



Barry-Eaton District Health Department

Barry County: 330 W. Woodlawn Ave., Hastings MI 49058
Phone: 269-945-9516 Fax: 517-543-7737

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813
Phone: 517-543-2430 Fax: 517-543-7737

Minutes of the Board of Health
Regular Meeting
December 16, 2021
1045 Independence Blvd., Charlotte, MI 48813

Meeting was called to order by Chairperson Geiger at 9:30 a.m.

1. Pledge of Allegiance	All present joined in for the Pledge of Allegiance.
2. Roll Call	Board Members Present: Commissioner Jeremy Whittum, Commissioner Jon Smelker, Commissioner Joe Brehler, Commissioner Dave Jackson and Commissioner Ben Geiger. Staff Present: Colette Scrimger (Health Officer), Andrew Roush (Administrative Services Director), Jay VanStee (Environmental Health Director), Laurel McCamman (Personal Health Supervisor), Chris Chesla-Hughes (Health Analyst) and Anne Barna (Planning and Health Promotion Director).
3. Approval of Agenda	Motion by Commissioner Brehler, supported by Commissioner Jackson to approve the agenda as amended. All ayes, motion carried.
4. Approval of Minutes	Motion by Commissioner Jackson, supported by Commissioner Smelker to approve the November 2021 Meeting minutes as provided. All ayes, motion carried.
5. Limited Public Comment	The Board heard comments from 1 member of the public.
6. Finance/Personnel Committee	<p>a. <u>Fleet Management Proposal</u> Board members discussed an initial proposal by Enterprise Fleet Management, which included projected expenses and ROI of incorporating a fleet of Agency vehicles. More information will be collected and provided at a future meeting. Discussion followed and questions were answered.</p> <p>b. <u>Office Improvement Project – Eaton County</u> Conversations were held regarding the projected improvements to the Eaton County office, including updates to flooring, storage, security and card access points. Eaton County has committed \$200,000 in their FY22 budget to assist with this project. The Agency would also like to research options for restructuring the clinic intake area, to increase privacy, efficiency and sight lines. Approval to engage an Architect to draft a plan, as well as an overall economic scope on the project will be presented at either the January or February meeting.</p>
7. Board Education	a. <u>Community Health Assessment and Improvement Planning</u> Chris Chesla-Hughes shared on the Community Health Profile and Health Needs Assessment plan and identified priorities for each county within the district. Discussion followed and questions were answered.
8. Health Officer Report	a. <u>Staffing Update</u> Colette updated the Board on the status of vacant staffing positions, including EH Supervisor, Clinic Assistant, 2 Nurses, Epidemiologist, Community Health Promotion Specialist, and Personal Health Director.

