



# Barry-Eaton District Health Department

Barry County: 330 W. Woodlawn Ave., Hastings MI 49058  
Phone: 269-945-9516 Fax: 517-543-7737

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813  
Phone: 517-543-2430 Fax: 517-543-7737

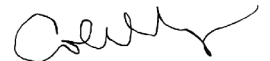
Minutes of the Board of Health  
Regular Meeting  
June 17, 2022  
3981 E. Clinton Trail, Charlotte, MI 48813

Meeting was called to order by Chairperson Geiger at 1pm.

1. Pledge of Allegiance	All present joined in for the Pledge of Allegiance.
2. Roll Call	Board Members Present: Commissioner Blake Mulder, Commissioner Jeremy Whittum, Commissioner Bruce Campbell, Commissioner Joe Brehler, Commissioner Catherine Getty, and Commissioner Ben Geiger.  Staff Present: Colette Scrimger (Health Officer), Jay VanStee (Environmental Health Director), Jackie Anderson (Personal and Community Health Supervisor) and Taresa Lucas (Finance Director).
3. Approval of Agenda	Motion by Commissioner Whittum, supported by Commissioner Getty to approve the agenda as provided. All ayes, motion carried.
4. Approval of Minutes	Motion by Commissioner Mulder, supported by Commissioner Getty to approve the May 2022 Meeting minutes as provided. All ayes, motion carried.
5. Board Education	<u>Beach Monitoring</u> Jay Vanstee presented information to the Board related to the Beach Monitoring Grant, which provides funding to test surface water in the district's beaches to ensure they remain safe for the public. Discussion ensued.
6. Limited Public Comment	The Board heard comments from 1 member of the public.
7. Health Officer Report	a. <u>Patagonia Implementation</u> Jackie Anderson shared information regarding the implementation of the agency's new EMR software which went live 2/22/22. b. <u>FY2023 Budget Planning Process</u> Colette Scrimger provided reminders to the BOH on the process for the new fiscal year budget process. Initial pre-draft versions will be available for viewing at the July 2022 BOH meeting. Full draft to be provided prior to the August 2022 meeting, where approval will be requested.
8. Finance/Personnel Committee	a. <u>Approval of Monthly Revenue, Expenditures, and Budget Amendments Report</u> Motion by Commissioner Getty, supported by Commissioner Whittum to approve the monthly revenue, expenditures, and budget amendments report for April 2022 as presented. Roll call vote: Whittum - YES, Getty - YES, Campbell - YES, Brehler - YES, Geiger - YES, Mulder - YES. Motion carried. b. <u>Approval of Payables</u> Motion by Commissioner Mulder, supported by Commissioner Whittum to approve the April 2022 payables in the amount of \$224,429.82 Roll

	<p>call vote: Geiger - YES, Brehler - YES, Campbell – YES, Getty – YES, Mulder - YES, Whittum – YES. Motion carried.</p> <p>c. <u>Staffing Proposal-6.0 FTE HRA's, 2.0 FTE PCH Supervisors</u> Motion by Commissioner Mulder, supported by Commissioner Brehler to add 6.0 FTE Health Resource Advocates (HRA) and 2.0 FTE PCH Supervisor positions to the budget. Roll Call Vote: Whittum - NO, Getty – YES, Campbell – YES, Brehler – YES, Geiger - YES, Mulder – YES. Motion carried.</p> <p>d. <u>MERS UAL Payment</u> Motion by Commissioner Mulder, supported by Commissioner Getty to approve a \$300,000 Unfunded Accrued Liability (UAL) payment be made to the Municipal Employees Retirement System (MERS). Roll Call Vote: Geiger - YES, Brehler - YES, Campbell – YES, Getty – YES, Mulder - YES, Whittum – YES. Motion carried.</p>
9. New Business	<p><u>August Meeting Date</u></p> <p>a. Colette Scrimger proposed a change in the date of the August 2022 BOH &amp; Finance Committee meetings to August 26, 2022 at 1pm and 12:30pm, due to scheduling conflicts and additional time for budget preparation. All Ayes, motion carried.</p>
10. Correspondence	The agencies Communicable Disease (CD) Newsletter was provided to the BOH and was sent to community partners.
11. Limited Public Comment	The Board heard comments from 1 member of the public.
12. Board Member Comments	Commissioner Mulder commented on the childhood immunization rates indicated in the CD newsletter.
13. Adjournment	The Chair adjourned the meeting at 2:05 pm.

Blake Mulder, Chair\_ Blake Mulder \_\_\_\_\_ Colette Scrimger, Health Officer\_\_\_\_\_





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## Minutes of the Finance/Personnel Committee

Barry-Eaton District Health Department  
June 17, 2022  
3981 E. Clinton Trail, Charlotte, MI 48813

Meeting was called to order by Chairperson Geiger at 12:30 pm

Commissioner Mulder and Commissioner Getty were in attendance along with staff Colette Scrimger and Taresa Lucas.

1. Approval of Agenda	Commissioner Getty moved to approve the agenda as amended, Commissioner Geiger supported. Motion carried.
2. Approval of Minutes	Commissioner Getty moved to approve the minutes from the May 2022 meeting as presented, Commissioner Mulder supported. Motion carried.
3. Limited Public Comment	NONE
4. Approval of Monthly Revenue, Expenditures and Budget Amendments Report	Taresa Lucas presented the monthly revenue and expenditures and budget amendments report for April 2022. Commissioner Geiger moved to bring the monthly revenue and expenditures report to the full board for approval, Commissioner Mulder supported. Motion carried.
5. Approval of Payables	Taresa Lucas presented the April 2022 monthly payables in the amount of \$224,429.82. Commissioner Mulder moved to bring the monthly payables to the full board for approval, Commissioner Getty supported. Motion carried.
6. Staffing Proposals	<p><u>Health Resource Advocates</u> Colette Scrimger proposed presenting the addition of 6 Full Time Health Resource Advocate (HRA) positions from the MI Safer Schools: Health Resource Advocate funding. Discussion ensued. Commissioner Geiger moved to bring to full board, Commission Mulder supported. Motion Carried.</p> <p><u>Personal &amp; Community Health (PCH) Supervisors</u> Colette Scrimger proposed presenting the addition of 1 Full-Time PCH Supervisor position from the MI Safer Schools: Health Resource Advocate funding, and 1 Full Time PCH Supervisor from our current funding. Discussion ensued. Commissioner Geiger moved to bring to full board, Commission Mulder supported. Motion Carried.</p>
7. MERS UAL Payment	Colette Scrimger proposed presenting a \$300,000 UAL payment to MERS and discussed an additional \$200,000. Discussion ensued. Commissioner Geiger moved to bring to full board, Commission Mulder supported. Motion Carried.
8. Adjournment	Meeting was adjourned by Chairperson Geiger at 12:41 pm.

Blake Mulder, Chair Blake Mulder \_\_\_\_\_ Colette Scrimger, Health Officer Colette Scrimger