



MINUTES OF THE BOARD OF HEALTH
BARRY-EATON DISTRICT HEALTH DEPARTMENT

REGULAR MEETING

February 23, 2017

CALL TO ORDER The regular meeting was brought to order by Commissioner Geiger at 9:30 a.m. at the Eaton County Office, Charlotte.

ROLL CALL Commissioners Present:
Ben Geiger, Chair
Joe Brehler
David Jackson
Blake Mulder
Dan Parker
Jane Whitacre

Staff Present:
Colette Scrimger, Health Officer
Lisa Smith, Administrative Director
Anne Barna, PP&E Manager
Janey Donnini, HR Coordinator/Admin Asst.

Others Present:
Kasey Swanson - PERA, Unit IV

APPROVAL OF AGENDA Commissioner Geiger requested to add Standard Communications under New Business.

MOTION WAS MADE BY COMMISSIONER WHITACRE, SUPPORTED BY COMMISSIONER MULDER TO APPROVE THE AGENDA AS PRINTED. MOTION CARRIED.

APPROVAL OF BOARD OF HEALTH MINUTES MOTION WAS MADE BY COMMISSIONER MULDER, SUPPORTED BY COMMISSIONER JACKSON TO APPROVE THE MINUTES OF THE JANUARY 26, 2017 REGULAR MEETING AS PRINTED. MOTION CARRIED.

LIMITED PUBLIC COMMENT NONE

STRATEGIC PLAN REPORT One of the objectives in this year's strategic plan is to increase the number of staff who have received intensive quality improvement training. A. Barna reviewed the plans to collaborate with neighboring health departments to hold a training series in the area for approximately 8 staff. Kalamazoo County Health Department was awarded an accreditation readiness grant and is applying this funding towards materials and supplies for this project. The training curriculum will be adapted from a Michigan Public Health Institute quality improvement training but will incorporate opportunities for staff to practice each step at their own health department before returning together to learn the next step of the process. The group of trained BEDHD staff will assist each other in conducting additional QI projects in the future.

HEALTH OFFICER
REPORT

Health Officer, Colette Scrimger updated the Board on the Governor's budget that remains at flat funding and the concerns being raised by all local health departments. In addition, funding for Vapor Intrusion is included in the budget and EH staff and Dr. Woodall will begin education on the topic.

Colette handed out and discussed documentation on the potential impacts of a repeal of the ACA to local health.

Colette updated the Board on recent CD Activity staff have been dealing with. Several schools and nursing homes are dealing with high instances of illness. The staff also dealt with a potential case of LASA fever with a Barry county resident. The experience gave great opportunity to put into use our plans and to coordination with other agencies.

FINANCIAL REPORT

Commissioner Geiger advised the Board that payables reports January were reviewed at the Finance & Personnel Committee meeting prior to the regular Board meeting and were acceptable as presented.

MOTION WAS MADE BY COMMISSIONER BREHLER, SECONDED BY COMMISSIONER MULDER TO APPROVE THE PAYMENT OF THE DECEMBER BILLS IN THE AMOUNT OF \$144,205.92 AS PRESENTED. ROLL CALL VOTE TAKEN: BEN GEIGER – YES, JOE BREHLER – YES, DAN PARKER – YES, BLAKE MULDER – YES, DAVID JACKSON – YES, JANE WHITACRE - YES. MOTION CARRIED.

CORRESPONDENCE

NALBOH Newsletter handed out.

OLD BUSINESS

None

NEW BUSINESS

The revised meeting schedule for Board of Health, Finance/Personnel Committee for the year 2017 was presented and discussed.

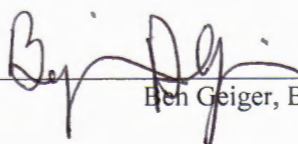
MOTION WAS MADE BY COMMISSIONER MULDER SUPPORTED BY COMMISSIONER JACKSON TO APPROVE THE REVISED BOARD OF HEALTH, AND FINANCE/PERSONNEL COMMITTEE MEETING SCHEDULES AS PRESENTED. MOTION CARRIED.

Commissioner Geiger requested that a review be conducted of agency standard form letters that go out to our public. Would like to see something in the strategic plan with a reasonable and appropriate timeline to address it. Colette shared that all forms & letters are reviewed on a routine basis and will talk with Directors to verify process of reviewing forms, letters, etc.

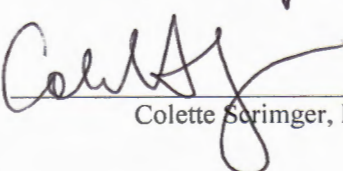
BOARD MEMBER
COMMENTS

None

Meeting adjourned at 10:21 AM



Ben Geiger, Board Chair



Colette Scrimger, Health Officer