Barry-Eaton District Board of Health

July 22, 2021
330 W. Woodlawn, Hastings MI
9:30 a.m.

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda (ACTION)
4. Approval of Minutes (ACTION)
5. Limited Public Comment
6. Health Officer Report
   a. COVID-19 Update
   b. Staffing Update
   c. CD Outbreak – Shiga Toxin
   d. Beach Monitoring Program
7. Finance/Personnel Committee
   a. Approval of Monthly Revenue & Expenditures Report (ACTION)
   b. Approval of Quarterly Budget Amendments (ACTION)
   c. Approval of Payables (ACTION)
8. Correspondence
9. New Business
   a. FY2022 DRAFT Annual Budget
10. Limited Public Comment
11. Board Member Comments
12. Adjournment

NEXT MEETING: August 26, 2021 Charlotte, MI

Should any person attending this meeting require special accommodations, please notify the office three business days prior to the meeting at 517-541-2664.
Barry-Eaton District Board of Health
Finance/Personnel Committee

July 22, 2021
330 W. Woodlawn, Hastings MI
9:00 a.m.

1. Approval of Agenda
2. Limited Public Comment
3. Approval of Monthly Revenue and Expenditures Report
4. Quarterly Budget Amendments
5. Approval of Payables
6. New Business
   a. FY2022 DRAFT Annual Budget
7. Adjournment

NEXT MEETING:-August 26, 2021 Charlotte, MI

Should any person attending this meeting require special accommodations, please notify the office three business days prior to the meeting at 517-541-2664.
Minutes of the Board of Health  
Regular Meeting  
July 22, 2021  
330 W. Woodlawn, Hastings, MI

Meeting was called to order by Chairperson Geiger at 9:30 a.m.

<table>
<thead>
<tr>
<th>1. Pledge of Allegiance</th>
<th>All present joined in for the Pledge of Allegiance.</th>
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<pre><code>                      | Staff Present: Colette Scrimger (Health Officer), Andrew Roush (Administrative Services Director), Jay VanStee (Environmental Health Director) and Taylor Olsabeck (Epidemiologist). |
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<p>| 3. Approval of Agenda    | Motion by Commissioner Whittum, supported by Commissioner Jackson to approve the agenda as provided. All ayes, motion carried. |
| 4. Approval of Minutes   | Motion by Commissioner Mulder, supported by Commissioner Whittum to approve the June 2021 Meeting minutes as provided. All ayes, motion carried. |
| 5. Limited Public Comment | Sonja addressed the Board to encourage the Health Department to refrain from mandating or restricting people’s actions based on their personal health decisions. |</p>
| 6. Health Officer Report | a. COVID-19 Update  
                          | Taylor shared details regarding current case load, area positivity rates, hospital capacity, breakthrough percentages and vaccination data. Discussion followed and questions were answered.  
                          | b. Staffing Update  
                          | The Agency is making progress in filling available open positions. Alyssa Picone will start July 28 as the new Personal Health Director. Interviews have begun with a viable candidate for the Medical Director position. Rebekah Condon, Community Health Promotion Specialist, will be supporting Environmental Health Division operations until suitable candidates for the EH Supervisor position are available. Other positions including Registered Dietitian, Clinic Assistant and H&V Tech are still actively seeking qualified candidates.  
                          | c. CD Outbreak – Shiga Toxin  
                          | Taylor presented on Shiga Toxin producing E. coli (STEC), a bacterium that can cause severe foodborne disease. A case was identified in Eaton County, which matched an outbreak being investigated across the US. The CDC is looking at the data, and are currently interested in flour as a potential source item. Agency staff worked with MDHHS to collect and submit a sample of the client’s white and wheat flour for testing. The results were negative for both samples. Discussion followed and questions were answered. |
| 7. Finance/Personnel Committee | a. Approval of Monthly Revenue and Expenditures Report  
Motion by Commissioner Jackson, supported by Commissioner Mulder to approve the monthly revenue and expenditures report for June 2021 as presented. Roll call vote: Jackson - YES, Geiger - YES, Whittum – YES, Smelker - YES, Mulder – YES, Brehler – N/A. Motion carried.  
b. Approval of Quarterly Budget Amendments  
Motion by Commissioner Jackson, supported by Commissioner Whittum to approve the quarterly budget amendments. Roll call vote: Whittum - YES, Brehler – N/A, Geiger - YES, Jackson – YES, Mulder - YES, Smelker - YES. Motion carried.  
c. Approval of Payables  
Motion by Commissioner Mulder, supported by Commissioner Smelker to approve the June 2021 payables in the amount of $227,520.56. Roll call vote: Smelker - YES, Brehler – N/A, Jackson – YES, Mulder - YES, Whittum – YES, Geiger - YES. Motion carried. |

Colette provided the DRAFT FY22 Budget for BOH review, a FINAL copy will be provided for approval at the August or September meeting.  
b. Limited Public Comment  
Sonja inquired if the FY2022 Draft Annual Budget would be available on the Agency website and asked for further clarification on the E. coli testing efforts presented during the Health Officer's report.  
c. Board Member Comments | NONE |

| d. Adjournment | The Chair adjourned the meeting at 10:29 a.m. |
Minutes of the Board of Health
Finance/Personnel Committee
July 22, 2021
330 Woodlawn, Hastings, MI

Meeting was called to order by Chairperson Geiger at 9:08 a.m.

Commissioners Geiger, Mulder and Smelker were in attendance along with staff Colette Scrimger and Andrew Roush.

1. Approval of Agenda
   Commissioner Geiger moved to approve the agenda as amended, Commissioner Mulder supported. Motion carried.

2. Limited Public Comment
   NONE

3. Approval of Monthly Revenue and Expenditures Report
   Andrew Roush presented the monthly revenue and expenditures report for June 2021. Commissioner Mulder moved to bring the monthly revenue and expenditures report to the full board for approval, Commissioner Smelker supported. Motion carried.

4. Approval of Quarterly Budget Amendments
   Andrew Roush presented the quarterly budget amendments. Commissioner Smelker moved to bring the monthly quarterly budget amendments to the full board for approval, Commissioner Mulder supported. Motion carried.

5. Approval of Payables
   Andrew Roush presented the June 2021 monthly payables in the amount of $227,520.56. Commissioner Mulder moved to bring the monthly payables to the full board for approval, Commissioner Smelker supported. Motion carried.

6. New Business
   a. Medical Director
      Interviews have been initiated with a viable candidate. State funding is being sought to assist with fulfilling the Masters of Public Health degree requirements of the position.
   b. FY2022 DRAFT Annual Budget
      Consensus amongst Finance Committee members to bring FY2022 DRAFT Annual Budget to the full board for review.

a. Adjournment
   Meeting was adjourned by Chairperson Geiger at 9:20 a.m.

Ben Geiger, Chair
Colette Scrimger, Health Officer