	<p>Efforts to seek and recruit qualified candidates will increase after the first of the year.</p> <p>b. <u>Covid-19 Update</u> Anne made a presentation to the Board, detailing current case load, vaccination coverage, hospital statistics, scheduling and upcoming clinic strategies.</p> <p>c. <u>Environmental Health – Sewer Network Project</u> Jay VanStee addressed the Board about a collaboration with Hope College, in which municipal wastewater is sampled for Covid markers at strategic locations to expectantly identify potential outbreaks earlier.</p> <p>d. <u>BCBS Grant</u> Laurel McCamman shared details from the final report of the Blue Cross Blue Shield of Michigan foundation grant, which was originally provided to the presently closed Pathways program. A change of scope was accepted by BCBSM to repurpose the funds in the amount \$50,000 over the past two-year period to promote WIC services through new initiatives. These initiatives include partnering with our local birthing hospital in Hastings and area ob-gyn offices to improve referral processes, targeted advertising campaigns, as well as launching an educational WIC session with incentives both virtually and at area supermarkets.</p>
9. Correspondence	NONE
10. Limited Public Comment	The Board heard comments from 1 member of the public.
11. Board Member Comments	Commissioner Smelker expressed regret for not being more active in defending Anne Barna during last months public comments. Commissioner Whittum shared that there is not enough support for separating the Health Department amongst other County Commissioners. Commissioner Geiger and Jackson offered their appreciation for the work staff have done and are doing in response to Covid. Commissioner Jackson also referenced the special Ad Hoc committee that was developed a few years back to investigate the viability of separating the Health Department, and how the results showed the costs far exceeded the benefits.
12. New Business	<p>a. <u>Closed Session for the purposes of Contract Negotiations</u> Motion by Commissioner Whittum, supported by Commissioner Jackson to go into closed session in accordance with the Open Meetings Act, Public Act 267 of 1976, 15.268, Section 8c, for strategy and negotiations sessions connected with the negotiations of a collective bargaining agreement. Roll call vote: Brehler - YES, Geiger – YES, Jackson - YES, Smelker - YES, Whittum – YES. Motion carried. Adjourn to Closed Session: 10:44 a.m. Motion by Commissioner Smelker, supported by Commissioner Whittum to return to open session and approve the minutes of the closed session. Roll call vote: Smelker - YES, Brehler – YES, Geiger - YES, Jackson - YES, Whittum – YES. Motion carried. Regular Meeting Resumed: 11:03 a.m.</p> <p>b. <u>Approval of 2022-2024 Union Economics</u> Motion by Commissioner Whittum, supported by Commissioner Smelker to authorize the Board Chair to sign the Collective Bargaining Agreement for Units I, II, III & IV upon ratification based on the current</p>

	<p>tentative agreement. Roll call vote: Jackson - YES, Geiger – YES, Whittum - YES, Smelker - YES, Brehler – YES. Motion carried.</p> <p>c. <u>Approval of 2022-2024 Non-Union Economics</u> Motion by Commissioner Brehler, supported by Commissioner Whittum to approve the Non-Union Economics to reflect the Collective Bargaining Agreement upon ratification based on the current tentative agreement. Roll call vote: Jackson - YES, Smelker – NO, Whittum - YES, Brehler - YES, Geiger – YES. Motion carried.</p>
13. Adjournment	The Chair adjourned the meeting at 11:05 a.m.

Ben Geiger, Chair  A0B5E0E706CD4AD...

Colette Scrimger, Health Officer  389B4D5A3B80490...



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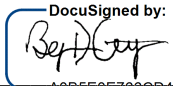
Minutes of the Finance/Personnel Committee

Barry-Eaton District Health Department
 December 16, 2021
 1045 Independence Blvd., Charlotte, MI 48813

Meeting was called to order by Chairperson Geiger at 9:03 a.m.

Commissioners Smelker was in attendance along with staff Colette Scrimger and Andrew Roush.

1. Approval of Agenda	Commissioner Smelker moved to approve the agenda as printed, Commissioner Geiger supported. Motion carried.
2. Approval of Minutes	Commissioner Smelker moved to approve the minutes from the November 2021 meeting as printed, Commissioner Geiger supported. Motion carried.
3. Limited Public Comment	The Board heard comments from 1 member of the public.
4. New Business	<ul style="list-style-type: none"> a. <u>Fleet Management Proposal</u> Committee members reviewed an initial proposal by Enterprise Fleet Management, which included projected expenses and ROI of incorporating a fleet of Agency vehicles. More information will be collected and provided at a future meeting. Allowing vehicles for staff to use may have a positive impact on mileage reimbursement expenses, as well as staff productivity and retention. b. <u>Office Improvement Project – Eaton County</u> Conversations were held regarding the projected improvements to the Eaton County office, including updates to flooring, storage, security and card access points. Eaton County has committed \$200,000 in their FY22 budget to assist with this project. The Agency would also like to research options for restructuring the clinic intake area, to increase privacy, efficiency and sight lines. Approval to engage an Architect to draft a plan, as well as an overall economic scope on the project will presented at either the January or February meeting.
5. Adjournment	Meeting was adjourned by Chairperson Geiger at 9:21 a.m.

Ben Geiger, Chair  DocuSigned by: A0B5E0E700CD4AD...

Colette Scrimger, Health Officer  DocuSigned by: 309B4D6A3B00490...