



## **Barry-Eaton District Board of Health**

### **Virtual Meeting via Zoom**

February 25, 2021  
9:30 a.m.

### **AGENDA**

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda (ACTION)
4. Approval of Minutes (ACTION)
5. Limited Public Comment
6. Health Officer Report
  - a. COVID-19 Update
  - b. Staffing Update
  - c. EMR Update
7. Finance/Personnel Committee
  - a. Approval of Monthly Revenue & Expenditures Report (ACTION)
  - b. Approval of Payables (ACTION)
8. Correspondence
9. New Business
10. Limited Public Comment
11. Board Member Comments
12. Adjournment

**NEXT MEETING: March 25, 2021 Charlotte, MI**

Should any person attending this meeting require special accommodations, please notify the office three business days prior to the meeting at 517-541-2664.



# Barry-Eaton District Health Department

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Minutes of the Board of Health  
Regular Meeting  
February 25, 2021  
Virtual Meeting via Zoom

Meeting was called to order by Chairperson Geiger at 9:30 a.m.

1. Pledge of Allegiance	All present joined in for the Pledge of Allegiance.
2. Roll Call	Board Members Present: Commissioner Dave Jackson, Commissioner Joe Brehler, Commissioner Blake Mulder, Commissioner Ben Geiger, Commissioner Jeremy Whittum and Commissioner Jon Smelker.  Staff Present: Colette Scrimger (Health Officer), Andrew Roush (Administrative Services Director), Jay VanStee (Environmental Health Director), Taylor Olsabeck (Epidemiologist) and Anne Barna (Planning and Health Promotion Director).
3. Approval of Agenda	Motion by Commissioner Jackson, supported by Commissioner Brehler to approve the agenda as amended. All ayes, motion carried.
4. Approval of Minutes	Motion by Commissioner Mulder, supported by Commissioner Smelker to approve the January 2021 Regular Meeting minutes as provided. All ayes, motion carried.
5. Limited Public Comment	NONE
6. Health Officer Report	<p>a. <u>COVID-19 Update</u> Taylor shared information concerning the sequencing, infection rate and tracing efforts of variants for SARS-CoV-2, the virus that causes COVID-19. The State is scheduled to provide a no-cost texting platform, developed by a software company out of Southfield, MI, to aid with ongoing contact tracing and case investigation efforts. Anne presented data from the State of Michigan's Vaccine Dashboard, which displays the number of vaccines distributed and administered by county and amongst health department district(s) throughout the State. More information related to our Covid-19 response and data is available at <a href="http://www.barryeatonhealth.org">www.barryeatonhealth.org</a>. Colette updated the Board on our current, as well as other potential off-site vaccination clinic locations, and sought approval to investigate the upgrading of our scheduling/contact software. Motion by Commissioner Brehler, supported by Commissioner Whittum to authorize the Health Officer to proceed discussions with Qualtrics to develop a scheduling/contact software program to meet the needs of the Agency. Once available, a proposal will be shared with the Board for review and final approval either by order of a Special Meeting or at the next Regularly Scheduled Meeting in March. Roll Call vote: Smelker - YES, Whittum - YES, Mulder - YES, Geiger - YES, Brehler - YES, Jackson - YES. Motion carried.</p>

	<p>b. <u>Staffing Update</u> Coordinated efforts with People Matters, our contractual HR partner, are ongoing as the Agency is actively seeking candidates to fill a variety of vacancies currently available. Colette also proposed creating a 2<sup>nd</sup> Director position within the Personal Health Department. Colette will proceed with creating a job description and proposal for review at the March Board of Health meeting. Discussion followed and questions were answered.</p> <p>c. <u>EMR Update</u> Netsmart's MyEvolv software, our current EMR, will reach the end of its life-cycle by August 2021 due to the platform's reliance on Internet Explorer. Technical support issues with Netsmart have been an ongoing challenge and also a direct reason our IT consultants (Lehman Wesley &amp; Associates) recommend pursuing an alternative EMR. Patagonia, an EMR software used by many other health departments across the State, has been vetted by Lehman Wesley. A proposal for Patagonia's cost and implementation will be prepared for the March BOH meeting.</p>
7. Finance/Personnel Committee	<p>a. <u>Approval of Monthly Revenue and Expenditures Report</u> Motion by Commissioner Brehler, supported by Commissioner Jackson to approve the monthly revenue and expenditures report for January 2021 as presented. Roll call vote: Mulder - YES, Smelker - YES, Brehler - YES, Jackson - YES, Geiger - YES, Whittum - YES. Motion carried.</p> <p>b. <u>Approval of Payables</u> Motion by Commissioner Whittum, supported by Commissioner Smelker to approve the January 2021 payables in the amount of \$215,043.62. Roll call vote: Whittum - YES, Mulder - YES, Jackson - YES, Brehler - YES, Smelker - YES, Geiger - YES. Motion carried.</p>
8. Correspondence	NONE
9. New Business	NONE
10. Limited Public Comment	NONE
11. Board Member Comments	Commissioner Smelker reiterated his desire to address restaurant permit fees. Commissioner Mulder and Brehler also spoke on the topic. The suggestion to included it on the March Board of Health Agenda was unanimously supported.
12. Adjournment	Motion by Commissioner Whittum, supported by Commissioner Smelker to adjourn the meeting. Roll call vote: Brehler - YES, Jackson - YES, Whittum - YES, Geiger - YES, Smelker - YES, Mulder - YES. Motion carried, meeting was adjourned at 11:08 a.m.

Ben Geiger, Chair  A0B5E0E766CD4AD...

Colette Scrimger, Health Officer  389B4D5A3B89490...