



Barry-Eaton District Health Department

Barry County: 330 W. Woodlawn Ave., Hastings MI 49058
Phone: 269-945-9516 Fax: 517-543-7737

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813
Phone: 517-543-2430 Fax: 517-543-7737

Minutes of the Board of Health
Regular Meeting
January 21, 2022
330 W. Woodlawn Ave., Hastings, MI 49058

Meeting was called to order by Chairperson Geiger at 9:30 a.m.

1. Pledge of Allegiance	All present joined in for the Pledge of Allegiance.
2. Roll Call	Board Members Present: Commissioner Jeremy Whittum, Commissioner Bruce Campbell, Commissioner Blake Mulder, Commissioner Joe Brehler, Commissioner Ben Geiger, and Commissioner Catherine Getty. Staff Present: Colette Scrimger (Health Officer) and Andrew Roush (Administrative Services Director).
3. Approval of Agenda	Motion by Commissioner Mulder, supported by Commissioner Getty to approve the agenda as amended. All ayes, motion carried.
4. Approval of Minutes	Motion by Commissioner Brehler, supported by Commissioner Campbell to approve the December 2021 Meeting minutes as provided. All ayes, motion carried.
5. Annual By-Law Review	Annual Review of the Board By-Laws was undertaken. Motion by Commissioner Mulder, supported by Commissioner Brehler to approve the By-Laws as provided. All ayes, motion carried.
6. Annual Meeting Schedule Approval	Motion by Commissioner Getty, supported by Commissioner Mulder to approve the Annual Meeting Schedule as printed through the March 2022 meeting. All ayes, motion carried.
7. Limited Public Comment	The Board heard comments from 1 member of the public.
8. Health Officer Report	<p>a. <u>Staffing Update</u> Colette updated the Board on current staffing, including a breakdown of staffing based on years of service with the Agency. Vacant positions including EH Supervisor, Clinic Assistant, 2 Nurses, Epidemiologist, Disease Investigator, Personal Health Director, Community Health Promotion Specialist and Environmental Health Specialist are still actively seeking qualified candidates.</p> <p>b. <u>Covid-19 Update</u> Colette shared Covid data with the Board, detailing current case load, vaccination coverage, testing event supply challenges, hospital capacity and school guidance. Discussion followed and questions were answered.</p>
9. Finance/Personnel Committee	<p>a. <u>Approval of Monthly Revenue and Expenditures Report</u> Motion by Commissioner Brehler, supported by Commissioner Mulder to approve the monthly revenue and expenditures report for November 2021 as presented. Roll call vote: Whittum - YES, Brehler - YES, Geiger - YES, Getty - YES, Mulder - YES, Campbell - YES. Motion carried.</p>



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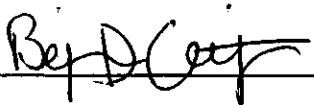
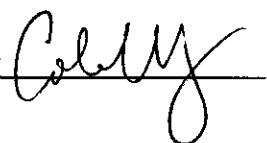
Minutes of the Finance/Personnel Committee

Barry-Eaton District Health Department
January 21, 2022
330 W. Woodlawn Ave., Hastings, MI 49058

Meeting was called to order by Chairperson Geiger at 9:01 a.m.

Commissioner Mulder was in attendance along with staff Colette Scrimger and Andrew Roush.

1. Approval of Agenda	Commissioner Mulder moved to approve the agenda as printed, Commissioner Geiger supported. Motion carried.
2. Approval of Minutes	Commissioner Mulder moved to approve the minutes from the December 2021 meeting as printed, Commissioner Geiger supported. Motion carried.
3. Limited Public Comment	The Board heard comments from 1 member of the public.
4. Approval of Monthly Revenue and Expenditures Report	Andrew Roush presented the monthly revenue and expenditures report for November 2021. Commissioner Mulder moved to bring the monthly revenue and expenditures report to the full board for approval, Commissioner Geiger supported. Motion carried.
5. Quarterly Budget Amendments	Andrew Roush presented the quarterly budget amendments. Commissioner Mulder moved to bring the monthly quarterly budget amendments to the full board for approval, Commissioner Geiger supported. Motion carried.
6. Approval of Payables	Andrew Roush presented the November 2021 monthly payables in the amount of \$276,041.18. Commissioner Mulder moved to bring the monthly payables to the full board for approval, Commissioner Geiger supported. Motion carried.
7. Old Business	<p>a. <u>Office Improvement Project – Eaton County</u> Approval to spend up to \$30,000 was requested to engage an architect for preliminary work on remodeling the clinic space within the Eaton County office. Commissioner Mulder moved to bring the request to the full board for approval, Commissioner Geiger supported. Motion carried.</p>
8. Adjournment	Meeting was adjourned by Chairperson Geiger at 9:12 a.m.

Ben Geiger, Chair  Colette Scrimger, Health Officer 

	<p>b. <u>Approval of Quarterly Budget Amendments</u> Motion by Commissioner Mulder, supported by Commissioner Whittum to approve the quarterly budget amendments as presented. Roll call vote: Geiger - YES, Mulder - YES, Campbell - YES, Brehler - YES, Getty - YES, Whittum - YES. Motion carried.</p> <p>c. <u>Approval of Payables</u> Motion by Commissioner Mulder, supported by Commissioner Brehler to approve the November 2021 payables in the amount of \$276,041.18. Roll call vote: Whittum - YES, Getty - YES, Campbell – YES, Brehler – YES, Mulder - YES, Geiger – YES. Motion carried.</p> <p>d. <u>Finance Committee Appointment</u> Motion by Commissioner Mulder, supported by Commissioner Whittum to appoint Commissioner Getty to the Finance Committee. All Ayes, motion carried.</p>
10. Old Business	<p>a. <u>Office Improvement Project – Eaton County</u> Motion by Commissioner Mulder, supported by Commissioner Brehler to approve the Health Officer to engage the services of a licensed architect to design a proposal for restructuring the Eaton County Personal Health Clinic up to an amount of \$30,000. All ayes, motion carried.</p>
11. Correspondence	NONE
12. Limited Public Comment	The Board heard comments from 5 members of the public.
13. Board Member Comments	Commissioner Mulder welcomed Commissioner's Campbell and Getty to the Board. Commissioner Campbell mentioned that he was glad to be a part of the Board and looked forward to helping the community. Commissioner Getty stated that she was also happy to be part of the Board and is excited to get involved. Commissioner Whittum apologized for being late to the meeting.
14. Adjournment	The Chair adjourned the meeting at 10:26 a.m.

Ben Geiger, Chair  Colette Scrimger, Health Officer 