



## **Barry-Eaton District Board of Health**

July 22, 2021  
330 W. Woodlawn, Hastings MI  
9:30 a.m.

### **AGENDA**

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda (ACTION)
4. Approval of Minutes (ACTION)
5. Limited Public Comment
6. Health Officer Report
  - a. COVID-19 Update
  - b. Staffing Update
  - c. CD Outbreak – Shiga Toxin
  - d. Beach Monitoring Program
7. Finance/Personnel Committee
  - a. Approval of Monthly Revenue & Expenditures Report (ACTION)
  - b. Approval of Quarterly Budget Amendments (ACTION)
  - c. Approval of Payables (ACTION)
8. Correspondence
9. New Business
  - a. FY2022 DRAFT Annual Budget
10. Limited Public Comment
11. Board Member Comments
12. Adjournment

**NEXT MEETING: August 26, 2021 Charlotte, MI**

Should any person attending this meeting require special accommodations, please notify the office three business days prior to the meeting at 517-541-2664.



# Barry-Eaton District Health Department

Barry County: 330 W. Woodlawn Ave., Hastings MI 49058  
Phone: 269-945-9516 Fax: 517-543-7737

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813  
Phone: 517-543-2430 Fax: 517-543-7737

## **Barry-Eaton District Board of Health Finance/Personnel Committee**

July 22, 2021  
330 W. Woodlawn, Hastings MI  
9:00 a.m.

1. Approval of Agenda
2. Limited Public Comment
3. Approval of Monthly Revenue and Expenditures Report
4. Quarterly Budget Amendments
5. Approval of Payables
6. New Business
  - a. FY2022 DRAFT Annual Budget
7. Adjournment

**NEXT MEETING:-August 26, 2021 Charlotte, MI**

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Minutes of the Board of Health  
Regular Meeting  
July 22, 2021  
330 W. Woodlawn, Hastings, MI

Meeting was called to order by Chairperson Geiger at 9:30 a.m.

1. Pledge of Allegiance	All present joined in for the Pledge of Allegiance.
2. Roll Call	Board Members Present: Commissioner Jeremy Whittum, Commissioner Blake Mulder, Commissioner Ben Geiger, Commissioner Jon Smelker and Commissioner Dave Jackson.  Staff Present: Colette Scrimger (Health Officer), Andrew Roush (Administrative Services Director), Jay VanStee (Environmental Health Director) and Taylor Olsabeck (Epidemiologist).
3. Approval of Agenda	Motion by Commissioner Whittum, supported by Commissioner Jackson to approve the agenda as provided. All ayes, motion carried.
4. Approval of Minutes	Motion by Commissioner Mulder, supported by Commissioner Whittum to approve the June 2021 Meeting minutes as provided. All ayes, motion carried.
5. Limited Public Comment	Sonja addressed the Board to encourage the Health Department to refrain from mandating or restricting people's actions based on their personal health decisions.
6. Health Officer Report	<p>a. <u>COVID-19 Update</u> Taylor shared details regarding current case load, area positivity rates, hospital capacity, breakthrough percentages and vaccination data. Discussion followed and questions were answered.</p> <p>b. <u>Staffing Update</u> The Agency is making progress in filling available open positions. Alyssa Picone will start July 28 as the new Personal Health Director. Interviews have begun with a viable candidate for the Medical Director position. Rebekah Condon, Community Health Promotion Specialist, will be supporting Environmental Health Division operations until suitable candidates for the EH Supervisor position are available. Other positions including Registered Dietitian, Clinic Assistant and H&amp;V Tech are still actively seeking qualified candidates.</p> <p>c. <u>CD Outbreak – Shiga Toxin</u> Taylor presented on Shiga Toxin producing E. coli (STEC), a bacterium that can cause severe foodborne disease. A case was identified in Eaton County, which matched an outbreak being investigated across the US. The CDC is looking at the data, and are currently interested in flour as a potential source item. Agency staff worked with MDHHS to collect and submit a sample of the client's white and wheat flour for testing. The results were negative for both samples. Discussion followed and questions were answered.</p>

