



**Minutes of the Board of Health
Regular Meeting
September 16, 2022
330 W. Woodlawn Ave., Hastings, MI 49058**

1. Call to Order	The meeting was called to order by Chairperson Mulder at 1:00pm
2. Pledge of Allegiance	All present joined in for the Pledge of Allegiance
3. Attendance Roll Call	Board Members Present: Commissioner Bruce Campbell, Commissioner Catherine Getty, Commissioner Joe Brehler, Commissioner Blake Mulder, and Commissioner Jeremy Whittum. Staff Present: Colette Scrimger (Health Officer), Taresa Lucas (Finance Director), Milea Burgstahler (Public Health Operations Manager), Jodi Pessell (EH Supervisor), and Jackie Anderson (PCH Supervisor)
4. Motion to Approve the Agenda	Motion by Commissioner Getty, supported by Commissioner Whittum to approve the agenda as written. All ayes, motion carried.
5. Limited Public Comment (3 minutes per person)	The Board heard comments from 1 member of the public.
6. Regular Board Items	<p>a. <u>Motion to Approve the August 26, 2022 Board Meeting Minutes</u> Motion by Commissioner Brehler, supported by Commissioner Whittum to approve the August 26, 2022 meeting minutes as provided. All ayes, motion carried.</p> <p>b. <u>Motion to Approve Payables in the Amount of \$330,641.45</u> Taresa Lucas reported the July 2022 payables in the amount of \$330,641.45. Motion by Commissioner Brehler, supported by commissioner Whittum to approve the payables in the amount of \$330,641.45. All ayes, motion carried.</p> <p>c. <u>Motion to Approve Monthly Revenue/Expenditure Report</u> Taresa reported the monthly revenue and expenditure report. Questions were answered. Motion by Commissioner Brehler, supported by Commissioner Getty to approve the monthly</p>

	<p>revenue and expenditures report for July 2022 as presented. All ayes, motion carried.</p>
<p>7. Division Reports and Requests</p>	<p>a. Environmental Health Division</p> <p>i. <u>Campground and Day Camp Inspections</u> Jodi Pessell (EH Supervisor) provided the board with education regarding day camp and campground inspections. BEDHD staff conduct annual environmental inspections of the eight day camps in the district. The inspection covers food service areas, food safety, pools, bathroom facilities, beach, well and septic, camping cabins, farm animals, and general maintenance. During the inspections, BEDHD staff provide camp owners/management with education regarding these subjects. The 25 campgrounds in Barry County and 8 in Eaton County undergo routine evaluations every year which include an evaluation of septic and sewage systems, safe drinking water practices, and emergency numbers. Discussion followed, and questions were answered.</p> <p>b. Personal and Community Health</p> <p>i. <u>COVID-19 Booster Vaccine Update</u> Jackie Anderson (PCH Supervisor) provided the board with an update about bivalent COVID vaccine boosters. BEDHD received the Bivalent vaccine on 9/12/22 and began vaccinating patients on 9/13/22. As of 9/16/22 BEDHD had administered 43 booster vaccines at the Barry County office and 44 booster vaccines at the Eaton County office. BEDHD will discontinue the use of some brands of the primary series of the COVID vaccine due to a lack of demand. Discussion followed, and questions were answered.</p> <p>Jackie also provided an update on Monkeypox vaccinations including that an online screening tool has been launched to allow individuals to visit</p>



BEDHD's website and complete the screening tool to determine if they are eligible for a monkeypox vaccine at this time. Eligible individuals can schedule an appointment for the vaccine using the screening tool, or by calling BEDHD. As of 9/16/22, 21 doses of the monkeypox vaccine had been administered in Eaton County and 7 doses had been administered in Barry County.

c. Administration Division

i. Strategic Planning Update

Colette Scrimger informed the board that conversations about strategic planning are starting to occur and she expects the strategic planning process to begin Summer of FY 2023. Divisions are following the current plan as best as they can, due to the impact of COVID. Discussion followed.


ii. Staffing Update

Colette shared that the Agency has filled the 6 Health Resource Advocate (HRA) positions, 2 nurse positions, 2 community health worker positions, and the accounting specialist position. There are 5 vacancies including an Environmental Supervisor, 3 clinic assistants, and the Planning, Promotion, and Evaluation Director.

iii. MERS UAL Payment

Colette recommended that the Board vote to make a \$500,000 payment towards the MERS Unfunded Accrued Liability (UAL). Commissioner Brehler provided an overview of unfunded accrued liability and explained that these payments are in addition to the payment plan BEDHD is already a part of to pay off the unfunded liability. Taresa stated that BEDHD's

	<p>unfunded liability is 75% funded currently. Discussion followed, and questions were answered.</p> <p>Motion by Commissioner Brehler, supported by Commissioner Campbell to approve a \$500,000 Unfunded Accrued Liability payment be made to the Municipal Employees Retirement System (MERS). Roll Call Vote: Mulder – YES, Whittum – YES, Brehler – YES, Campbell – Yes, Getty – Yes. Motion Carried.</p>
8. Other Business (if needed)	NONE
9. Limited Public Comment (3 minutes per person)	The board heard comments from 2 members of the public.
10. Board Member Comments	Commissioner Mulder asked how the contractor BEDHD is using to assist with finance tasks. Taresa answered that things are moving slower than anticipated due to software issues. Commissioner Mulder asked if there is a process in place to charge for COVID vaccine administration if we need to in the future. Colette answered, yes, we currently bill for other vaccines and the processes exist.
11. Adjournment	The chair adjourned the meeting at 1:47pm.

Ben Geiger, Chair  Colette Scrimger, Health Officer 