



## **Barry-Eaton District Board of Health**

### **Virtual Meeting via Zoom**

March 25, 2021  
9:30 a.m.

### **AGENDA**

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda (ACTION)
4. Approval of Minutes (ACTION)
5. Limited Public Comment
6. Health Officer Report
  - a. COVID-19 Update
  - b. Staffing Update
7. Finance/Personnel Committee
  - a. Approval of Monthly Revenue & Expenditures Report (ACTION)
  - b. Approval of Quarterly Budget Amendments (ACTION)
  - c. Approval of Payables (ACTION)
  - d. EMR Proposal (ACTION)
8. Correspondence
9. New Business
  - a. Restaurant Permit Fee Review
10. Limited Public Comment
11. Board Member Comments
12. Adjournment

**NEXT MEETING: April 22, 2021 Charlotte, MI**

Should any person attending this meeting require special accommodations, please notify the office three business days prior to the meeting at 517-541-2664.



# Barry-Eaton District Health Department

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Phone: 269-945-9516 Fax: 517-543-7737

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Minutes of the Board of Health  
Regular Meeting  
March 25, 2021  
Virtual Meeting via Zoom

Meeting was called to order by Chairperson Geiger at 9:30 a.m.

1. Pledge of Allegiance	All present joined in for the Pledge of Allegiance.
2. Roll Call	Board Members Present: Commissioner Jeremy Whittum, Commissioner Jon Smelker, Commissioner Dave Jackson, Commissioner Blake Mulder, Commissioner Joe Brehler and Commissioner Ben Geiger.  Staff Present: Colette Scrimger (Health Officer), Andrew Roush (Administrative Services Director), Jay VanStee (Environmental Health Director), Taylor Olsabeck (Epidemiologist) and Anne Barna (Planning and Health Promotion Director).
3. Approval of Agenda	Motion by Commissioner Jackson, supported by Commissioner Brehler to approve the agenda as provided. All ayes, motion carried. Roll Call Vote: Mulder – YES, Jackson – YES, Brehler – YES, Whittum – YES, Geiger – YES, Smelker – YES. Motion carried.
4. Approval of Minutes	Motion by Commissioner Mulder, supported by Commissioner Jackson to approve the February 2021 Regular Meeting minutes as provided. All ayes, motion carried. Roll Call Vote: Geiger – YES, Whittum – YES, Brehler – YES, Smelker – YES, Jackson – YES, Mulder – YES. Motion carried.
5. Limited Public Comment	Joel Ibbottson, from Rutland Township, requested the Board to provide regulatory relief pertaining to permit fees.
6. Health Officer Report	<p>a. <u>COVID-19 Update</u> Taylor provided the Board with a summary of Covid case data from the past year, including County specific statistics related to number of cases, hospitalizations and deaths. Anne presented data from the State of Michigan's Vaccine Dashboard, which displays the number of vaccines distributed and administered within our district. More information related to our Covid-19 data is available at <a href="http://www.barryeatonhealth.org">www.barryeatonhealth.org</a>.</p> <p>b. <u>Staffing Update</u> The Agency still has a variety of vacancies and is actively seeking candidates to fill the available positions. Colette shared a revised organizational chart proposing the addition of a Maternal &amp; Child Health Supervisor within the Personal Health Department, as well as extending the three Disease Investigators through the end of the fiscal year. Discussion followed and questions were answered.</p>

7. Finance/Personnel Committee	<p>a. <u>Approval of Monthly Revenue and Expenditures Report</u> Motion by Commissioner Jackson, supported by Commissioner Brehler to approve the monthly revenue and expenditures report for February 2021 as presented. Roll call vote: Mulder - YES, Smelker - YES, Brehler - YES, Jackson – YES, Geiger - YES, Whittum - YES. Motion carried.</p> <p>b. <u>Approval of Quarterly Budget Amendment</u> Motion by Commissioner Brehler, supported by Commissioner Mulder to approve the quarterly budget amendments, which include the addition of a Maternal &amp; Child Health Supervisor within Personal Health and the extension of the three Disease Investigators for the remainder of the fiscal year. Roll call vote: Smelker - NO, Brehler - YES, Mulder - YES, Geiger - YES, Whittum - YES, Jackson - YES. Motion carried.</p> <p>c. <u>Approval of Payables</u> Motion by Commissioner Whittum, supported by Commissioner Brehler to approve the February 2021 payables in the amount of \$215,043.62. Roll call vote: Whittum - YES, Mulder – YES, Smelker - YES, Jackson - YES, Geiger - YES, Brehler - YES. Motion carried.</p> <p>d. <u>EMR Proposal</u> Motion by Commissioner Mulder, supported by Commissioner Brehler to approve the proposal to change our EMR software to Patagonia Health. Roll call vote: Geiger - YES, Mulder – YES, Whittum - YES, Jackson - YES, Smelker - YES, Brehler - YES. Motion carried.</p>
8. Correspondence	NONE
9. New Business	<p><u>Restaurant Permit Fee Review</u> The Board held discussions related to the potential reduction in food license fees. A motion was made by Commissioner Whittum, supported by Commissioner Brehler for the Agency to send out the required food license applications consistent with the current fee structure. Roll call vote: Geiger - YES, Mulder – YES, Whittum - YES, Jackson - YES, Smelker - YES, Brehler - YES. Motion carried.</p>
10. Limited Public Comment	NONE
11. Board Member Comments	It was important to Commissioner Mulder that the Board reviewed the topic of Restaurant Permit Fees, and he expressed his appreciation for the discussion.
12. Adjournment	The chair adjourned the meeting at 11:16 a.m.

Ben Geiger, Chair  DocuSigned by:  
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Colette Scrimger, Health Officer  DocuSigned by:  
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