



Minutes of the Board of Health  
Regular Meeting  
March 18, 2022  
330 W. Woodlawn Ave., Hastings, MI 49058

Meeting was called to order by Chairperson Geiger at 1:05pm

1. Pledge of Allegiance	All present joined in for the Pledge of Allegiance.
2. Roll Call	Board Members Present: Commissioner Jeremy Whittum, Commissioner Bruce Campbell, Commissioner Blake Mulder, Commissioner Joe Brehler, Commissioner Ben Geiger, and Commissioner Catherine Getty.  Staff Present: Colette Scrimger (Health Officer), Taresa Lucas (Finance Director), Laurel McCamman (Personal Health Supervisor), Jenny Fox (Registered Dietitian), and Carol Balkon (Environmental Health Specialist).
3. Approval of Agenda	Motion by Commissioner Mulder, supported by Commissioner Getty to approve the agenda as amended. All ayes, motion carried.
4. Approval of Minutes	Motion by Commissioner Brehler, supported by Commissioner Getty to approve the February 2022 Meeting minutes as provided. All ayes, motion carried.
5. Board Education-Employee Engagement Survey	Dominica Palacio, HR Consultant-People Matters, LLC, presented results of the Employee Engagement Survey and discussion ensued.
6. Limited Public Comment	The Board heard comments from 2 members of the public.
7. Finance/Personnel Committee	<p>a. <u>Approval of Monthly Revenue and Expenditures Report</u> Motion by Commissioner Mulder, supported by Commissioner Getty to approve the monthly revenue and expenditures report for January 2022 as presented. Roll call vote: Whittum - YES, Brehler - YES, Geiger – YES, Getty – YES, Mulder - YES, Campbell – YES. Motion carried.</p> <p>b. <u>Approval of Payables</u> Motion by Commissioner Brehler, supported by Commissioner Mulder to approve the January 2022 payables in the amount of \$190,030.90. Roll call vote: Whittum - YES, Getty - YES, Campbell – YES, Brehler – YES, Mulder - YES, Geiger – YES. Motion carried.</p> <p>c. <u>Vehicle Program</u> Discussion regarding leasing vehicles occurred. Commissioner Campbell and Commissioner Brehler will work with the Health Officer to review options and bring a proposal to the Board..</p> <p>d. <u>Executive Support Program</u> Discussion regarding leadership staff development training occurred. Commissioner Mulder and Commissioner Getty will work with the Health Officer and Human Resources to review options and bring a proposal to the Board.</p>

<p>8. Health Officer Report</p>	<p>a. <u>WIC Formula Recall</u> Staff, Laurel McCamman and Jenny Fox, updated the Board on the status of the nationwide formula recall, detailing steps they undertook, the effects on our clientele and ways to improve the experience in the future. Discussion followed and questions were answered.</p> <p>b. <u>Mosquito Surveillance Project</u> Staff, Carol Balkon, updated the Board on the new Vector-Borne Disease Surveillance &amp; Prevention Project, regarding mosquito &amp; tick surveillance. Discussion followed and questions were answered.</p> <p>c. <u>New Website</u> Colette shared with the Board, that the new website will be going live this weekend. A full presentation will occur at the next BOH meeting. Discussion followed and questions were answered.</p> <p>d. <u>Staffing Update</u> Colette updated the Board on current staffing. Anne Barna, PPE Director resigned, Laura Fox accepted PCH Director position, Taresa Lucas accepted Finance Director position. Vacant positions including EH Supervisor, Clinic Assistant, Nurse, are still actively seeking qualified candidates. Vacant Epidemiologist-have a candidate, Community Health Promotion Specialist-holding on until new PPE Director in place. CDC Foundation staff assisting us with Covid and backlog work thru July at least.</p>
<p>9. Old Business</p>	<p>NONE</p>
<p>10. Correspondence</p>	<p>NONE</p>
<p>11. Limited Public Comment</p>	<p>The Board heard comments from 4 members of the public.</p>
<p>12. Board Member Comments</p>	<p></p>
<p>13. Adjournment</p>	<p>The Chair adjourned the meeting at 2:25 pm.</p>

Ben Geiger, Chair \_\_\_\_\_ Colette Scrimger, Health Officer \_\_\_\_\_



**Minutes of the Finance/Personnel Committee**

**Barry-Eaton District Health Department  
March 18, 2022  
330 W. Woodlawn Ave., Hastings, MI 49058**

Meeting was called to order by Chairperson Geiger at 12:38pm.

Commissioner Mulder, Commissioner Getty were in attendance along with staff Colette Scrimger and Taresa Lucas.

1. Approval of Agenda	Commissioner Mulder moved to approve the agenda as printed, Commissioner Geiger supported. Motion carried.
2. Approval of Minutes	Commissioner Mulder moved to approve the minutes from the February 2022 meeting as printed, Commissioner Geiger supported. Motion carried.
3. Limited Public Comment	The Board heard comments from 1 member of the public.
4. Executive Support Program	Colette proposed engaging in services for leadership staff to develop skills, training, and coaching support. All supported bringing request to full board with commissioner engagement on this project. Motion carried.
5. Vehicle Program	Colette proposed presenting data developed for leasing Vehicles. Discussion on next steps ensued. All supported bringing this to the full board with commissioner engagement on this project. Motion carried.
6. Approval of Monthly Revenue and Expenditures Report	Taresa Lucas presented the monthly revenue and expenditures report for January 2022. Commissioner Mulder moved to bring the monthly revenue and expenditures report to the full board for approval, Commissioner Geiger supported. Motion carried.
7. Approval of Payables	Taresa Lucas presented the January 2022 monthly payables in the amount of \$190,030.90. Commissioner Mulder moved to bring the monthly payables to the full board for approval, Commissioner Geiger supported. Motion carried.
8. Adjournment	Meeting was adjourned by Chairperson Geiger at 12:53 pm.

Ben Geiger, Chair \_\_\_\_\_ Colette Scrimger, Health Officer \_\_\_\_\_