



**Minutes of the Board of Health
November 22, 2022
330 Woodlawn Dr, Hastings, MI 49508
1:00 p.m.**

1. Call to Order	The meeting was called to order by Vice Chair Person Mulder at 1:19pm
2. Pledge of Allegiance	All present joined for the Pledge of Allegiance.
3. Attendance Roll Call	Board Members Present: Commissioner Jeremy Whittum, Commissioner Joe Brehler, Commissioners Bruce Campbell, Commissioner Blake Mulder, and Commissioner Ben Geiger. Staff Present: Colette Scrimger (Health Officer), Laura Fox (Personal and Community Health Director), Milea Burgstahler (Public Health Operations Manager), David Comeau (Environmental Health Sanitarian), Christopher Chesla-Hughes (Health Analyst), Kaylynn Miesen (Community Health Promotion Specialist II), Jackie Anderson (Clinical Supervisor), Laurel McCamman (Personal and Community Health Supervisor), and Rebekah Condon (Emergency Preparedness Coordinator).
4. Motion to Approve the Agenda	Motion by Commissioner Whittum, supported by Commissioner Getty to approve the agenda as written. All ayes, motion carried.
5. Limited Public Comment (3 minutes per person)	NONE
6. Regular Board Items	<p>a. <u>Motion to Approve the October 21, 2022 Board Meeting Minutes</u> Motion by Commissioner Whittum, supported by Commissioner Brehler to approve the October 21, 2022 meeting minutes as provided. All ayes, motion carried.</p> <p>b. <u>Motion to Approve Payables in the Amount of \$318,888.96</u> Motion by Commissioner Whittum, supported by Commissioner Brehler to approve the September 2022 payables in the amount of \$318,888.96. All ayes, motion carried.</p> <p>c. <u>Motion to Approve Monthly Revenue/Expenditure Report</u> Motion by Commissioner Brehler, supported by Whittum to approve the monthly revenue and expenditures report for September 2022 as presented. All ayes, motion carried.</p>



<p>7. Division Reports and Requests</p>	<p>a. Environmental Health Division</p> <p>i. <u>Impact Story</u></p> <p>David Comeau (EH Sanitarian) presented an impact story related to the beach monitoring program BEDHD executes. Through a grant from EGLE, BEDHD conducts beach monitoring at 4 public beaches in the jurisdiction. Through the beach monitoring program, BEDHD identified E.Coli at Charlton Park and closed the beach from 7/14/22 through 7/29/22 and 8/4/22 through 8/24/22. Closing the beach prevented the public from having contact with the contaminated water. The beach monitoring grant allows BEDHD to partner with Grand Valley State University (GVSU) to perform microbial source testing on the samples with high levels of bacteria. This testing will determine if the bacteria related to Bovine, Goose, or Human fecal matter. Based on the results, BEDHD can propose mitigation measures to prevent high levels of E. Coli bacteria at the Charlton Park beach in the future. Discussion followed, and questions were answered.</p> <p>b. Personal & Community Health Division</p> <p>NONE</p> <p>c. Administration Division</p> <p>i. <u>Barry CHA Presentation</u></p> <p>Christopher Chesla-Hughes presented the Barry County Community Health Needs Assessment (CHNA) that was completed in partnership with Spectrum Health Pennock and highlighted data gathering methods, summarized the major findings, and presented the health needs identified as priorities. The community identified Mental Health Needs and Access, Safe and Affordable Housing, Health Care Access and Quality, Substance Misuse, and Social Connection and Capital as the top 5 significant health</p>
---	---



needs. Discussion followed, and questions were answered.

ii. Personnel Polices

Colette presented the draft Personnel Policy for non-union staff for review. The policy had no significant changes except to update necessary changes since the last update in 2015. It has been reviewed by both HR and legal.

Motion by Commissioner Whittum, supported by Commissioner Brehler to approve the Personnel Policy as presented. All ayes, motion carried.

iii. Clinic Remodel Proposal

Colette reminded the Board that BEDHD engaged an architect in 2021 to improve clinic sight lines, functionality, and client privacy. She explained that Eaton County has agreed to contribute \$200,000 towards the clinic remodel and BEDHD will be responsible for covering the remaining amount.

Kaylynne Miesen (Community Health Promotion Specialist II) explained the process she and the clinic supervisors followed to identify improvements to address client privacy, and functionality for the clinic including replacing broken and outdated flooring, and casework. In addition, the clinic remodel will allow for more client throughput, will include an ADA-compliant bathroom, and will add badge readers to improve the security of the clinic and other areas of the building. Jackie Anderson (Clinical Supervisor) and Laurel McCamman (Personal and Community Health Supervisor) reiterated the issues that will be addressed and expressed their excitement for



the potential upcoming changes. Discussion followed, and questions were answered.

Motion by Commissioner Whittum, supported by Commissioner Mulder to approve the clinic remodel proposal as presented in the amount of \$496,833.00.

Roll Call Vote: Campbell – YES, Getty – YES, Mulder – YES, Brehler – YES, Whittum – YES, Geiger – YES.
Motion carried.

iv. Emergency Communications Upgrade Proposal

Rebekah Condon presented the proposal for Emergency Communications Upgrades that will allow BEDHD to update technology and equipment in the existing conference rooms and will add an additional conference room with emergency communications capabilities. BEDHD has been awarded a grant in the amount of \$55,700.70 from the Michigan Department of Health and Human Services Bureau of Emergency Preparedness, EMS, and Systems of Care to upgrade the Emergency Communications Systems in both offices.

Motion by Commissioner Brehler, supported by Commissioner Mulder to approve the Emergency Communications Upgrade Proposal in the amount of \$59,080.89.

Roll Call Vote: Getty – YES, Brehler – YES, Whittum – YES, Campbell – YES, Mulder – YES, Geiger – YES.
Motion carried.



Barry-Eaton District Health Department

Barry County: 330 W. Woodlawn Ave., Hastings MI 49058
Phone: 269-945-9516 Fax: 517-543-7737

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813
Phone: 517-543-2430 Fax: 517-543-7737

8. Other Business (if needed)	<p>a. <u>Closed Session for the purposes of Contract Negotiations</u></p> <p>Motion by Commissioner Whittum, supported by Commissioner Getty to go into closed session in accordance with the Open Meetings Act, Public Act 267 of 1976, 15.268, Section 8c, for strategy and negotiations sessions connected with the negotiations of a collective bargaining agreement.</p> <p>Roll Call Vote: Whittum – YES, Mulder – YES, Brehler – YES, Campbell – YES, Getty – YES, Geiger – YES. Adjourned to Closed Session: 2:27 p.m.</p> <p>Motion by Commissioner Mulder, supported by Commissioner Brehler to return to open session and approve the minutes of the closed session. Roll Call Vote: Campbell – YES, Getty – YES, Whittum – YES, Mulder – YES, Brehler – YES, Geiger – YES. Motion Carried. Regular meeting resumed at 2:48 p.m.</p>
9. Limited Public Comment (3 minutes per person)	NONE
10. Board Member Comments	Commissioner Mulder thanked the Board for approving the Clinic Remodel Proposal.
11. Adjournment	Chairperson Geiger adjourned the meeting at 2:49 p.m.

Ben Geiger, Chair  Colette Scrimger, Health Officer 