experience and her role in the health department. She provides expertise on vaccines, orders, and guidelines. She also provides support on Communicable Disease screening and treatment for our community members.</p> <p>iii. Strategic Plan Process Milea Burgstahler (Planning, Promotion, and Evaluation Director) gave an update on the strategic planning process. Public Sector Consultants has started sending out invites to key stakeholders for interviews. Soon they will develop and send out a community survey. The final report is expected in late September.</p>



iv. Budget Planning Fiscal Year 2024

The board can expect a draft 2024 budget at the next Board of Health meeting in July. During July Colette will be available for questions and proposed changes. The final budget will be proposed during the August Board meeting.

v. Clinic Remodel Report

Milea Burgstahler (Planning, Promotion, and Evaluation Director) gave an update on the clinic remodel. There are a few small items still being completed but overall the remodel is lovely and staff are using the new space.

b. Environmental Health Division

i. Hiring Updates

Recently EH hired 2 sanitarians and 1 summer intern. We are thrilled to be fully staffed and anticipate the addition of a water protection team supervisor in the next month.

c. Personal and Community Health Division

i. Impact Story – Supporting schools



Amanda Rousseau (Health Resource Advocate) told the board about a recent project she completed for Waverly Schools. She worked with school staff to produce a presentation for the School Board which indicated a need for more nurses or health staff in the district. Amanda also set up a mobile dentist to visit the school and helped with vaccine clinics. She is working hard to improve the health of the students in our community.

d. Planning, Promotion, and Evaluation

i. Eaton County Housing Summit 2023

On June 22, 2023, there will be a Housing Summit at the Eaton County fairgrounds to discuss issues, data, and next steps

	needed to address the needs of Eaton residents as it pertains to housing. We will also take part in a Tri-County housing summit later in August.
8. Other Business (If needed)	None
9. Limited Public Comments (3 minutes per person)	None
10. Board Member Comments	None
11. Adjournment	Chairperson Mulder adjourned the meeting at 2:05 pm.

Blake Mulder, Chair  Colette Scrimger, Health Officer 

NEXT MEETING: JULY 21, 2023 HASTINGS, MI

Should any person attending this meeting require accommodations, please notify the office three business days prior to the meeting at 517-541-2694