	<p>d. <u>Beach Monitoring Program</u> Our Surface Water Monitoring Program has recently been granted six thousand dollars from the Clean Michigan Initiative-Clean Water Fund (CMI-CWF). The funding will be used to conduct sampling of area beaches, including Gun Lake (Yankee Springs State Park – main beach and campground beach), Thornapple Lake (Charlton Park) and Fox Memorial Park.</p>
7. Finance/Personnel Committee	<p>a. <u>Approval of Monthly Revenue and Expenditures Report</u> Motion by Commissioner Jackson, supported by Commissioner Mulder to approve the monthly revenue and expenditures report for June 2021 as presented. Roll call vote: Jackson - YES, Geiger - YES, Whittum – YES, Smelker - YES, Mulder – YES, Brehler – N/A. Motion carried.</p> <p>b. <u>Approval of Quarterly Budget Amendments</u> Motion by Commissioner Jackson, supported by Commissioner Whittum to approve the quarterly budget amendments. Roll call vote: Whittum - YES, Brehler – N/A, Geiger - YES, Jackson – YES, Mulder - YES, Smelker - YES. Motion carried.</p> <p>c. <u>Approval of Payables</u> Motion by Commissioner Mulder, supported by Commissioner Smelker to approve the June 2021 payables in the amount of \$227,520.56. Roll call vote: Smelker - YES, Brehler – N/A, Jackson – YES, Mulder - YES, Whittum – YES, Geiger - YES. Motion carried.</p>
8. Correspondence	NONE
9. New Business	<p>a. <u>FY2022 Draft Annual Budget</u> Colette provided the DRAFT FY22 Budget for BOH review, a FINAL copy will be provided for approval at the August or September meeting.</p>
b. Limited Public Comment	Sonja inquired if the FY2022 Draft Annual Budget would be available on the Agency website and asked for further clarification on the E. coli testing efforts presented during the Health Officer's report.
c. Board Member Comments	NONE
d. Adjournment	The Chair adjourned the meeting at 10:29 a.m.

Ben Geiger, Chair  A0B5E0E766CD4AD...

Colette Scrimger, Health Officer  389B4D5A3B89498...



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## Minutes of the Board of Health

### Finance/Personnel Committee

July 22, 2021

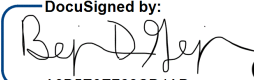
330 Woodlawn, Hastings, MI

Meeting was called to order by Chairperson Geiger at 9:08 a.m.

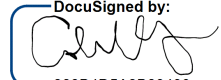
Commissioners Geiger, Mulder and Smelker were in attendance along with staff Colette Scrimger and Andrew Roush.

1. Approval of Agenda	Commissioner Geiger moved to approve the agenda as amended, Commissioner Mulder supported. Motion carried.
2. Limited Public Comment	NONE
3. Approval of Monthly Revenue and Expenditures Report	Andrew Roush presented the monthly revenue and expenditures report for June 2021. Commissioner Mulder moved to bring the monthly revenue and expenditures report to the full board for approval, Commissioner Smelker supported. Motion carried.
4. Approval of Quarterly Budget Amendments	Andrew Roush presented the quarterly budget amendments. Commissioner Smelker moved to bring the monthly quarterly budget amendments to the full board for approval, Commissioner Mulder supported. Motion carried.
5. Approval of Payables	Andrew Roush presented the June 2021 monthly payables in the amount of \$227,520.56. Commissioner Mulder moved to bring the monthly payables to the full board for approval, Commissioner Smelker supported. Motion carried.
6. New Business	<p>a. <u>Medical Director</u> Interviews have been initiated with a viable candidate. State funding is being sought to assist with fulfilling the Masters of Public Health degree requirements of the position.</p> <p>b. <u>FY2022 DRAFT Annual Budget</u> Consensus amongst Finance Committee members to bring FY2022 DRAFT Annual Budget to the full board for review.</p>
a. Adjournment	Meeting was adjourned by Chairperson Geiger at 9:20 a.m.

Ben Geiger, Chair

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Colette Scrimger, Health Officer

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